



# *The Village of Biscayne Park*

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305 899 8000 Facsimile: 305 891 7241

## **AGENDA**

### **2nd Budget Workshop - FY 2020-2021 (Continuation)**

**Biscayne Park, FL 33161**

**Thursday, August 20, 2020 at 6:30pm**

**Meeting ID: 993 3461 4917**



*Indicates back up documents are provided.*

#### **1 Call to Order**

#### **2 Roll Call**

Mayor O'Halpin

Vice-Mayor Kennedy

Commissioner Ross

Commissioner Samaria

Commissioner Tudor

#### **3 Pledge of Allegiance**

#### **4 Public Comments Related to Agenda Items**

*Comments from the public relating to topics that are on the agenda.*

#### **5 Discussion of Proposed Fiscal Year 2020-2021 Budget**



Draft Proposed Budget FY 2020-2021

Draft Comparison Budget FY 2020-2021

#### **6 Adjournment**

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Village Hall at (305) 899 8000 no later than four (4) days prior to the proceeding for assistance.

**DECORUM** - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

## **Village of Biscayne Park meeting on August 20, 2020 at 6:30 pm with Social Distancing Modifications**

The Village of Biscayne Park is using Zoom to hold the Virtual Public Meeting via communications media technology as authorized by Governor DeSantis' Executive Order 20-69. Members of the public may also use Zoom to view and participate in the meeting online. Zoom is a cloud platform for video and audio conferencing, collaboration, chat and webinars across mobile devices, laptops, desktops, telephones and room systems.

### **Public Comment**

Anyone who wishes to provide public comment will be able to do so by participating in the City Council meeting via the Zoom platform and/or telephone by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of 24 hours no later than two (2) hours before the meeting via email to the Village Clerk at [villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov).

Instructions on How to Watch, Listen and/or Participate in the Virtual Meeting:

To access the Zoom Virtual Public Meeting of August 20, 2020 at 6:30 pm, you have the following options:

Zoom meeting instructions for the public participants:

Download the "Zoom Client for Meetings" to your computer or laptop here:

<https://zoom.us> and click on Join a Meeting. When prompted to join a meeting, enter the meeting ID. use the link below to join the meeting.

If you are using a tablet or smartphone, download zoom from the device's app store.

For the August 20, 2020 meeting please use the meeting link

<https://zoom.us/j/99334614917>

to attend electronically and watch the meeting by computer, tablet or smartphone.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Roseann Prado, Village Clerk, [villageclerk@biscayneparkfl.gov](mailto:villageclerk@biscayneparkfl.gov) or 305-899-8000

Public Comment

1. Access audio of the Zoom meeting via phone:

You may access the audio from your phone by dialing: 305-893-4427. When the Meeting ID is requested, enter **993 3461 4917** followed by # key. When asked for a participant ID, press # key. If you would like to speak during public comment, please press \*9 on your phone to activate the “raise your hand” feature of Zoom. Comments will be limited to three (3) minutes.

2. Watch the meeting online and provide public comment during the meeting:

**Use the “raise your hand” feature and be recognized at the direction of the Chair. Comments will be limited to three (3) minutes.**



## **Proposed Budget Fiscal Year 2021**

**Transparency, Integrity & Professionalism**

**August 20, 2020  
Budget Workshop**

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## Capital Projects Fund

10. Capital Projects

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# GENERAL FUND



# **Section 1**

## **FY 2021 Budget Summary and Charts**

**Village of Biscayne Park**  
**Proposed General Fund Budget**  
**Fiscal Year 2021**  
**Summary**

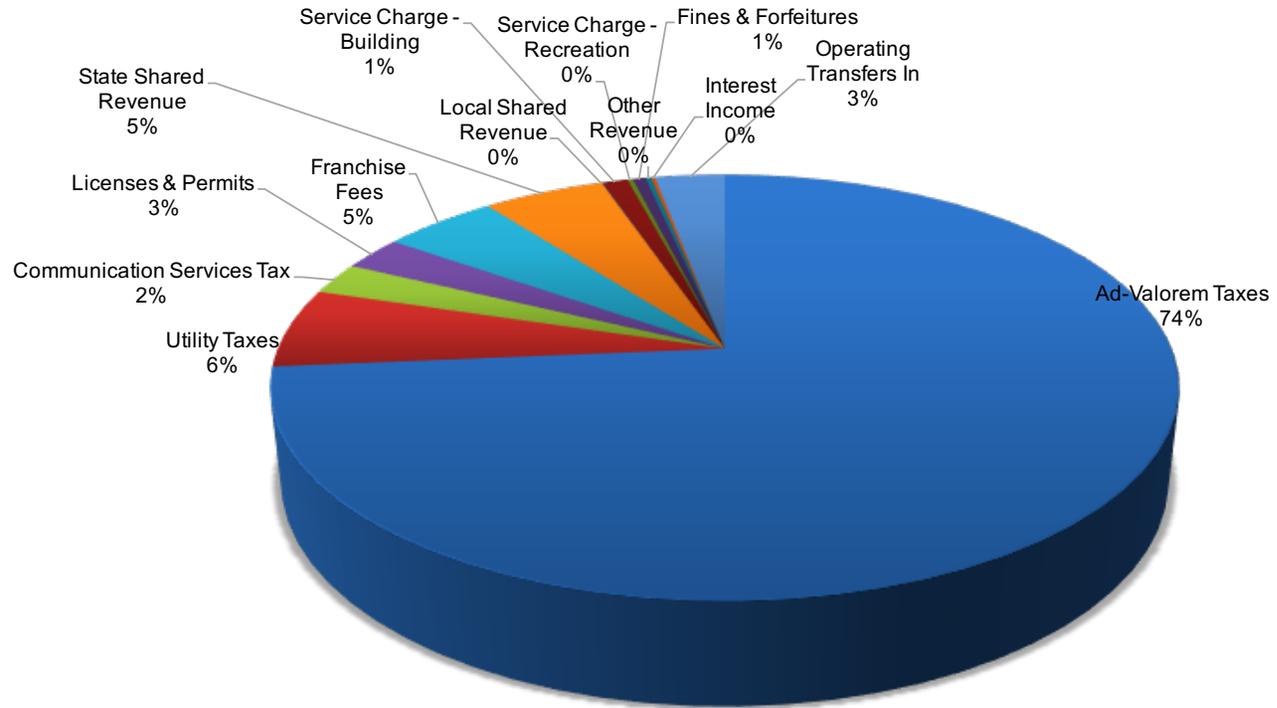
	FY2019 Actual	6/30/20 YTD	Projected Next 3 Months	Total Projected 9/30/20	FY2020 Adopted	FY2021 Proposed	variance	
							dollar	%
<b>Revenues</b>								
Ad-Valorem Taxes	\$2,062,516	\$2,046,818	\$85,918	\$2,132,736	\$2,130,522	\$2,418,095	\$287,573	13%
Utility Taxes	\$236,544	\$129,356	\$100,677	\$230,034	\$199,000	\$199,000	\$0	0%
Communication Services Tax	\$78,035	\$44,799	\$30,122	\$74,920	\$90,000	\$80,000	(\$10,000)	-11%
Licenses & Permits	\$166,064	\$91,998	\$28,331	\$120,329	\$110,300	\$85,300	(\$25,000)	-23%
Franchise Fees	\$175,264	\$88,746	\$72,844	\$161,590	\$159,667	\$159,667	\$0	0%
State Shared Revenue	\$320,166	\$194,350	\$68,665	\$263,015	\$338,707	\$169,354	(\$169,354)	-50%
Local Shared Revenue	\$1,461	\$927	\$309	\$1,236	\$1,200	\$1,200	\$0	0%
Service Charge - Building	\$55,793	\$28,396	\$9,162	\$37,558	\$39,950	\$35,450	(\$4,500)	-11%
Service Charge - Recreation	\$19,980	\$9,111	\$0	\$9,111	\$14,100	\$7,350	(\$6,750)	-48%
Service Charge - Police	\$42,592	\$24,901	\$0	\$24,901	\$0	\$0	\$0	0%
Service Charge - Administrative	\$405	\$475	\$0	\$475	\$0	\$0	\$0	0%
Fines & Forfeitures	\$27,466	\$16,269	\$4,418	\$20,687	\$18,000	\$18,000	\$0	0%
Other Revenue	\$66,744	\$85,019	\$1,548	\$86,567	\$8,000	\$8,000	\$0	0%
Interest Income	\$16,053	\$13,311	\$1,307	\$14,618	\$5,000	\$5,000	\$0	0%
Operating Transfers In	\$61,103	\$0	\$91,103	\$91,103	\$91,103	\$97,344	\$6,241	7%
<b>Total Revenues</b>	<b>\$3,330,187</b>	<b>\$2,774,476</b>	<b>\$494,405</b>	<b>\$3,268,881</b>	<b>\$3,205,550</b>	<b>\$3,283,760</b>	<b>\$78,210</b>	<b>2%</b>
<b>Expenditures</b>								
Commission	\$17,789	\$13,019	\$3,630	\$16,648	\$25,668	\$25,668	\$0	0%
Administration	\$707,935	\$559,917	\$197,016	\$756,933	\$807,944	\$1,007,217	\$199,273	25%
Debt Service	\$15,890	\$31,780	\$0	\$31,780	\$32,020	\$32,020	(\$0)	0%
Police	\$1,339,610	\$963,053	\$321,448	\$1,284,501	\$1,286,294	\$1,372,391	\$86,096	7%
Code Compliance	\$123,011	\$75,376	\$11,436	\$86,812	\$129,026	\$127,300	(\$1,727)	-1%
Building Services	\$131,283	\$83,370	\$34,620	\$117,990	\$116,710	\$120,460	\$3,750	3%
Public Works	\$451,968	\$351,754	\$152,465	\$504,220	\$515,353	\$537,468	\$22,114	4%
Parks & Recreation	\$88,438	\$111,518	\$72,436	\$183,954	\$243,941	\$227,024	(\$16,916)	-7%
Interfund Transfer Out	\$0	\$0	\$0	\$0	\$0	\$90,000	\$90,000	100%
<b>Total Expenditures</b>	<b>\$2,875,924</b>	<b>\$2,189,788</b>	<b>\$793,051</b>	<b>\$2,982,839</b>	<b>\$3,156,957</b>	<b>\$3,539,548</b>	<b>\$382,591</b>	<b>12%</b>
<b>Excess (Revenues)/Expenditures</b>	<b>\$454,263</b>	<b>\$584,688</b>	<b>(\$298,646)</b>	<b>\$286,042</b>	<b>\$48,593</b>	<b>(\$255,788)</b>		
<b>Fund Balance Appropriation/(Reservation)</b>								
Unassigned	(\$454,263)	\$0	\$0	\$0	\$0	\$0		
Assigned - Emergency Reserves	\$0	\$0	\$0	\$0	(\$48,593)	\$255,788		
<b>Excess (Revenues)/Expenditures</b>	<b>\$0</b>	<b>\$584,688</b>	<b>(\$298,646)</b>	<b>\$286,042</b>	<b>\$0</b>	<b>\$0</b>		

