



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** April 12, 2019  
**TO:** Mayor and Commissioners  
**FROM:** Krishan Manners, Village Manager  
**RE:** Village Update

Mayor and Commissioners:

Below are a few items to note:

- **Communications Workshop, Tuesday, April 16<sup>th</sup> at 7P.M., at the Log Cabin. PLEASE FILL OUT AND RETURN THE SURVEY SENT TO YOUR HOME SO WE CAN INCLUDE THE INFORMATION IN THE WORKSHOP.**
- **Spring Egg Hunt is scheduled for Saturday, April 20<sup>th</sup>, from 10 A.M.- 12:30 P.M. at the Ed Burke Recreation Center**
- **Hurricane Preparedness Presentation, Saturday May 11<sup>th</sup>, 12:00 A.M. at the Ed Burke Recreation Center**
- **Waste Pro Special Pick Up – Saturday, May 18<sup>th</sup>**

- **FEMA:**

We are continuing to work with the Village Attorney to prepare our appeal to FEMA. Our appeal on the first of three projects will be submitted next week.

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit. Discussions and preparations for the FY 2020 budget have begun.

- **CODE:**

Code Officer inspected cases to ascertain compliance. Worked with residents in the field. Answered emails and responded to calls. Posted various notices at properties. Scanned documents, sent out certified mailings. Sent out reminder notices for pending fines. Assisted residents who came in to the Village office with and without appointments. Entered new cases in the system for Officer's citing and complaints from residents. Daily organization of files to assure case files are up to date. Processed Lien searches. Continued to build a relationship with the community to educate them about violations and how to resolve them accordingly.

Public works continues to assist with trash being placed out too early. Creating and updating forms as needed. Taking photographs and upload into case files.



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In addition, they researched property owners for contact information. Researched rental properties. Set appointments and performed landlord inspections. Worked on an eviction property with police and public works.

### **Enforcement PROCEDURAL TOTALS:**

Closed Cases: 55  
Total New Violations Opened: 36  
Administrative citations: 1

### **NEW VIOLATION CASES:**

Address display:	1
Administrative citations:	1
Fences/walls:	1
Inoperable vehicles:	1
Junk / abandoned items:	1
Landlord tenant permit req'd:	3
Objects on swale:	2
Overgrown grass:	3
Painting exterior req'd:	2
Parking on unapproved surface:	1
Permit required:	6
Property structure maintenance:	1
RV/watercraft/trailers:	2
Signs:	5
Trash/garbage cans/yard waste:	5
Unsafe structures:	1

- **POLICE:**

### **Police Department's Statistics for the Period**

#### **Total Cases: 24**

#### Total Cases by Category

Alarms:	6
Assists other Police Agencies:	4
Sick/Injured:	3
Suspicious Person/Vehicle:	0
Investigation:	0
Information/Non-Criminal Investigations:	9
Repossession:	0
Residential Burglary:	0



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Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	0
Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	1
Missing Person:	1
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest:	0
Natural Deaths:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager worked on Spring Egg Hunt preparations. Performed irrigation system maintenance, picnic area cleaning and beautifying. Met with advertiser/promotional advisor to discuss possible project. Met regarding youth baseball program. Worked on scheduling a new event and researching sponsor. Manager requested multiple quotes for recreation center maintenance. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works trimmed low hanging branches at 113 St and 8 Ave and NE 9<sup>th</sup> Ave between 114<sup>th</sup> St and 116<sup>th</sup> St. Installed two "NO PARKING" signs, location (1) at 119<sup>th</sup> St between 7<sup>th</sup> and 8<sup>th</sup> Ave and (2) sign at 119<sup>th</sup> St between 8<sup>th</sup> and 9<sup>th</sup> Ave on the median.

Worked with Code on Removal of two large piles along NE 12<sup>th</sup> Ave due to eviction notice. Mowing, weed eating and edging citywide as needed to maintain the right-of-way.

Tree Trimming along NE 114<sup>th</sup> St and removing pica pica vines at butterfly Garden NE 109<sup>th</sup> St and other various locations as needed. Filed pot holes at NE 113 St and 8<sup>th</sup> Ave and 11842 NE 12<sup>th</sup> Ct and on NE 118<sup>th</sup> St at Griffing Blvd. Trimmed palms along NE 6<sup>th</sup> Ave median.

**ADMINISTRATION:**

[www.biscayneparkfl.gov](http://www.biscayneparkfl.gov)



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Manager continues to work with the Village Attorney and FEMA regarding debris reimbursement. Working on 2018 Audit, to be completed this month. Attended Biscayne Park Foundation and Public Art Board meetings. Met with FPL regarding under-grounding lateral lines on the east side of the Village. They will give a presentation at the May Commission meeting. Worked on presentation with Commissioner Wise for workshop next week. Working with our consultant to price employee health insurance for next year. Held weekly Staff Meeting. Assisted residents as needed.

**Wishing everyone a great weekend!**