



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: June 14, 2019
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Below are a few items to note:

- **MangoFest 2019, June 22nd from 2-5PM at the Ed Burke Recreation Center**
- **Regular Commission Meeting, July 9th, 7PM at the Log Cabin**

- **FEMA:**

The Village received a letter from the State of Florida stating that they support our appeal. We await response from FEMA for next steps.

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit. Discussions and preparations for the FY 2020 budget continue.

- **CODE:**

Code Officer inspected cases to ascertain compliance. Worked with residents in the field. Answered emails and responded to calls. Posted various notices at properties. Scanned documents, sent out certified mailings. Sent out reminder notices for pending fines. Assisted residents who came in to the Village office with and without appointments. Entered new cases in the system for Officer's citing and complaints from residents. Daily organization of files to assure case files are up to date. Processed Lien searches. Continued to build a relationship with the community to educate them about violations and how to resolve them accordingly.

Public works continues to assist with trash being placed out too early. Creating and updating forms as needed. Taking photographs and uploading to case files. In addition, they researched property owners for contact information. Researched rental properties. Set appointments and performed landlord inspections.



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Enforcement procedural totals:

Closed cases:	28
Total new violations opened:	44
Landlord inspections:	4
Administrative Citations:	16

New violation cases:

Address:	2
Administrative Citations:	16
Hurricane Shutters:	1
Junk/Dilapidated/Inoperable Vehicles:	1
Landlord Permit:	1
Overgrown Property:	2
Painting:	1
Permit Required (Double Fee):	1
Roof Cleaning:	1
Signs:	1
Trash/Cans/Yard Waste Swale:	17

- **POLICE:**

Police Department's Statistics for the Period

Total Cases: 26

Total Cases by Category

Alarms:	7
Assists other Police Agencies:	3
Sick/Injured:	2
Suspicious Person/Vehicle:	2
Investigation:	4
Information/Non-Criminal Investigations:	6
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	0



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Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	0
Missing Person:	1
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Misdemeanor Arrest:	0
Felony Arrest:	0
Traffic Arrest:	1
Natural Deaths:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager worked on summer program transition scheduling and prep. Weekly grounds and building maintenance. Fielded quotes for new staging and chair and table replacements. Worked on grant proposal for new staging.

- **PUBLIC WORKS:**

Public Works repaired water spigot at the Rec Center. Mowed Village Hall, Church Lot, the entrance sign at NE 113 St, Butterfly Garden at NE 114th St and Log Cabin. Performed Grubbing, scuffle weeds in the baseball diamond and Volleyball Sand Area. Cleaned the drains located at NE 9th Ave and 116th St. Watered Plants along NE 121 St and Butterfly Garden NE 114th St. Trimmed low tree branches located at the NE Corner of NE 10th Ave and 111th St. Placed new yellow light bars on Public Works Trucks.

- **ADMINISTRATION:**

Manager continues to work with the Village Attorney and FEMA regarding debris reimbursement. Working on 2018 Audit. Worked on Public Record requests. Attended Commissioner Heyman's Hurricane Preparedness meeting. Attended Biscayne Park Foundation and Public Art Board meetings. Attended Area Manager's Meeting. Met with Waste Pro regarding their contract. Held weekly staff meeting. Assisted residents and staff as needed.

Wishing everyone a great weekend!