# Village of Biscayne Park

FY2021

## General Fund Revenues

Ad-Valorem Taxes	\$2,418,095
Utility Taxes	\$199,000
Communication Services Tax	\$80,000
Licenses & Permits	\$85,300
Franchise Fees	\$159,667
State Shared Revenue	\$169,354
Local Shared Revenue	\$1,200
Service Charge - Building	\$35,450
Service Charge - Recreation	\$7,350
Fines & Forfeitures	\$18,000
Other Revenue	\$8,000
Interest Income	\$5,000
Operating Transfers In	\$97,344
	<u>\$3,283,760</u>

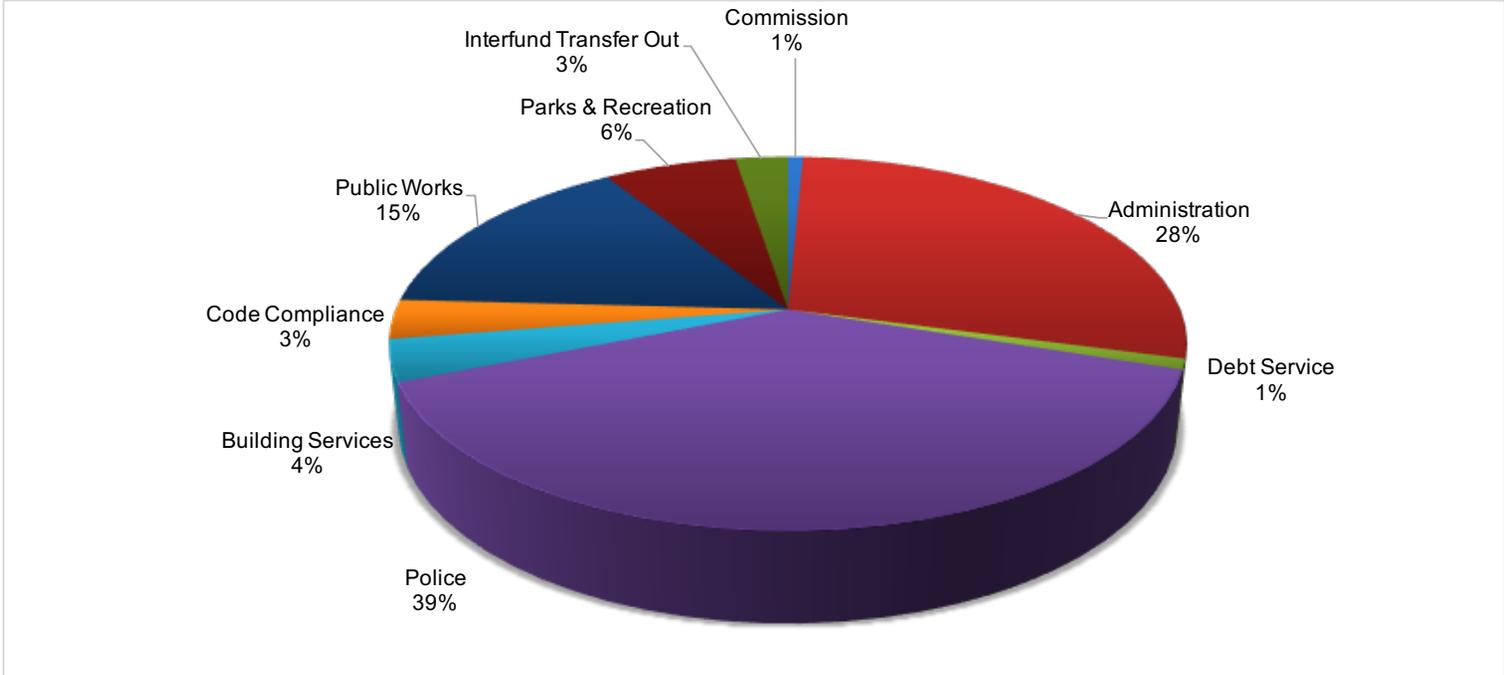


# Village of Biscayne Park

## Proposed Budget FY2021

### General Fund Expenses

Commission	\$25,668
Administration	\$1,007,217
Debt Service	\$32,020
Police	\$1,372,391
Building Services	\$127,300
Code Compliance	\$120,460
Public Works	\$537,468
Parks & Recreation	\$227,024
Interfund Transfer Out	\$90,000
	<u>\$3,539,548</u>



