



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: March 15, 2019
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Below are a few items to note:

- **Regular Commission Meeting has been re-scheduled for March 19th, at 7 p.m. in the Log Cabin.**
- **Bullying Workshop for Parents – Saturday, March 23rd at 11:00 a.m. at the Ed Burke Recreation Center.**
- **The Biscayne Park Foundation's St. Patrick's Day event is scheduled for March 30th, at 7p.m. at the Ed Burke Recreation Center.**

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit. Discussions and preparations for the FY 2020 budget have begun.

- **CODE:**

This week Code Officers have been following up on old cases to ascertain whether or not they need to go to the board. She has been preparing to send cases to the board. Admin Assistant is scanning in all case documents to attach to files in BS&A. They have been compiling data for public records request. Training for new employee is ongoing. They continue to follow up on emails, calls, and re-inspections on a daily basis, assisting residents who come in to the Village office. They have been entering new cases in the system for cited properties, complaints from residents, and closing multiple cases that are in compliance. They have been conferring with staff and attending meetings regarding enhancing future operations, following up old cases from previous officers. Organization continues and so do our other daily duties. Several lien searches have been processed.

Enforcement procedural totals:

Closed Cases:	16
Administrative Citations	3
Total New Cases Opened:	38
Landlord tenant inspections:	1
Special event permit:	1



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Category breakdown totals:

Address display:	2
Cans storage:	2
Clear visibility:	1
Commercial vehicles:	2
Driveway/apron/swale:	1
Fences:	1
Inoperable vehicles:	3
Junk / abandoned items:	1
Objects on swale:	1
Overgrown grass:	5
Painting exterior req'd:	1
Parking on unapproved surface:	7
Property structure maintenance:	5
RV/trailers:	2
Trash, garbage cans:	4

- **POLICE:**

Police Department's Statistics for the Period

Total Cases: 19

Total Cases by Category

Alarms:	4
Assists to Police Agencies:	3
Sick/Injured/Vehicle:	2
Suspicious Person/Vehicle:	2
Investigation:	2
Information/Non-Criminal Investigations:	3
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	0
Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	0
Missing Person:	2
Criminal Mischief:	0
Narcotics Arrest:	0
Identity Theft:	0



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Traffic Arrest	1
Misdemeanor Arrest	0
Felony Arrest:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager worked on preparations for Bullying Workshop for Parents - Saturday March 23rd at 11:00 AM. Began constructing policies for creating a "Bully Free Zone" within the park grounds. Spring Egg Hunt preparations.

Began speaking with local businesses about sponsoring future community events. Replaced and uniformed hardware on basketball rims and backboards. Fixed and disinfected outdoor water fountains. Weekly grounds and building maintenance. Preparations for refurbishing of outside picnic tables. Movie Night recap.

- **PUBLIC WORKS:**

Public Works completed the following this week:

Repainted pavement signs "SLOW" around the Recreation Center and added other locations as needed. Replaced "NO PARKING" signs that were faded at NE 12 Ct and 119th St (Railroad Tracks). Assisted the Police Department with the repair of a faulty equipment in one of their vehicles.

Cleaned drain at NE 115th St and NE 9th Ave (Mid-Block) covered with Leaves. Marked location for proposed Delineators for installation. Completed regular grubbing and trimming the medians on NE 121 St.

Stumps ground in the medians at Griffing Park, Village Hall, NE 8th Ave and 111th St, NE 115th and 6th Ave NE 118th St and Griffing and NE 118th St and 8th Ave. Watered the butterfly Garden at NE 114th Street, landscape adjacent Village Hall, landscaped around the Village Hall and the Log Cabin.

Mowed and Grubbed butterfly garden at NE 109th St. Clearing and trimming street signs within the Right of Way as needed in 14 locations. Cleared and mowed NE 12th Ct and 119th St as needed.

ADMINISTRATION:

Manager worked with H2O and FEMA regarding debris reimbursement. Worked with FMIT Attorney(s) as needed on various issues and attended mediation on one case. Attended Biscayne Park Foundation meeting. Assisted residents as needed.

Wishing everyone a great weekend!