



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** February 8, 2019  
**TO:** Mayor and Commissioners  
**FROM:** Krishan Manners, Village Manager  
**RE:** Village Update

Mayor and Commissioners:

Below are a few items to note:

- **Village of Biscayne Park Art Show & Farmer's Market, Saturday, February 9, 2019, 2-6 p.m.** Please park in the Church lot on 113<sup>th</sup> Street behind Village Hall. Streets will be closed for this event between 8th Avenue and 6th Avenue on 114th Street and from 113th Street to 115th Street on 7th Avenue.
- **Code Workshop on Tuesday, February 12<sup>th</sup> at 7pm at the Log Cabin**
- **Movie Night in the Park is scheduled for March 9<sup>th</sup>, starting at 6 p.m.**

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit.

- **CODE:**

This week Code Officer Caserta has been training new administrative employee to do work for the Code Department. She follows up on emails, calls, and re-inspections on a daily basis. Assists residents who come in to the Village office. Enters new cases in the system for cited properties, complaints from residents, and closing cases that are in compliance. She has been conferring with staff and attending meetings regarding enhancing future operations. Continues to follow up on old paperwork and cases from previous officers. Organization continues and so do other daily duties. Several consuming lien searches have been processed. She continues to build a relationship with the community to educate them about violations and how to resolve them accordingly. Public works continues to assist with trash being placed out too early. She has been preparing for the forthcoming Code Board Hearing.



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## **Enforcement PROCEDURAL TOTALS:**

Closed Cases:	3
Total New Cases Opened:	19
Notices to appear:	10

## **CATEGORY BREAKDOWN Totals:**

Fences:	3
Illegal dumping / litter:	1
Junk / abandoned items:	1
Landlord/tenant:	1
Objects on swale:	3
Parking on unapproved surface:	1
Permit required:	7
RV/trailers:	1
Signs prohibited:	1

- **POLICE:**

### **Police Department's Statistics for the Period**

**Total Cases: 30**

### **Total Cases by Category**

Alarms:	2
Assists other Police Agencies:	4
Sick/Injured:	7
Suspicious Person/Vehicle:	3
Investigation:	3
Information/Non-Criminal Investigations:	6
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	1
Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	1
Identity Theft:	0
Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest:	3



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- **PARKS & RECREATION:**

The Parks and Recreation Manager scheduled Recreation Center deep cleaning with strong focus on bathrooms. Preparations for Anti-bullying Workshop for parents set for Saturday March 2<sup>nd</sup>. Executed a complete wipe down and disinfectant of walls and door handles inside recreation center. Repaired and reinstalled bouncer in tot lot playground. Removed rust and water stains from bleachers. Reorganized library to remove worn books. Scrubbed and washed down pavilion area. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works completed the following this week:

Meet with County Public Works Department to start the works on the Stop Bar Striping throughout the Village. Mowed Village Hall, Griffing Park and all Village Medians. Mowing, edging, grubbing and tree trimming along the medians village wide. Removed low hanging limbs as needed along the medians. Patched Edge of Pavement along NE 114<sup>th</sup> at the Log Cabin and NE 7<sup>th</sup> Ave and 115<sup>th</sup> St.

Reset leaning stop sign at NE 8<sup>th</sup> Ave and NE 115<sup>th</sup> ST. Assisted electrician at the Recreation field for the repair on the sprinkler system. Trimmed hedges for vision clearance at NE 11140 Griffin Road. Assisted and assembled new parts for the playground equipment at the Rec Center (TOT LOT). Wrote violation for trash out, gave 2 courtesy notices to homeowners for trash pickup.

Preliminary works for the meeting with the utilities' companies in effort transfer the cables as needed. Set up and prep work for the Art Show and Farmers Market as Directed by the Manager. Set up the sound system for the Commission Meeting. Preparation for discussion on Traffic Calming Devices with Administration for the Commission Meeting.

- **ADMINISTRATION:**

Manager held weekly staff meeting. Attended Commission meeting. Worked on logistics for Art event. Worked on information for Tuesdays Code Workshop. Assisted residents as needed.

**Wishing everyone a great weekend!**