# **Section 2**

# **Revenues**

## General Fund Revenues

Proposed Budget - FY2021

	General Fund Revenues	FY2019	6/30/20	Projected Next	Total Projected	FY2020	FY2021	variance	
		Actual	YTD	3 Months	9/30/20	Adopted	Proposed	dollar	%
001-300-31100-10000	311.000 - AD VALOREM TAX	\$2,062,516	\$2,046,818	\$85,918	\$2,132,736	\$2,130,522	\$2,418,095	\$287,573	13%
001-300-31400-10000	314.000 - UTILITY TAXES - ELECTRIC	\$194,271	\$124,655	\$62,327	\$186,982	\$160,000	\$160,000	\$0	0%
001-300-31400-10100	314.100 - UTILITY TAXES - WATER	\$34,991	\$0	\$34,991	\$34,991	\$33,500	\$33,500	\$0	0%
001-300-31400-20000	314.200 - UTILITY TAXES - GAS/PROPANE	\$7,282	\$4,702	\$3,359	\$8,061	\$5,500	\$5,500	\$0	0%
001-300-31500-10000	315.000 - SIMPLIFIED COMMUNICATIONS TAX	\$78,035	\$44,799	\$30,122	\$74,920	\$90,000	\$80,000	(\$10,000)	-11%
001-300-31600-10000	316.000 - CONTRACTOR REGISTRATIONS	\$5,760	\$2,845	\$420	\$3,265	\$5,500	\$5,500	\$0	0%
001-300-32200-10000	322.000 - BUILDING PERMITS	\$95,723	\$55,584	\$18,528	\$74,112	\$75,000	\$50,000	(\$25,000)	-33%
001-300-32200-10100	322.100 - ELECTRIC PERMITS	\$19,621	\$8,986	\$2,995	\$11,981	\$10,000	\$10,000	\$0	0%
001-300-32200-20000	322.200 - PLUMBING PERMITS	\$29,649	\$17,434	\$5,811	\$23,245	\$12,000	\$12,000	\$0	0%
001-300-32200-30000	322.300 - MECHANICAL PERMITS	\$13,725	\$6,723	\$576	\$7,299	\$7,500	\$7,500	\$0	0%
001-300-32200-40000	322.400 - PAINTING PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
001-300-32200-50000	322.500 - GARAGE SALE PERMITS	\$337	\$176	\$0	\$176	\$300	\$300	\$0	0%
001-300-32200-60000	322.600 - FILM PERMITS	\$1,250	\$250	\$0	\$250	\$0	\$0	\$0	0%
001-300-32300-10000	323.000 - FRANCHISE FEES - ELECTRIC	\$128,245	\$57,012	\$57,012	\$114,024	\$111,806	\$111,806	\$0	0%
001-300-32300-10100	323.100 - FRANCHISE FEES - SOLID WASTE	\$44,601	\$30,488	\$15,210	\$45,698	\$45,747	\$45,747	\$0	0%
001-300-32300-20000	323.200 - FRANCHISE FEES - GAS/PROPANE	\$2,417	\$1,245	\$623	\$1,868	\$2,115	\$2,115	\$0	0%
001-300-32900-10000	329.000 - OTHER FEES - PLAN REVIEW	\$3,750	\$2,081	\$694	\$2,775	\$5,000	\$2,500	(\$2,500)	-50%
001-300-32900-10100	329.100 - OTHER FEES - PERMIT APPLICATION FEES	\$9,235	\$6,560	\$2,187	\$8,747	\$8,000	\$6,000	(\$2,000)	-25%
001-300-32900-20000	329.200 - OTHER FEES - HOME OCCUPATION	\$2,099	\$800	\$267	\$1,067	\$1,500	\$1,500	\$0	0%
001-300-32900-30000	329.300 - OTHER FEES - VARIANCE APPLICATION FEE	\$750	\$910	\$0	\$910	\$450	\$450	\$0	0%
001-300-32900-40000	329.400 - OTHER FEES - LANDLORD APPLICATION	\$39,959	\$18,045	\$6,015	\$24,060	\$25,000	\$25,000	\$0	0%
001-300-33100-10000	331.000 - GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
001-300-33500-30000	335.300 - FEMA	\$44,260	\$66,077	\$0	\$66,077	\$0	\$0	\$0	0%
001-300-33500-10000	335.000 - STATE REVENUE SHARING - MUNICIPAL	\$87,185	\$58,034	\$10,487	\$68,521	\$82,378	\$41,189	(\$41,189)	-50%
001-300-33500-10100	335.100 - STATE REVENUE SHARING - HALF CENT SALES TAX	\$232,981	\$136,316	\$58,178	\$194,494	\$256,329	\$128,165	(\$128,165)	-50%
001-300-33500-20000	335.200 - STATE REVENUE SHARING - FUEL TAX REFUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
001-300-33800-10000	338.000 - LOCAL REVENUE SHARING - SCHOOL CROSSING GUARD	\$663	\$537	\$179	\$716	\$250	\$250	\$0	0%
001-300-33800-10100	338.100 - LOCAL REVENUE SHARING - LAW ENFORCEMENT TRAINI	\$798	\$390	\$130	\$520	\$950	\$950	\$0	0%
001-300-34700-10000	347.000 - RECREATIONAL PROGRAM FEES	\$12,092	\$5,001	\$0	\$5,001	\$10,000	\$5,000	(\$5,000)	-50%
001-300-34700-10100	347.100 - CONCESSION STAND	\$1,235	\$955	\$0	\$955	\$600	\$600	\$0	0%
001-300-34700-20000	347.200 - FACILITY RENTALS	\$6,653	\$3,155	\$0	\$3,155	\$3,500	\$1,750	(\$1,750)	-50%
001-300-34800-10000	348.000 - TRAFFIC FINES	\$10,451	\$12,204	\$4,068	\$16,272	\$3,000	\$3,000	\$0	0%
001-300-34900-10200	349.100 - POLICE SERV CHRG (OFF DUTY INCOME)	\$42,592	\$24,901	\$0	\$24,901	\$0	\$0	\$0	0%
001-300-34900-10100	349.200 - NOTARY FEES	\$5	\$0	\$0	\$0	\$0	\$0	\$0	0%
001-300-34900-10000	349.100 - SPECIAL EVENT FEES	\$400	\$475	\$0	\$475	\$0	\$0	\$0	0%
001-300-34900-20000	349.200 - LIEN SEARCH FEES	\$5,250	\$4,645	\$1,548	\$6,193	\$3,000	\$3,000	\$0	0%
001-300-35400-10000	354.100 - FINES - CODE COMPLIANCE	\$17,015	\$4,065	\$350	\$4,415	\$15,000	\$15,000	\$0	0%
001-300-36900-10000	360.000 - MISCELLANEOUS REVENUE	\$17,234	\$8,877	\$0	\$8,877	\$5,000	\$5,000	\$0	0%
001-300-36100-10000	361.000 - INTEREST INCOME	\$16,053	\$13,311	\$1,307	\$14,618	\$5,000	\$5,000	\$0	0%
001-300-36600-10000	366.000 - CONTRIBUTIONS & DONATIONS	\$0	\$5,420	\$0	\$5,420	\$0	\$0	\$0	0%
001-300-38100-10000	381.000 - OPERATING TRANSFERS IN	\$61,103	\$0	\$91,103	\$91,103	\$91,103	\$97,344	\$6,241	7%
<b>Total General Fund Revenues</b>		<b>\$3,330,187</b>	<b>\$2,774,476</b>	<b>\$494,405</b>	<b>\$3,268,881</b>	<b>\$3,205,550</b>	<b>\$3,283,760</b>	<b>\$78,210</b>	<b>2%</b>





































## **Section 3**

### **Expenditures: Commission**

**Commission**  
**Proposed Budget - FY2021**

Operating Expenses	FY2019	6/30/20	Projected Next	Total Projected	FY2020	FY2021	variance	
	Actual	YTD	3 Months	9/30/20	Adopted	Proposed	dollar	%
11.000 - COMPENSATION	\$12,000	\$8,288	\$3,000	\$11,288	\$12,000	\$12,000	\$0	0%
21.000 - FICA/MEDICARE	\$918	\$634	\$230	\$864	\$918	\$918	\$0	0%
40.000 - TRAVEL & PER DIEM	\$2,076	\$14	\$0	\$14	\$2,500	\$2,500	\$0	0%
41.000 - TELEPHONE	\$559	\$1,676	\$150	\$1,826	\$3,000	\$3,000	\$0	0%
48.000 - PROMOTIONAL ACTIVITIES	\$886	\$642	\$250	\$892	\$1,500	\$1,500	\$0	0%
54.000 - SUBSCRIPTIONS & MEMBERSHIP:	\$1,350	\$1,350	\$0	\$1,350	\$1,550	\$1,550	\$0	0%
55.000 - EDUCATION & TRAINING	\$0	\$415	\$0	\$415	\$4,200	\$4,200	\$0	0%
<b>Total Commission Expenses</b>	<b>\$17,789</b>	<b>\$13,019</b>	<b>\$3,630</b>	<b>\$16,648</b>	<b>\$25,668</b>	<b>\$25,668</b>	<b>\$0</b>	<b>0%</b>















