



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: March 8, 2019
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Below are a few items to note:

- **Regular Commission Meeting has been re-scheduled for March 19th, at 7 p.m. in the Log Cabin.**
- **Movie Night in the Park is scheduled for March 9th, starting at 6 p.m.**
- **The Biscayne Park Foundation's St. Patrick's Day event is scheduled for March 30th, at 7p.m. at the Ed Burke Recreation Center.**

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit. Discussions and preparations for the FY 2020 budget have begun.

- **CODE:**

This week Code Officers have been working on new & revising forms. Scanning in all case documents to attach to files in BS&A, and compiling data for public records request. They have also been inspecting several landlord cases in which one has become an extensive issue beyond landlord permit. Training for new employee is ongoing. They continue to follow up on emails, calls, and re-inspections on a daily basis, assisting residents who come in to the Village office. They have been entering new cases in the system for cited properties, complaints from residents, and closing cases that are in compliance. Code Officer Caserta has been conferring with staff and attending meetings regarding enhancing future operations. She continues to follow up on old paperwork and cases from previous officers. Several lien searches have been processed. Public works continues to assist with trash being placed out too early.

Enforcement Procedural Totals:

Closed cases:	21
Total new cases opened:	62
Administrative citations:	1
Landlord tenant inspections:	2



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Category Breakdown Totals:

Address display:	4
Administrative citation:	1
Cans storage:	2
Driveway:	1
Fences:	4
Illegal dumping/litter:	1
Inoperable vehicles:	4
Junk / abandoned items:	4
Objects on swale:	1
Overgrown grass:	6
Painting exterior req'd:	4
Parking on unapproved surface:	3
Permit required:	9
Property structure maintenance:	7
Roof cleaning req'd:	1
Rv/trailers:	3
Signs prohibited:	2
Swale maintenance:	1
Trash, garbage cans:	3
Rv/trailer:	1

- **POLICE:**

Police Department's Statistics for the Period

Total Cases: 15

Total Cases by Category

Alarms:	3
Assists other Police Agencies:	3
Sick/Injured:	1
Suspicious Person/Vehicle:	2
Investigation:	2
Information/Non-Criminal Investigations:	3
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	0
Grand Theft:	0
Stolen Vehicle:	0



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Petit Theft:	0
Missing Person:	0
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest:	1
Natural Deaths:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager performed the grounds walkthrough and safety checklist, including floodlight and emergency exit safety inspection. Confirmed Bullying Workshop for Saturday March 23rd at 11:00 AM. Worked on Movie Night preparations and walk through. Planning Spring Egg Hunt. Weekly grounds and building maintenance. Preparations for refurbishing of outside picnic tables.

- **PUBLIC WORKS:**

Public Works completed the following this week:

Mowed all Village Medians including the Church lot, entrance signs at NE 113 St, Griffin Park, NE 6th Ave. and the Rec Center Ballfield. Coordinated with the Rec Manager to power wash all the equipment in the tot lot. Trimmed low hanging oak tree limbs due to safety concerns around the Park.

Watered the butterfly garden on NE 114th Street, and the plants adjacent to Village Hall. Mowed and grubbed along the median on NE 121 St. Assisted with the planting on NE 6th Ave. and placed new mulch. Pressure cleaned and removed the rust stains from the Entry Sign at NE 113 St and NE 6th Ave. Removed rust stains from existing signs at Griffing Park.

Assisted the Rec Manager with movie night as needed. Repainted the "SLOW" traffic marking and replaced old traffic signs as needed City Wide. Worked with resident on over-sized trash piles and resolving issues.

Assisted North Miami in repair of broken water line at 441 NE 119th St. due to roots. Meet with engineering firms for the proposed improvements by FDOT along NE 6th Ave. Assisted the Village manager on FEMA related issues from Hurricane Irma.



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ADMINISTRATION:

Manager worked with H2O and FEMA regarding debris reimbursement. Worked with FMIT Attorney(s) as needed on various issues. Conference call with Village Attorney and Building Official regarding property on 121st St. Assisted residents as needed. Held weekly staff meeting.

Wishing everyone a great weekend!