



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: December 14, 2018
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

There are several events coming up so we want to make certain everyone is aware of the date/time:

- **Winter Fest, Saturday December 15th, 11am-2pm**
- **Special Commission Meeting to discuss Legislative Priorities, Dec. 19th, 7pm**
- **Village Hall will be closed on Tuesday, December 25th for Christmas**

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit. Met with GMS on Friday to discuss new contract.

- **CODE:**

Code Officer Caserta has been following up on emails, calls, and inspections. She has been entering new cases and closing out old cases that are in compliance. Organization continues and so do our other daily duties. Lien searches have been processed. Worked with Public works in the field to address additional issues of addresses in rear of properties and overgrown alleyways. Have been working with the building department with building official on ceasing contractor activity to pull permits. This week was the code board meeting. Prepared Orders of Enforcement with stipulations of the code board. Continue to build a relationship with the community to educate them about violations and how to resolve them accordingly.

Enforcement PROCEDURAL TOTALS:

Admin. Citations Issued:	0
Notices to Appear:	0
Orders of Enforcement:	5
Closed Cases:	2
Total New Cases Opened:	56



CATEGORY BREAKDOWN Totals:

Address display:	27
Clear visibility triangle:	0
Hurricane shutters:	0
Objects in right-of-way:	0
Overgrown grass/weeds:	28
Painting exterior required:	0
Parking on grass:	0
Permit required:	1
Property structure maintenance:	0
RV/ trailers:	0
Trash & garbage cans too early:	0

- **POLICE:**

Police Department's Statistics for the Period

Total Cases: 37

Total Cases by Category

Alarms:	5
Assists to Police Agencies:	8
Sick/Injured/Vehicle:	2
Suspicious Person/Vehicle:	3
Information/Non-Criminal Investigations:	10
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	4
Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	0
Missing Person:	0
Criminal Mischief:	1
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	3
Misdemeanor Arrest	1



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- **PARKS & RECREATION:**

Parks and Rec. Manager worked on interior painting at the Recreation Center and clean up. Continued with final preparations for Winter Fest. Put up seasonal decorations. Routine playground maintenance and weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works staff worked on preparations for the Winter Fest Event. Relocated NO PARKING SIGN on 119th and 5th Ave. Assisted Parks and Parkways Board with planting and mulching in and around the entrance to the Rec Center. Mowed and cleared grubbing in the park/ballfield and added mulch around garbage enclosures and other areas of the Rec. Center.

Painting and Re-stripping the Right of Way in front of the Rec. Center. Re-stripped the Racquetball Courts. Approximately 12 Pot Holes were filled along route for Winter Fest Event. Continuing Work on the irrigation system in the Ball field (electrical Issue) and this is ongoing.

Placement of Christmas Décor in the Log Cabin and the Entry Sign, regular maintenance in the rights of way (Edging, Mowing, Clearing, Grubbing).

- **ADMINISTRATION:**

Continued working with FEMA to provide information as requested. Worked with auditors on 2018 audit. Manager attended Biscayne Park Foundation and Code Board Meeting. Worked with all Department heads as needed. Attending Winter Fest on Saturday.

Wishing everyone a great weekend!