## **Section 4**

### **Expenditures: Administration**

**Administration**  
**Proposed Budget - FY2021**

Operating Expenses	FY2019 Actual	6/30/20 YTD	Projected Next 3 Months	Total Projected 9/30/20	FY2020 Adopted	FY2021 Proposed	variance Proposed	dollar
11.000 - EXECUTIVE SALARIES	\$84,460	\$69,388	\$23,576	\$92,965	\$86,994	\$100,000	\$13,006	15%
12.000 - REGULAR SALARIES	\$51,503	\$64,481	\$20,814	\$85,295	\$85,899	\$203,082	\$117,183	136%
13.000 - PART TIME SALARIES	\$31,094	\$0	\$0	\$0	\$19,344	\$0	(\$19,344)	-100%
21.000 - FICA/MEDICARE	\$12,780	\$10,241	\$3,396	\$13,637	\$14,835	\$23,186	\$8,351	56%
22.100 - RETIREMENT CONTRIBUTIONS	\$29,587	\$27,179	\$9,054	\$36,233	\$31,460	\$42,710	\$11,250	36%
23.000 - HEALTH INSURANCE	\$27,522	\$17,227	\$5,269	\$22,495	\$26,540	\$39,594	\$13,054	49%
24.000 - WORKERS COMPENSATION	\$432	\$336	\$0	\$336	\$446	\$491	\$45	10%
31.000 - PROFESSIONAL SERVICES	\$166,957	\$61,835	\$93,915	\$155,750	\$182,600	\$184,200	\$1,600	1%
32.000 - ACC & AUDITING - INDEPENDENT AUDITOF	\$14,000	\$19,000	\$0	\$19,000	\$21,000	\$23,000	\$2,000	10%
32.100 - ACC & AUDITING - FINANCE CONTRACT	\$47,161	\$41,250	\$13,750	\$55,000	\$55,000	\$60,000	\$5,000	9%
40.000 - TRAVEL & PER DIEM	\$4,800	\$2,000	\$800	\$2,800	\$12,300	\$12,300	\$0	0%
41.000 - COMMUNICATIONS	\$16,950	\$15,975	\$5,325	\$21,299	\$27,130	\$18,110	(\$9,020)	-33%
42.000 - POSTAGE & FREIGHT	\$6,878	\$4,132	\$1,377	\$5,509	\$6,898	\$6,898	\$0	0%
43.000 - UTILITIES	\$7,684	\$5,491	\$1,830	\$7,321	\$8,523	\$8,523	\$0	0%
44.000 - RENTALS & LEASES	\$9,805	\$6,965	\$2,322	\$9,286	\$10,491	\$10,491	\$0	0%
45.000 - PROPERTY & LIABILITY INSURANCE	\$143,203	\$173,622	\$0	\$173,622	\$146,676	\$194,423	\$47,748	33%
46.000 - REPAIRS & MAINTENANCE	\$616	\$0	\$0	\$0	\$0	\$0	\$0	0%
47.000 - PRINTING & BINDING	\$1,185	\$868	\$289	\$1,157	\$4,600	\$9,000	\$4,400	96%
48.000 - PROMOTIONAL ACTIVITES	\$2,052	\$2,221	\$0	\$2,221	\$1,500	\$1,500	\$0	0%
48.100 - LEGAL ADVERTISING	\$14,366	\$6,241	\$7,364	\$13,604	\$8,913	\$8,913	\$0	0%
48.200 - MUNICIPAL ELECTIONS	\$2,801	\$266	\$199	\$465	\$0	\$4,000	\$4,000	0%
49.000 - OTHER CURRENT CHARGES	\$10,631	\$6,357	\$2,119	\$8,476	\$9,526	\$9,526	\$0	0%
51.000 - OFFICE SUPPLIES	\$8,442	\$5,320	\$1,773	\$7,094	\$8,500	\$8,500	\$0	0%
52.000 - OPERATING SUPPLIES	\$6,283	\$6,806	\$2,269	\$9,075	\$6,400	\$6,400	\$0	0%
54.000 - DUES & MEMBERSHIPS	\$6,063	\$7,827	\$0	\$7,827	\$5,950	\$5,950	\$0	0%
55.000 - EDUCATION & TRAINING	\$680	\$165	\$0	\$165	\$5,000	\$5,000	\$0	0%
99.000 - CONTINGENCY	\$0	\$4,726	\$1,575	\$6,301	\$21,421	\$21,421	\$0	0%
<b>Total Administrative Expenses</b>	<b>\$707,935</b>	<b>\$559,917</b>	<b>\$197,016</b>	<b>\$756,933</b>	<b>\$807,944</b>	<b>\$1,007,217</b>	<b>\$199,273</b>	<b>25%</b>









































**BUDGET WORKSHEET**

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or

**OPERATING SUPPLIES**

**OBJECT CODE 52.000**

DESCRIPTION	YTD 06/30/20	ADOPTED FY2020	PROPOSED FY2021
52.000 - OPERATING SUPPLIES			
General supplies	\$6,806	\$3,000	\$3,000
Audio/Video Equipment			
4 New Computers	\$0	\$3,000	\$3,000
Server Upgrade	\$0	\$400	\$400
<b>OPERATING SUPPLIES TOTAL</b>	<b>\$6,806</b>	<b>\$6,400</b>	<b>\$6,400</b>







# **Section 5**

## **Expenditures: Debt Service**

**Debt Service**  
**Proposed Budget - FY 2021**

Operating Expenses	FY2019 Actual	6/30/20 YTD	Projected Next 3 Months	Total Projected 9/30/20	FY2020 Adopted	FY2021 Proposed	variance	
							dollar	%
71.000 - PRINCIPAL EXPENSE <sup>(1)</sup>	\$7,537	\$20,261	\$0	\$20,261	\$20,260	\$21,089	\$829	4%
72.000 - INTEREST EXPENSE	\$8,353	\$11,519	\$0	\$11,519	\$11,520	\$10,691	(\$829)	-7%
73.000 - OTHER DEBT SERVICE COSTS	\$0	\$0	\$0	\$0	\$240	\$240	\$0	0%
<b>Total Debt Service Expenses</b>	<b>\$15,890</b>	<b>\$31,780</b>	<b>\$0</b>	<b>\$31,780</b>	<b>\$32,020</b>	<b>\$32,020</b>	<b>(\$0)</b>	<b>0%</b>

<sup>(1)</sup> It is expected that the loan will be paid off during FY 2021.







# Village of Biscayne Park

## Amortization Schedule Series 2018, Promissory Note

<u>DATE</u>	<u>BALANCE</u>	<u>RATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
05/01/19	\$ 297,000.00	4.05%	\$ 7,536.88	\$ 8,353.13	\$ 15,890.01
11/01/19	\$ 289,463.12	4.05%	\$ 10,028.37	\$ 5,861.63	\$ 15,890.00
05/01/20	\$ 279,434.75	4.05%	\$ 10,231.45	\$ 5,658.55	\$ 15,890.00
11/01/20	\$ 269,203.30	4.05%	\$ 10,438.63	\$ 5,451.37	\$ 15,890.00
05/01/21	\$ 258,764.67	4.05%	\$ 10,650.02	\$ 5,239.98	\$ 15,890.00
11/01/21	\$ 248,114.65	4.05%	\$ 10,865.68	\$ 5,024.32	\$ 15,890.00
05/01/22	\$ 237,248.97	4.05%	\$ 11,085.71	\$ 4,804.29	\$ 15,890.00
11/01/22	\$ 226,163.26	4.05%	\$ 11,310.19	\$ 4,579.81	\$ 15,890.00
05/01/23	\$ 214,853.07	4.05%	\$ 11,539.23	\$ 4,350.77	\$ 15,890.00
11/01/23	\$ 203,313.84	4.05%	\$ 11,772.89	\$ 4,117.11	\$ 15,890.00
05/01/24	\$ 191,540.95	4.05%	\$ 12,011.30	\$ 3,878.70	\$ 15,890.00
11/01/24	\$ 179,529.65	4.05%	\$ 12,254.52	\$ 3,635.48	\$ 15,890.00
05/01/25	\$ 167,275.13	4.05%	\$ 12,502.68	\$ 3,387.32	\$ 15,890.00
11/01/25	\$ 154,772.45	4.05%	\$ 12,755.86	\$ 3,134.14	\$ 15,890.00
05/01/26	\$ 142,016.59	4.05%	\$ 13,014.16	\$ 2,875.84	\$ 15,890.00
11/01/26	\$ 129,002.43	4.05%	\$ 13,277.70	\$ 2,612.30	\$ 15,890.00
05/01/27	\$ 115,724.73	4.05%	\$ 13,546.57	\$ 2,343.43	\$ 15,890.00
11/01/27	\$ 102,178.16	4.05%	\$ 13,820.89	\$ 2,069.11	\$ 15,890.00
05/01/28	\$ 88,357.27	4.05%	\$ 14,100.77	\$ 1,789.23	\$ 15,890.00
11/01/28	\$ 74,256.50	4.05%	\$ 14,386.31	\$ 1,503.69	\$ 15,890.00
05/01/29	\$ 59,870.19	4.05%	\$ 14,677.63	\$ 1,212.37	\$ 15,890.00
11/01/29	\$ 45,192.56	4.05%	\$ 14,974.85	\$ 915.15	\$ 15,890.00
05/01/30	\$ 30,217.71	4.05%	\$ 15,278.09	\$ 611.91	\$ 15,889.99
11/01/30	\$ 14,939.63	4.05%	\$ 14,939.63	\$ 302.53	\$ 15,242.15
<b>Total</b>			<b>\$ 297,000.00</b>	<b>\$ 83,712.15</b>	<b>\$ 221,812.15</b>

