



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: March 16, 2018
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Please make sure to join us on Saturday, March 31st from 10:00 AM – Noon for the ANNUAL SPRING EGG HUNT!

- **Hurricane Irma Recovery:**
H2O has completed uploading files to the FEMA Portal. The FEMA Project Manager is reviewing our submission and will let us know if any additional information is required.
- **Comprehensive Annual Financial Report (CAFR):**
GMS has completed the 2016 books and have delivered them to the auditor. The 2016 audit is underway.
- **FINANCE:**
In addition to the information above, all payroll and payables are current. GMS continues to assist with staff questions and providing information for H2O/FEMA. Banking accounts are in the process of being changed to new bank (FCB) with higher interest rates. GMS has put together a full package of unaudited financials for FCB to evaluate for the purpose of refinancing the loan taken out to restore the Log Cabin in 2015 at a lower interest rate. Work continues on preparing the 2017 books so we can begin the 2017 Audit as soon as 2016 is complete.
- **CODE:**
Code Officers have been entering new code cases, re-inspecting open cases for compliance, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Reviewing old board cases to ascertain if fines have been paid, if they've come into compliance, and ensuring they are filed in their designated locations. Sending out notices of violation for cases not in compliance. Assisting residents in person and on the phone with respect to the notices they receive or questions they have. Performing lien searches. Preparing the code board case files & cover sheets for the forthcoming meeting. Also, assisting with the Building Department new employee. Christina Caserta commenced working in the field. Managed the Code Board Hearing.



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Enforcements by Category for this week:

Admin Citations Issued: 1
Closed Cases: 6
Orders of Enforcement: 10
Total New Cases Opened: 39

Report Totals for this week:

ADDRESS DISPLAY - 2
ADMIN CITATION – 1
CONSTRUCTION MATERIALS - 1
FENCES / WALLS - 6
HIGH GRASS/WEEDS/SHRUBBERY – 1
JUNK/DILAPIDATED MATERIALS - 2
OBJECTS IN SWALE/R-O-W - 4
PAINTING EXTERIOR – 3
PARKING ON GRASS – 3
PAVING DRIVEWAY/APRON/SWALE – 1
PERMIT REQUIRED – 1
PODS - 1
PROPERTY MAINTENANCE – 3
SIGNS – 4
AWNINGS / HURRICANE SHUTTERS - 1
UNUSED/UNSIGHTLY OBJECTS – 1
TRASH/GARBAGE CANS/YARD WASTE – 3
WATERCRAFT STORAGE - 1

- **POLICE:**
Police Department's Statistics for the Period
Total Cases: 38

Alarms: 2
Assist another Agency: 6
Sick/ Injured Person: 4
Suspicious Person/Vehicle: 6
Information/ Non-Criminal Investigation: 18
Traffic crash: 0
Vehicle Burglary: 0
Identity Theft: 1
Stolen Vehicle: 1

Significant Activity: 1
1 stolen vehicle, keys left in glove box.



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- **PARKS & RECREATION:**

Parks and Rec. Manager is getting estimates for price comparison for playground mulch; company walk through scheduled for 3/21. Met with Shores Soccer Club President to discuss possible additional Summer Camp programs. Preparations for Spring Egg Hunt (3/31/18) - DJ, supplies, prizes, eggs, informational flyer. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works staff completed their routine daily and weekly tasks. Picked up roughly 240 plants for an upcoming project on 114th Street. Identified the 14 trees that Parks & Parkway has recommended be removed. The list needs to go back to the board for confirmation, after which we can start the permitting process for the removal. Reported street lights that are out to FPL. Followed up with FPL regarding poles which are leaning. Working on the irrigation at the Rec. Center, adding one sprinkler head south of the basketball court. Still working on the garbage can enclosure at the Rec. Center. Should be complete and stained next week. Repaired broken sprinkler line NE 6th Avenue between NE 114th street and NE 113th street.

- **ADMINISTRATION:**

A new, full-time Building Coordinator began this week. His name is Jean Paul Elie, and please welcome him to the Village! The advertisement for a new Village Attorney is approved and published. Marlen Martell, our Village Clerk, was just appointed as the new Village Manager of North Bay Village. We hate to see Marlen leave, but wish her the best in her new role. An ad for a new Village Clerk will be prepared this weekend for publication on Monday. Public Works staff were awarded Citizen of the Year by the Miami Shores Chamber of Commerce. Congratulations to Cesar Hernandez, John Jenkins, Early McWilliams, Derrick Murray and James (Tony) Thomas and our sincere thanks for all you do for Biscayne Park! Manager also attended Code Board, Biscayne Park Foundation, Special Commission Meeting and Parks & Parkways this week.

Have a great weekend!