



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: February 22, 2019
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Below are a few items to note:

- **Commission Workshop to discuss swales is scheduled for 2/26/19 at 7p.m. at the Log Cabin.**
- **Regular Commission Meeting is scheduled for March 5th, at 7 p.m. in the Log Cabin.**
- **Movie Night in the Park is scheduled for March 9th, starting at 6 p.m.**

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit.

- **CODE:**

This week Code Officer Caserta has been continuing to train new administrative employee to do work for the Code Department, who has been very helpful and has provided her with the opportunity to do field work. Caserta has also been handling some Village Clerk duties in her absence, many landlord inspections, and restructuring forms within different departments. We continue to follow up on emails, calls, and re-inspections on a daily basis, assist residents who come in to Village Hall and entering new cases in the system for cited properties, complaints from residents, and closing cases that are in compliance. She continues to follow up on old paperwork and cases from previous officers. Organization continues and so do our other daily duties. Several lien searches have been processed. Public works continues to assist with trash being placed out too early.

Enforcement PROCEDURAL TOTALS:

Closed cases:	14
Total new cases opened:	72
Administrative citations:	0
Landlord tenant inspections:	1



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Category breakdown totals:

Address display:	2
Animals/open feeding:	2
Cans storage:	1
Clear visibility triangle:	2
Fences:	4
Inoperable vehicles:	3
Junk / abandoned items:	9
Life safety:	1
Lot maintenance:	2
Minimum housing:	1
Nuisance:	1
Overgrown grass:	8
Painting exterior req'd:	5
Parking on unapproved surface:	8
Permit required:	9
Property structure maintenance:	1
Roof cleaning req'd:	3
RV/trailers:	3
Signs prohibited:	2
Swale maintenance:	2
Trash, garbage cans:	2
Trailer/boat storage:	1

- **POLICE:**

Police Department's Statistics for the Period

Total Cases: 16

Total Cases by Category

Alarms:	2
Assists other Police Agencies:	3
Sick/Injured:	0
Suspicious Person/Vehicle:	1
Investigation:	1
Information/Non-Criminal Investigations:	8
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0



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Traffic Crash:	0
Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	0
Missing Person:	1
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Misdemeanor Arrest:	0
Felony Arrest:	0
Traffic Arrest:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager began discussions with Koala kickball to discuss adult programming options. Worked on Movie Night preparations. Manager met with Soccer Club. Ball field sprinkler evaluation and repairs. Bullying Workshop preparations, change of date TBD. Basketball court repairs and evaluation. Repaired light fixtures in restroom. Weekly grounds and building maintenance. Preparations for refurbishing of outside picnic tables.

- **PUBLIC WORKS:**

Public Works completed the following this week:

Assisted Park and Parkways Board on the NE 114 St Butterfly garden in planting and removing weeds and placement of mulch. Performed standard Right of Way Maintenance for the median along NE 6th Ave. Mowed the Ballpark field as needed.

Edged and scuffled weeds and landscape adjacent to Village hall and cleared the garbage can enclosures at Village Hall. Removed the leaves and the Oak tree sticks-stems from the roof at the Log Cabin. Coordinated with the Rec Manager and finished repairing the sprinkler system at the Ballpark.

Ran test to the sprinkler system on NE 6th Ave and the irrigation is working well. Removed broken glass and yard debris from the right-of-way of an abandoned property at 1110 NE 119 St. Moved the Mosaic Bench that was donated to the Village from the Log Cabin to the New Butterfly Garden

Picked up supply for the Rec Center and for Public Works for regular maintenance duties.



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ADMINISTRATION:

Manager worked with Auditors in preparation for 2018 Audit. Discussions with H2O and FEMA regarding delays in reimbursement. Met with engineering firm, Pennoni, to discuss septic tanks/sewers as recommended by Senator Pizzo. Assisted residents as needed. Met with staff as needed.

Wishing everyone a great weekend!