## **Section 6**

### **Expenditures: Police Department and Code Compliance**

**Police**  
**Proposed Budget - FY2021**

	FY2019 Actual	6/30/20 YTD	Projected Next 3 Months	Total Projected 9/30/20	FY2020 Adopted	FY2021 Proposed	variance	
							dollar	%
<b>POLICE DEPARTMENT:</b>								
12.000 - FULL TIME SALARIES	\$537,375	\$412,540	\$137,513	\$550,054	\$580,291	\$570,999	(\$9,292)	-2%
13.000 - PART TIME SALARIES	\$105,876	\$66,638	\$22,213	\$88,850	\$71,136	\$94,693	\$23,557	33%
14.000 - OVERTIME	\$19,297	\$13,154	\$4,385	\$17,538	\$50,000	\$50,000	\$0	0%
15.000 - OTHER PAYS	\$43,257	\$25,887	\$8,629	\$34,516	\$15,000	\$15,000	\$0	0%
21.000 - FICA/MEDICARE	\$52,434	\$38,734	\$12,554	\$51,289	\$54,807	\$55,898	\$1,091	2%
22.000 - RETIREMENT CONTRIBUTIONS	\$149,019	\$111,276	\$42,235	\$153,511	\$151,371	\$163,259	\$11,888	8%
23.000 - HEALTH INSURANCE	\$68,881	\$47,609	\$15,870	\$63,478	\$52,158	\$46,667	(\$5,491)	-11%
24.000 - WORKERS COMPENSATION	\$29,777	\$27,352	\$0	\$27,352	\$33,011	\$33,011	\$0	0%
31.000 - PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$8,400	\$8,400	100%
40.000 - TRAVEL & PER DIEM	\$412	\$1,431	\$0	\$1,431	\$1,000	\$1,000	\$0	0%
41.000 - COMMUNICATIONS	\$10,938	\$7,033	\$2,344	\$9,378	\$9,714	\$9,714	\$0	0%
43.000 - UTILITIES	\$2,047	\$1,487	\$496	\$1,983	\$3,740	\$3,740	\$0	0%
44.000 - RENTALS & LEASES	\$71,037	\$55,415	\$18,472	\$73,887	\$73,642	\$92,431	\$18,790	26%
45.000 - PROPERTY & LIABILITY INSURANCE	\$13,995	\$16,044	\$0	\$16,044	\$13,995	\$17,649	\$3,654	26%
46.000 - REPAIRS & MAINTENANCE	\$87,056	\$57,040	\$19,013	\$76,053	\$67,500	\$81,600	\$14,100	21%
47.000 - PRINTING & BINDING	\$289	\$252	\$84	\$336	\$600	\$1,000	\$400	67%
52.000 - OPERATING SUPPLIES	\$91,825	\$73,970	\$24,657	\$98,626	\$89,630	\$108,630	\$19,000	21%
54.000 - DUES & MEMBERSHIPS	\$1,051	\$488	\$250	\$738	\$1,200	\$1,200	\$0	0%
55.000 - EDUCATION & TRAINING	\$11,180	\$6,703	\$2,234	\$8,937	\$7,000	\$7,000	\$0	0%
64.000 - CAPITAL OUTLAY	\$43,863	\$0	\$10,500	\$10,500	\$10,500	\$10,500	\$0	0%
<b>TOTAL POLICE EXPENSES</b>	<b>\$1,339,610</b>	<b>\$963,053</b>	<b>\$321,448</b>	<b>\$1,284,501</b>	<b>\$1,286,294</b>	<b>\$1,372,391</b>	<b>\$86,096</b>	<b>7%</b>
<b>CODE COMPLIANCE DEPARTMENT:</b>								
12.000 - REGULAR SALARIES	\$59,763	\$47,312	\$7,373	\$54,686	\$76,000	\$77,548	\$1,549	2%
13.000 - PART TIME SALARIES	\$26,166	\$0	\$0	\$0	\$0	\$0	\$0	0%
21.000 - FICA/MEDICARE	\$4,572	\$3,379	\$564	\$3,943	\$5,814	\$5,932	\$118	2%
22.000 - RETIREMENT CONTRIBUTIONS	\$4,976	\$3,988	\$737	\$4,726	\$6,278	\$7,755	\$1,477	24%
23.000 - HEALTH INSURANCE	\$14,069	\$15,140	\$2,457	\$17,597	\$16,179	\$9,522	(\$6,656)	-41%
24.000 - WORKERS COMPENSATION	\$2,761	\$2,146	\$0	\$2,146	\$2,850	\$3,135	\$285	10%
31.000 - PROFESSIONAL SERVICES	\$3,816	\$0	\$0	\$0	\$5,000	\$0	(\$5,000)	-100%
41.000 - COMMUNICATIONS	\$637	\$595	\$154	\$749	\$870	\$870	\$0	0%
44.000 - RENTALS & LEASES	\$0	\$0	\$0	\$0	\$6,864	\$6,864	\$0	0%
45.000 - PROPERTY & LIABILITY INSURANCE	\$2,123	\$2,434	\$0	\$2,434	\$2,123	\$2,123	\$0	0%
46.000 - REPAIRS & MAINTENANCE	\$998	\$0	\$0	\$0	\$1,200	\$1,200	\$0	0%
49.000 - CONTINGENCY	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$0	0%
52.000 - OPERATING SUPPLIES	\$2,450	\$247	\$150	\$397	\$2,550	\$9,050	\$6,500	255%
54.000 - MEMBERSHIP & DUES	\$0	\$50	\$0	\$50	\$100	\$100	\$0	0%
55.000 - EDUCATION & TRAINING	\$680	\$85	\$0	\$85	\$1,200	\$1,200	\$0	0%
<b>TOTAL CODE COMPLIANCE</b>	<b>\$123,011</b>	<b>\$75,376</b>	<b>\$11,436</b>	<b>\$86,812</b>	<b>\$129,026</b>	<b>\$127,300</b>	<b>(\$1,727)</b>	<b>-1%</b>
<b>Total Expenses</b>	<b>\$1,462,621</b>	<b>\$1,038,429</b>	<b>\$332,884</b>	<b>\$1,371,313</b>	<b>\$1,415,321</b>	<b>\$1,499,690</b>	<b>\$84,370</b>	<b>6%</b>

























**BUDGET WORKSHEET**

Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.

**RENTAL AND LEASES**

**OBJECT CODE 44.000**

DESCRIPTION	YTD 06/30/20	ADOPTED FY2020	PROPOSED FY2021
44.000 - RENTALS & LEASES			
Copier (F14906)	\$1,236	\$950	\$950
Water Cooler	\$526	\$1,500	\$1,500
Radio Equipment Lease - \$571.99 p/m until 3/10/2024	\$5,148	\$0	\$6,864
Vehicle Leases			
2015 Ford Taurus - \$607 p/m until 9/10/2020	\$5,459	\$7,200	\$0
2015 Ford Taurus - \$607 p/m until 9/10/2020	\$5,459	\$7,200	\$0
2016 Ford Taurus - \$543 p/m until 6/10/2021	\$4,886	\$6,514	\$6,514
2016 Ford Taurus - \$543 p/m until 6/10/2021	\$4,886	\$6,514	\$6,514
2017 Ford Taurus - \$600 p/m until 4/10/2022	\$5,400	\$6,514	\$7,200
2017 Ford Taurus - \$600 p/m until 4/10/2022	\$5,400	\$6,514	\$7,200
2017 Ford Taurus - \$600 p/m until 4/10/2022	\$5,400	\$6,514	\$7,200
2017 Ford Interceptor - \$560 p/m until 8/10/2022	\$5,040	\$6,720	\$6,720
2016 Dodge Durango - \$485 p/m until 7/10/2021	\$4,365	\$5,820	\$5,820
2019 Chevy Tahoe - \$695 p/m until 1/16/2025	\$2,211	\$5,680	\$8,349
2020 Ford Taurus (Potential Lease/Special Program) <sup>(1)</sup>	\$0	\$6,000	\$6,000
2020 Ford Taurus (Potential Lease/Net Resale)	\$0	\$0	\$7,200
2020 Ford Taurus (Potential Lease/Net Resale)	\$0	\$0	\$7,200
2021 Ford Taurus (Potential Lease/Net Resale)	\$0	\$0	\$7,200
<b>RENTALS AND LEASES TOTAL</b>	<b>\$55,415</b>	<b>\$73,642</b>	<b>\$92,431</b>

<sup>(1)</sup> Special Program expenditures will be offset by the increase in Fines and Forfeitures Revenue in the Police Forfeiture Fund. These funds will be transferred to the general fund.











































# **Section 7**

## **Expenditures: Building Services**

**Building**  
Proposed Budget - FY2021

Operating Expenses	FY2019	6/30/20	Projected Next	Total Projected	FY2020	FY2021	variance	
	Actual	YTD	3 Months	9/30/20	Adopted	Proposed	dollar	%
12.000 - REGULAR SALARIES	\$31,922	\$24,059	\$7,779	\$31,837	\$32,879	\$35,392	\$2,513	8%
15.000 - SPECIAL PAY	\$0	\$0	\$1,500	\$1,500	\$1,500	\$0	(\$1,500)	-100%
21.000 - FICA/MEDICARE	\$2,442	\$1,841	\$2,095	\$3,936	\$2,515	\$2,707	\$192	8%
22.000 - RETIREMENT CONTRIBUTIONS	\$2,655	\$2,038	\$778	\$2,816	\$2,716	\$3,539	\$823	30%
23.000 - HEALTH INSURANCE	\$8,337	\$6,592	\$2,659	\$9,251	\$8,089	\$9,611	\$1,522	19%
24.000 - WORKERS COMPENSATION	\$82	\$64	\$0	\$64	\$85	\$85	\$0	0%
31.000 - PROFESSIONAL SERVICES	\$85,416	\$48,170	\$19,785	\$67,954	\$67,925	\$67,925	\$0	0%
45.000 - INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
52000 - SUPPLIES	\$369	\$155	\$25	\$180	\$0	\$200	\$200	100%
55.000 - EDUCATION & TRAINING	\$60	\$452	\$0	\$452	\$1,000	\$1,000	\$0	0%
<b>Total Building Expenses</b>	<b>\$131,283</b>	<b>\$83,370</b>	<b>\$34,620</b>	<b>\$117,990</b>	<b>\$116,710</b>	<b>\$120,460</b>	<b>\$3,750</b>	<b>3%</b>



















