



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: February 1, 2019
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Below are a few items to note:

- **Village of Biscayne Park Art Show, Saturday, February 9, 2019, 2-6 p.m.**
- **Movie Night in the Park has been moved to March 9th, starting at 6 p.m.**

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit.

- **CODE:**

This week Code Officer Caserta has received assistance from CGA with a temporary code officer who has been canvassing the community to cite properties for code violations. She follows up on emails, calls, and re-inspections on a daily basis and assists residents who come in to the Village office. Officer Caserta has been entering new cases in the system for cited properties, complaints from residents, and closing cases that are in compliance. She has been conferring with staff and attending meetings regarding enhancing future operations. Continues to follow up on old paperwork and cases from previous officers. Organization continues and so do our other daily duties. Several consuming lien searches have been processed. She continues to build a relationship with the community to educate them about violations and how to resolve them accordingly. Public works continues to assist with trash being placed out too early. Additionally, she began training new administrative employee to do work for the Code Department. Prepared agenda for the forthcoming Code Board Hearing.

Enforcement PROCEDURAL TOTALS:

Closed Cases: 34
Total New Cases Opened: 12
Notices to appear: 10



CATEGORY BREAKDOWN Totals:

Driveway / apron / swale:	1
Fences:	3
Landlord/tenant:	1
Minimum housing:	1
Parking on unapproved surface:	1
Permit required:	1
Property maintenance:	1
Roof cleaning required:	3

• **POLICE:**

Police Department's Statistics for the Period

Total Cases: 26

Total Cases by Category

Alarms:	6
Assists to Police Agencies:	5
Sick/Injured:	0
Suspicious Person/Vehicle:	1
Investigation:	5
Information/Non-Criminal Investigations:	5
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	3
Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	0
Missing Person:	0
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest:	1



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- **PARKS & RECREATION:**

The Parks and Recreation Manager worked rescheduling Movie Night in Park to March 9th. Scheduling the Recreation Center for a deep cleaning. Set preliminary details for Anti-bullying Workshop for parents with Nveee (pronounced "Envy"). Set preliminary details for kids' event through Monarch Miami. Manager followed up with resident to discuss Eagle Scout project at recreation center. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works completed the following this week:

Completed the edging on NE 8th AVE and NE 10th AVE (Please note that all VILLIAGE MEDIANS have been edged). Removed dead Alexander Palm Tree in the median on NE 115 St and 6 Ave. Removed Palm fronds from a Queen Palm Tree located on the median in front of 630 NE 115th St. Removed a dead Poinciana tree in the median located in front of 850 NE 119th St. Removed dead Coconut Palm Trees in the median on NE 120th ST near 10 Ave. Removed 3 tree stumps within the village limits.

Assisted Park and Parkways members in removing weeds on the butterfly garden on NE 114th St. median. Delivered recycling bins to residents as requested. Began updating the existing list of locations of solid waste side yard pick-ups; this shall be an ongoing task to provide final list to the Manager. Meeting with FDOT to replace street lights lost during Hurricane Irma.

- **ADMINISTRATION:**

Manager held weekly staff meeting. Conference call with Senator Pizzo to discuss Legislative ask. Completed and submitted appropriate forms, working with House and Senate staff as well as our Lobbyist. Attended Swearing In of new Reserve Officers. Worked on agenda for next week's commission meeting. Assisted residents as needed.

Wishing everyone a great weekend!