



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: April 20, 2018
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Join us Sunday, April 22, 2018 from 4pm to 8pm at the Ed Burke Recreation Center to celebrate Earth Day! The Biscayne Park Foundation is delighted to host the Urban Oasis Project Farmer's Market, Free Electronics Recycling & Paper Shredding. Also, Zumba and Yoga classes will be held during the event!

- **Comprehensive Annual Financial Report (CAFR):**
The 2016 audit is underway and the auditor is requesting information from various departments in the Village.
- **FINANCE:**
In addition to the information above, all payroll and payables are current. Banking accounts are in the process of being changed to new bank (FCB) with higher interest rates. Continuing to work with Auditors on the 2016 Audit. Work continues on preparing the 2017 books so we can begin the 2017 Audit as soon as 2016 is complete.
- **CODE:**
Code Officers have been entering new code cases, re-inspecting open cases for compliance, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Reviewing old board cases to ascertain if fines have been paid, if they've come into compliance, and ensuring they are filed in their designated locations. Sending out notices of violation for cases not in compliance. Assisting residents in person and on the phone with respect to the notices they receive or questions they have. Performing lien searches. Also, we have been working together to get the department up to speed as this will be ongoing.

Enforcements by Category for this week:

Admin Citations Issued: 7
Closed Cases: 13
Total New Cases Opened: 46



Report Totals for this week:

Address display - 3
Admin citation – 7
Driveway / apron /swale paving - 4
Fences / walls - 1
Junk/dilapidated materials – 1
Nuisance/life safety - 1
Objects in swale/r-o-w - 1
Parking on grass – 1
Permit required – 11
Property maintenance – 5
Roof cleaning - 7
Storm/hurricane shutters – 1
Swimming pool – 1
Unused/unsightly objects - 1
Watercraft storage - 1

- **POLICE:**
Police Department's Statistics for the Period
Total Cases: 33

Total Cases by Category

Alarms: 2
Assists to Police Agencies: 4
Sick/Injured Person: 1
Suspicious Person/Vehicle: 6
Information/Non-Criminal Investigation: 9
Loud Music: 2
Fraud/ID Theft: 1
Dog Complaint (Loose/Barking/Lost/Found): 1
Crash: 1 (NE 6th & 119th)
Vehicle Burglary: 4
Stolen Vehicle: 1
Battery: 1 (Domestic)

Significant Activity: 5

Between the 11500 block and 12000 block, four vehicles were entered and loose change was taken. One vehicle had a Verizon wireless "hotspot" removed. All vehicles involved were unlocked.

In the 11900 block of NE 11th Ct., a vehicle was stolen. The vehicle was unlocked with the spare key inside. Two juvenile subjects were discovered in the vehicle and taken into custody.



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- **PARKS & RECREATION:**

The Parks and Recreation Department performed weekly grounds and building maintenance. Manager spoke with Mighty Kicks Soccer to discuss programming possibilities. Manager spoke with Empowered Youth rep about future event collaborations and possible food service. Earth Day Event preparations.

- **PUBLIC WORKS:**

Public Works staff completed their routine daily and weekly tasks. Daily and weekly tasks. Cut and removed broken limb in the median at Griffing Park. Mowed Rec. Center and fertilized the ball field. Mowed the medians and trimmed hedges in medians. Mowed Village Hall and Griffing Park. Installed three new doggy litter cans in the medians (Griffing Blvd & 119th Street, 7th Avenue & 120th Street, and 9th Avenue and 120th Street. Thanks to the Biscayne Park Foundation for donating these doggy bins!

Trimmed and watered all community signs, newly planted palms on NE 118th Street and newly planted oak trees and plants NE 114th Street. Trimmed and mowed grass at the entrance sign at NE 113th Street & 6th Avenue.

Public Works Supervisor worked with contractor to install fourteen cameras at Public Works, five additional cameras at the Rec. Center, four new cameras for the log cabin. Contractor has started the preparation for the installation of eight new cameras around the outside of Village Hall/Police Department. It is estimated that the project should be completed by the end of next week.

Submitted all Work Certification Forms to FDOT for all work performed along NE 6th Ave for the 2017/2018 FISCAL YEAR. Ordered 16-2-8 fertilizer for the ball field and expecting delivery between on Monday

- **ADMINISTRATION:**

We welcomed Roseann Prado as our new Village Clerk this week. She brings years of experience and is a Certified Municipal Clerk and we are delighted to have her here! Manager has worked with Finance and Auditors this week providing answers and materials to the Auditors to complete the 2016 audit. Manager attended P&Z Meeting this week. Also, met with Finance to discuss budget preparations. Manager and Commissioner Bilt are meeting with FDOT this afternoon to discuss options for slowing traffic on 6th Avenue. Continuing to work with H2O and FEMA regarding our FEMA reimbursement. Met with our consultant for employee insurance renewals.

Have a great weekend!