# **Section 8**

## **Expenditures: Public Works**

**Public Works**  
Proposed Budget - FY2021

Operating Expenses	FY2019	6/30/20	Projected Next	Total Projected	FY2020	FY2021	variance	
	Actual	YTD	3 Months	9/30/20	Adopted	Proposed	dollar	%
12.000 - REGULAR SALARIES	\$164,407	\$132,268	\$33,710	\$165,979	\$209,449	\$223,712	\$14,263	7%
14.000 - OVERTIME	\$18,845	\$7,521	\$3,730	\$11,250	\$1,000	\$1,000	\$0	0%
15.000 - EMPLOYEE BONUSES	\$1,500	\$1,500	\$0	\$1,500	\$3,000	\$2,500	(\$500)	-17%
21.000 - FICA/MEDICARE	\$14,133	\$10,809	\$2,864	\$13,673	\$16,329	\$17,382	\$1,053	6%
22.000 - RETIREMENT CONTRIBUTIONS	\$15,262	\$11,177	\$3,744	\$14,921	\$17,301	\$22,018	\$4,717	27%
23.000 - HEALTH INSURANCE	\$30,706	\$31,402	\$12,705	\$44,108	\$41,487	\$48,287	\$6,800	16%
24.000 - WORKERS COMPENSATION	\$13,801	\$10,724	\$0	\$10,724	\$14,244	\$15,669	\$1,424	10%
34.000 - CONTRACT SERVICES	\$8,545	\$7,020	\$3,340	\$10,360	\$13,000	\$13,000	\$0	0%
41.000 - COMMUNICATIONS	\$2,983	\$3,337	\$1,112	\$4,449	\$2,280	\$5,853	\$3,573	157%
43.000 - UTILITIES	\$9,712	\$6,123	\$2,041	\$8,165	\$9,972	\$9,972	\$0	0%
44.000 - RENTALS & LEASES	\$14,323	\$10,176	\$3,392	\$13,568	\$14,791	\$14,791	\$0	0%
45.000 - PROPERTY & LIABILITY INSURANCE	\$5,215	\$7,484	\$0	\$7,484	\$5,351	\$8,135	\$2,784	52%
46.000 - REPAIRS & MAINTENANCE	\$61,316	\$22,631	\$7,544	\$30,175	\$38,000	\$38,000	\$0	0%
46.200 - LANDSCAPE MAINTENANCE	\$0	\$32,565	\$48,435	\$81,000	\$81,000	\$81,000	\$0	0%
49.000 - OTHER CURRENT CHARGES - STORM PREP	\$17,822	\$11,424	\$1,500	\$12,924	\$10,000	\$10,000	\$0	0%
52.000 - OPERATING SUPPLIES	\$39,331	\$45,593	\$15,198	\$60,791	\$25,000	\$25,000	\$0	0%
54.000 - DUES & MEMBERSHIPS	\$0	\$0	\$150	\$150	\$150	\$150	\$0	0%
55.000 - EDUCATION & TRAINING	\$35	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0%
64.000 - CAPITAL OUTLAY	\$34,032	\$0	\$12,000	\$12,000	\$12,000	\$0	(\$12,000)	-100%
<b>Total Public Works Expenses</b>	<b>\$451,968</b>	<b>\$351,754</b>	<b>\$152,465</b>	<b>\$504,220</b>	<b>\$515,353</b>	<b>\$537,468</b>	<b>\$22,114</b>	<b>4%</b>







































## **Section 9**

### **Expenditures: Parks & Recreation**

## Parks & Recreation

### Proposed Budget - FY2021

Operating Expenses	FY2019	6/30/20	Projected Next	Total Projected	FY2020	FY2021	variance	
	Actual	YTD	3 Months	9/30/20	Adopted	Proposed	dollar	%
12.000 - FULL TIME SALARIES	\$44,290	\$33,984	\$11,328	\$45,311	\$46,504	\$48,829	\$2,325	5%
13.000 - PART TIME SALARIES	\$30,428	\$22,792	\$7,597	\$30,389	\$39,438	\$50,851	\$11,414	29%
21.000 - FICA/MEDICARE	\$5,716	\$4,343	\$1,448	\$5,791	\$6,611	\$7,626	\$1,014	15%
22.000 - RETIREMENT CONTRIBUTIONS	\$6,215	\$4,809	\$1,893	\$6,701	\$6,851	\$9,968	\$3,117	45%
23.000 - HEALTH INSURANCE	\$8,419	\$6,737	\$2,526	\$9,262	\$8,089	\$9,611	\$1,522	19%
24.000 - WORKERS COMPENSATION	\$200	\$155	\$0	\$155	\$206	\$206	\$0	0%
34.000 - CONTRACTUAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
41.000 - COMMUNICATIONS	\$3,561	\$3,366	\$1,122	\$4,489	\$2,880	\$4,893	\$2,013	70%
43.000 - UTILITIES	\$4,645	\$3,354	\$1,118	\$4,472	\$5,100	\$5,100	\$0	0%
44.000 - RENTALS & LEASES	\$534	\$2,499	\$833	\$3,333	\$6,950	\$3,749	(\$3,201)	-46%
45.000 - PROPERTY & LIABILITY INSURANC	\$5,582	\$7,672	\$0	\$7,672	\$5,201	\$4,081	(\$1,120)	-22%
46.000 - REPAIRS & MAINTENANCE	\$14,839	\$3,077	\$1,026	\$4,102	\$45,000	\$45,000	\$0	0%
48.000 - SPECIAL EVENTS	\$6,173	\$4,870	\$0	\$4,870	\$10,700	\$10,700	\$0	0%
49.000 - CONCESSION EXPENSE	\$0	\$0	\$0	\$0	\$500	\$500	\$0	0%
52.000 - OPERATING SUPPLIES	\$1,967	\$1,407	\$469	\$1,875	\$3,750	\$3,750	\$0	0%
54.000 - MEMBERSHIP & DUES	\$160	\$0	\$160	\$160	\$160	\$160	\$0	0%
55.000 - EDUCATION & TRAINING	\$0	\$1,372	\$0	\$1,372	\$2,000	\$2,000	\$0	0%
63.000 - INFRASTRUCTURE IMPROVEMENT	\$0	\$11,083	\$42,917	\$54,000	\$54,000	\$20,000	(\$34,000)	-63%
<b>Total Parks &amp; Recreation Expenses</b>	<b>\$88,438</b>	<b>\$111,518</b>	<b>\$72,436</b>	<b>\$183,954</b>	<b>\$243,941</b>	<b>\$227,024</b>	<b>(\$16,916)</b>	<b>-7%</b>





































# **Section 10**

## **Capital Projects Fund**

# Capital Projects Fund

## Proposed Budget - FY2021

Operating Revenues	FY2019 Actual	6/31/2020 YTD	Projected Next 3 Months	Total Projected 9/30/20	FY2020 Adopted	FY2021 Proposed	variance dollar	%
381.000 - INTERFUND TRANSFER	\$0	\$0	\$0	\$0	\$0	\$90,000	\$90,000	100%
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>100%</b>
60.000 - CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$90,000	\$90,000	100%
<b>Total Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>100%</b>
<b>Total Reserves</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>100%</b>
<b>Excess (Revenues)/Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	





# SPECIAL REVENUE FUNDS



# **Section 11**

## **Road Fund**

**Road Fund**  
Proposed Budget - FY2021

Operating Revenues	FY2019	6/30/20	Projected Next	Total Projected	FY2020	FY2021	variance	
	Actual	YTD	3 Months	9/30/20	Adopted	Proposed	dollar	%
312.000 - LOCAL OPTION GAS TAX	\$81,469	\$41,610	\$10,421	\$52,031	\$81,495	\$40,748	(\$40,748)	-50%
331.000 - GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
335.000 - STATE REVENUE SHARING - MUNICIPAL	\$27,493	\$15,083	\$2,622	\$17,705	\$22,680	\$11,340	(\$11,340)	-50%
360.000 - FDOT 6 AVE MEDIAN MAINTENANCE	\$1,416	\$1,062	\$714	\$1,776	\$1,416	\$2,856	\$1,440	102%
381.000 - OPERATING TRANSFER IN	\$24,367	\$0	\$24,399	\$24,399	\$24,399	\$24,399	\$0	0%
<b>Total Revenues</b>	<b>\$134,745</b>	<b>\$57,755</b>	<b>\$38,156</b>	<b>\$95,911</b>	<b>\$129,990</b>	<b>\$79,343</b>	<b>(\$50,648)</b>	<b>-39%</b>
12.000 - REGULAR SALARIES	\$68,006	\$50,641	\$16,880	\$67,521	\$67,626	\$74,261	\$6,636	10%
14.000 - OVERTIME	\$3,267	\$1,360	\$453	\$1,814	\$1,000	\$1,000	\$0	0%
15.000 - EMPLOYEE BONUSES	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$0	0%
21.000 - FICA/MEDICARE	\$5,529	\$4,095	\$1,326	\$5,421	\$5,326	\$5,834	\$508	10%
22.000 - RETIREMENT CONTRIBUTIONS	\$5,858	\$4,405	\$1,733	\$6,138	\$5,586	\$7,426	\$1,840	33%
23.000 - HEALTH INSURANCE	\$16,865	\$12,944	\$4,865	\$17,810	\$16,699	\$19,677	\$2,978	18%
24.000 - WORKERS COMPENSATION	\$7,102	\$5,901	\$0	\$5,901	\$7,838	\$7,838	\$0	0%
41.000 - COMMUNICATIONS	\$480	\$280	\$93	\$373	\$480	\$480	\$0	100%
44.000 - RENTALS & LEASES	\$1,844	\$0	\$0	\$0	\$0	\$0	\$0	0%
45.000 - PROPERTY & LIABILITY INSURANCE	\$2,395	\$2,385	\$0	\$2,385	\$2,080	\$2,080	\$0	0%
46.000 - REPAIRS & MAINTENANCE	\$18,461	\$2,803	\$934	\$3,737	\$18,204	\$18,204	\$0	0%
52.000 - OPERATING SUPPLIES	\$19,535	\$18,956	\$3,000	\$21,956	\$8,000	\$8,000	\$0	0%
54.000 - DUES & MEMBERSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
55.000 - EDUCATION & TRAINING	\$250	\$0	\$300	\$300	\$300	\$300	\$0	0%
<b>Total Expenses</b>	<b>\$150,591</b>	<b>\$104,769</b>	<b>\$29,586</b>	<b>\$134,355</b>	<b>\$134,139</b>	<b>\$146,101</b>	<b>\$11,962</b>	<b>9%</b>
<b>Excess (Revenues)/Expenditures</b>	<b>(\$15,847)</b>	<b>(\$47,014)</b>	<b>\$8,570</b>	<b>(\$38,444)</b>	<b>(\$4,149)</b>	<b>(\$66,758)</b>		
<b>Fund Balance Appropriation/(Reservation)</b>	<b>\$15,847</b>	<b>\$0</b>	<b>\$0</b>	<b>\$38,444</b>	<b>\$4,149</b>	<b>\$66,758</b>		
<b>Excess (Revenues)/Expenditures</b>	<b>\$0</b>	<b>(\$47,014)</b>	<b>\$8,570</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		



































## **Section 12**

### **Citizens Independent Trust (CITT)**

**CITT Fund**  
*(Citizens Independent Transportation Trust)*  
**Proposed Budget - FY2021**

	FY2019	6/31/2020	Projected Next	Total Projected	FY2020	FY2021	variance	
Operating Revenues	Actual	YTD	3 Months	9/30/20	Adopted	Proposed	dollar	%
338.000 - TRANSPORTATION SURTAX	\$145,492	\$22,934	\$0	\$22,934	\$128,006	\$114,000	(\$14,006)	-11%
361.000 - INTEREST INCOME	\$5,439	\$4,232	\$366	\$4,598	\$1,000	\$1,000	\$0	0%
271.000 - CARRYFORWARD SURPLUS	\$0	\$0	\$0	\$0	\$552,053	\$52,500	(\$499,553)	-90%
<b>Total Revenues</b>	<b>\$150,931</b>	<b>\$27,166</b>	<b>\$366</b>	<b>\$27,532</b>	<b>\$681,059</b>	<b>\$167,500</b>	<b>(\$14,006)</b>	<b>-11%</b>
43.000 - STREETLIGHTING	\$24,599	\$17,853	\$5,951	\$23,805	\$25,000	\$25,000	\$0	0%
64.000 - TRANSPORTATION PROJECTS (80%)	\$5,543	\$6,655	\$0	\$6,655	\$347,724	\$142,500	(\$205,224)	-59%
64.100 - TRANSIT PROJECTS (20%)	\$0	\$0	\$0	\$0	\$142,000	\$0	(\$142,000)	0%
<b>Total Expenses</b>	<b>\$30,142</b>	<b>\$24,508</b>	<b>\$5,951</b>	<b>\$30,460</b>	<b>\$514,724</b>	<b>\$167,500</b>	<b>(\$347,224)</b>	<b>-67%</b>
<b>Total Reserves</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,928</b>	<b>(\$166,335)</b>	<b>\$0</b>	<b>\$166,335</b>	<b>100%</b>
<b>Excess (Revenues)/Expenditures</b>	<b>\$120,789</b>	<b>\$2,657</b>	<b>(\$5,585)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		









**VILLAGE OF BISCAYNE PARK**  
**CITT FUNDS**

FY 2016			TRANSIT	TRANSPORTATION	
	RECEIVED		20%	80%	TOTAL
BALANCE	9/30/15	\$	49,601.10	337,355.66	\$ 386,956.76
DEPOSIT	10/9/15	\$ 9,915.00	\$ 1,983.00	\$ 7,932.00	\$ 9,915.00
DEPOSIT	11/18/15	\$ 8,512.00	\$ 1,702.40	\$ 6,809.60	\$ 8,512.00
DEPOSIT	12/29/15	\$ 11,445.00	\$ 2,289.00	\$ 9,156.00	\$ 11,445.00
DEPOSIT	2/8/16	\$ 8,993.00	\$ 1,798.60	\$ 7,194.40	\$ 8,993.00
DEPOSIT	3/22/16	\$ 9,646.00	\$ 1,929.20	\$ 7,716.80	\$ 9,646.00
DEPOSIT	4/26/16	\$ 14,302.00	\$ 2,860.40	\$ 11,441.60	\$ 14,302.00
DEPOSIT	5/27/16	\$ 9,308.00	\$ 1,861.60	\$ 7,446.40	\$ 9,308.00
DEPOSIT	6/24/16	\$ 9,463.00	\$ 1,892.60	\$ 7,570.40	\$ 9,463.00
DEPOSIT	7/26/16	\$ 13,533.00	\$ 2,706.60	\$ 10,826.40	\$ 13,533.00
DEPOSIT	8/9/16	\$ 9,443.00	\$ 1,888.60	\$ 7,554.40	\$ 9,443.00
DEPOSIT	9/21/16	\$ 9,451.00	\$ 1,890.20	\$ 7,560.80	\$ 9,451.00
<b>FY 16 REVENUES</b>			<b>\$ 22,802.20</b>	<b>\$ 91,208.80</b>	<b>\$ 114,011.00</b>
<b>BALANCE AT 9/30/16</b>			<b>\$ 72,403.30</b>	<b>\$ 428,564.46</b>	<b>\$ 500,967.76</b>

FY 2017			TRANSIT	TRANSPORTATION	
			20%	80%	TOTAL
BALANCE	9/30/16	\$	72,403.30	428,564.46	\$ 500,967.76
DEPOSIT	10/4/16	\$ 11,838.00	\$ 2,367.60	\$ 9,470.40	\$ 11,838.00
DEPOSIT	11/9/16	\$ 9,013.00	\$ 1,802.60	\$ 7,210.40	\$ 9,013.00
DEPOSIT	12/5/16	\$ 9,003.00	\$ 1,800.60	\$ 7,202.40	\$ 9,003.00
DEPOSIT	12/29/16	\$ 11,907.00	\$ 2,381.40	\$ 9,525.60	\$ 11,907.00
DEPOSIT	2/8/17	\$ 8,687.00	\$ 1,737.40	\$ 6,949.60	\$ 8,687.00
DEPOSIT	3/3/17	\$ 9,601.00	\$ 1,920.20	\$ 7,680.80	\$ 9,601.00
DEPOSIT	4/12/17	\$ 14,095.00	\$ 2,819.00	\$ 11,276.00	\$ 14,095.00
DEPOSIT	6/7/17	\$ 9,412.00	\$ 1,882.40	\$ 7,529.60	\$ 9,412.00
DEPOSIT	7/11/17	\$ 9,290.00	\$ 1,858.00	\$ 7,432.00	\$ 9,290.00
DEPOSIT	7/31/17	\$ 13,680.00	\$ 2,736.00	\$ 10,944.00	\$ 13,680.00
DEPOSIT	8/23/17	\$ 9,644.00	\$ 1,928.80	\$ 7,715.20	\$ 9,644.00
DEPOSIT	9/29/17	\$ 9,474.00	\$ 1,894.80	\$ 7,579.20	\$ 9,474.00
<b>FY 17 TOTAL</b>			<b>\$ 25,128.80</b>	<b>\$ 100,515.20</b>	<b>\$ 125,644.00</b>
<b>BALANCE AT 9/30/17</b>			<b>\$ 97,532.10</b>	<b>\$ 529,079.66</b>	<b>\$ 626,611.76</b>

FY 2018			TRANSIT	TRANSPORTATION	
			20%	80%	TOTAL
BALANCE	9/30/17	\$	97,532.10	529,079.66	\$ 626,611.76
DEPOSIT	10/13/17	\$ 12,499.00	\$ 2,499.80	\$ 9,999.20	\$ 12,499.00
DEPOSIT	11/9/17	\$ 9,551.00	\$ 1,910.20	\$ 7,640.80	\$ 9,551.00
DEPOSIT	12/5/17	\$ 8,855.00	\$ 1,771.00	\$ 7,084.00	\$ 8,855.00
DEPOSIT	12/21/17	\$ 11,432.00	\$ 2,286.40	\$ 9,145.60	\$ 11,432.00
DEPOSIT	2/1/18	\$ 9,677.00	\$ 1,935.40	\$ 7,741.60	\$ 9,677.00
DEPOSIT	3/15/18	\$ 10,383.00	\$ 2,076.60	\$ 8,306.40	\$ 10,383.00
DEPOSIT	4/5/18	\$ 15,359.00	\$ 3,071.80	\$ 12,287.20	\$ 15,359.00
DEPOSIT	5/31/18	\$ 10,172.00	\$ 2,034.40	\$ 8,137.60	\$ 10,172.00
DEPOSIT	6/8/18	\$ 10,024.00	\$ 2,004.80	\$ 8,019.20	\$ 10,024.00
DEPOSIT	7/27/18	\$ 14,824.00	\$ 2,964.80	\$ 11,859.20	\$ 14,824.00
DEPOSIT	8/31/18	\$ 10,241.00	\$ 2,048.20	\$ 8,192.80	\$ 10,241.00
DEPOSIT	9/19/18	\$ 9,784.00	\$ 1,956.80	\$ 7,827.20	\$ 9,784.00
<b>FY 18 TOTAL</b>			<b>\$ 26,560.20</b>	<b>\$ 106,240.80</b>	<b>\$ 132,801.00</b>
LESS: FPL STREETLIGHTING				(\$24,598.92)	(\$24,598.92)
ADD: INTEREST INCOME			\$ 656.34	\$2,435.57	\$ 3,091.91
<b>BALANCE AT 9/31/18</b>			<b>\$ 124,748.64</b>	<b>\$ 637,756.03</b>	<b>\$ 762,504.67</b>

FY 2019			TRANSIT	TRANSPORTATION	
			20%	80%	TOTAL
BALANCE	9/30/18	\$	124,748.64	637,756.03	\$ 762,504.67
DEPOSIT	10/4/18	\$ 13,335.00	\$ 2,667.00	\$ 10,668.00	\$ 13,335.00
DEPOSIT	11/2/18	\$ 9,729.00	\$ 1,945.80	\$ 7,783.20	\$ 9,729.00
DEPOSIT	12/4/18	\$ 9,492.00	\$ 1,898.40	\$ 7,593.60	\$ 9,492.00
DEPOSIT	12/21/18	\$ 12,885.00	\$ 2,577.00	\$ 10,308.00	\$ 12,885.00
DEPOSIT	2/7/19	\$ 9,529.00	\$ 1,905.80	\$ 7,623.20	\$ 9,529.00
DEPOSIT	3/7/19	\$ 10,174.00	\$ 2,034.80	\$ 8,139.20	\$ 10,174.00
DEPOSIT	4/9/19	\$ 15,709.00	\$ 3,141.80	\$ 12,567.20	\$ 15,709.00
DEPOSIT	5/24/19	\$ 10,048.00	\$ 2,009.60	\$ 8,038.40	\$ 10,048.00
DEPOSIT	6/13/19	\$ 10,084.00	\$ 2,016.80	\$ 8,067.20	\$ 10,084.00
DEPOSIT	7/31/19	\$ 14,709.00	\$ 2,941.80	\$ 11,767.20	\$ 14,709.00
DEPOSIT	8/15/19	\$ 10,284.00	\$ 2,056.80	\$ 8,227.20	\$ 10,284.00
DEPOSIT	9/9/19	\$ 10,139.00	\$ 2,027.80	\$ 8,111.20	\$ 10,139.00
DEPOSIT	9/24/19	\$ 10,028.00	\$ 2,005.60	\$ 8,022.40	\$ 10,028.00
<b>FY 19 TOTAL</b>			<b>\$ 29,229.00</b>	<b>\$ 116,916.00</b>	<b>\$ 146,145.00</b>
LESS: TRANSFER DUE TO GF				(\$203,509.64)	(\$203,509.64)
ADD: INTEREST INCOME			\$ 1,087.96	\$4,351.07	\$ 5,439.03
LESS: FPL STREETLIGHTING				(\$19,867)	(\$19,866.90)
<b>BALANCE AT 9/30/19</b>			<b>\$ 153,977.64</b>	<b>\$ 531,295.49</b>	<b>\$ 685,273.13</b>

FY 2020			TRANSIT	TRANSPORTATION	
			20%	80%	TOTAL
BALANCE	9/30/19	\$	153,977.64	531,295.49	\$ 685,273.13
DEPOSIT	10/9/19	\$ 12,878.00	\$ 2,575.60	\$ 10,302.40	\$ 12,878.00
DEPOSIT	11/19/19	\$ 9,533.00	\$ 1,906.60	\$ 7,626.40	\$ 9,533.00
DEPOSIT	12/23/19	\$ 12,850.00	\$ 2,570.00	\$ 10,280.00	\$ 12,850.00
DEPOSIT	1/17/20	\$ 10,084.00	\$ 2,016.80	\$ 8,067.20	\$ 10,084.00
<b>FY 20 TOTAL</b>			<b>\$ 9,069.00</b>	<b>\$ 36,276.00</b>	<b>\$ 45,345.00</b>
<b>BALANCE AT 9/30/20</b>			<b>\$ 163,046.64</b>	<b>\$ 567,571.49</b>	<b>\$ 730,618.13</b>

# **Section 13**

## **Police Forfeiture Fund**

## Police Forfeiture Fund

Proposed Budget - FY2021

Operating Revenues	FY2019 Actual	6/31/2020 YTD	Projected Next 3 Months	Total Projected 9/30/20	FY2020 Adopted	FY2021 Proposed	variance	
							dollar	%
354.000 - FINES AND FORFEITURES	\$0	\$0	\$0	\$0	\$30,000	\$0	(30,000.00)	100%
361.000 - INTEREST INCOME	\$366	\$194	\$21	\$215	\$0	\$0	0.00	0%
<b>Total Revenues</b>	<b>\$366</b>	<b>\$194</b>	<b>\$21</b>	<b>\$215</b>	<b>\$30,000</b>	<b>\$0</b>	<b>(30,000.00)</b>	<b>0%</b>
58.100 - INTERFUND TRANSFER OUT	\$0	\$0	\$0	\$0	\$30,000	\$0	(30,000.00)	100%
<b>Total Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>(30,000.00)</b>	<b>100%</b>
<b>Excess (Revenues)/Expenditures</b>	<b>\$366</b>	<b>\$194</b>	<b>\$21</b>	<b>\$215</b>	<b>\$0</b>	<b>\$0</b>		







# ENTERPRISE FUND



# **Section 14**

## **Sanitation Fund**

**Village of Biscayne Park**  
**Sanitation Fund**  
**Proposed Budget - FY2021**

General Ledger Code/Description	FY2019 Actual	6/30/20 YTD	Projected Next 3 Months	Total Projected 9/30/20	FY2020 Adopted	FY2021 Proposed	variance	
<b>Revenues</b>								
SANITATION ASSESSMENT	\$506,300	\$492,161	\$29,224	\$521,385	\$521,385	\$593,750	14%	\$72,365
OTHER INCOME	\$4,120	\$40	\$0	\$40	\$3,410	\$3,410	100%	\$0
<b>Total Sanitation Revenues</b>	<b>\$510,420</b>	<b>\$492,201</b>	<b>\$29,224</b>	<b>\$521,425</b>	<b>\$524,794</b>	<b>\$597,160</b>	<b>14%</b>	<b>\$72,365</b>
<b>Expenditures</b>								
OTHER CONTRACTUAL SERVICES	\$415,879	\$328,783	\$115,652	\$444,435	\$437,011	\$485,811	11%	\$48,800
OTHER CURRENT CHARGES	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000	0%	\$0
OPERATING TRANSFERS OUT	\$85,470	\$0	\$86,782	\$86,782	\$86,782	\$94,256	9%	\$7,474
<b>Total Sanitation Expenses</b>	<b>\$501,349</b>	<b>\$371,333</b>	<b>\$203,434</b>	<b>\$532,217</b>	<b>\$524,794</b>	<b>\$581,067</b>	<b>11%</b>	<b>\$56,273</b>
<b>Total Reserves</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$16,092)</b>	<b>0%</b>	<b>\$0</b>
<b>Excess (Revenues)/Expenditures</b>	<b>\$9,071</b>	<b>\$120,868</b>	<b>(\$174,210)</b>	<b>(\$10,792)</b>	<b>\$0</b>	<b>\$0</b>		









