



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: June 21, 2019
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Below are a couple of items to note:

- **MangoFest 2019, June 22nd from 2-5PM at the Ed Burke Recreation Center**
- **Regular Commission Meeting, July 9th, 7PM at the Log Cabin**

- **FEMA:**

The Village received a letter from the State of Florida stating that they support our appeal. We await response from FEMA for next steps.

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit. Audit is nearing completion. Discussions and preparations for the FY 2020 budget continue.

- **CODE:**

Code Officer inspected cases to ascertain compliance. Worked with residents in the field. Answered emails and responded to calls. Posted various notices at properties. Scanned documents, sent out certified mailings. Sent out reminder notices for pending fines. Assisted residents who came in to the Village office with and without appointments. Entered new cases in the system for Officer's citing and complaints from residents. Daily organization of files to assure case files are up to date. Processed Lien searches. Continued to build a relationship with the community to educate them about violations and how to resolve them accordingly.

Public works continues to assist with trash being placed out too early. Creating and updating forms as needed. Taking photographs and uploading to case files.



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In addition, they researched property owners for contact information. Researched rental properties. Set appointments and performed landlord inspections. Preparing cases to present to the code board meeting.

Enforcement procedural totals:

Closed cases:	28
Total new violations opened:	41
Landlord inspections:	6
Administrative Citations:	15

New violation cases:

Administrative Citations:	15
Overgrown Property:	1
Painting:	1
Permit Required (Double Fee):	4
Property Maintenance:	3
Roof Cleaning:	3
Special event permit req'd:	1
Trash/Cans/Yard Waste Swale:	13

- **POLICE:**

Police Department's Statistics for the Period

Total Cases: 23

Total Cases by Category

Alarms:	3
Assists other Police Agencies:	5
Sick/Injured:	2
Suspicious Person/Vehicle:	1
Investigation:	2
Information/Non-Criminal Investigations:	7
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	2



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Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	0
Missing Person:	0
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Misdemeanor Arrest:	0
Felony Arrest:	0
Traffic Arrest:	0
Natural Deaths:	1

- **PARKS & RECREATION:**

The Parks and Recreation Manager conducted Seasonal Employee interviews. Maintenance purchases for building improvements. Worked on MangoFest preparations. Reviewed website for updates. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works tested all 5 of the Village generators as part of our preparation for hurricane season. Repaired five pot holes. Mowed the Rec Center and field. Cleaned catch basin at NE 9th Ave and 115th St. Mowed, cut and grubbed, city wide. Mowed the medians along NE 8th Ave. Worked with numerous contractors for proposals for Ficus Tree Removal (tree fell down due to heavy rains) at the Rec Center.

Removed limbs from tree in front of the Public Works Yard which fell during heavy rains. Installed a new garden hose reel at the Rec Center as requested by the Rec Manager. Installed traffic road reflectors along NE 12th Ct and NE 118th to improve driving conditions.

- **ADMINISTRATION:**

Manager continues to work with the Village Attorney and FEMA regarding debris reimbursement. Working on 2018 Audit. Attending MangoFest on Saturday. Followed up with Waste Pro regarding their contract. Assisted residents and staff as needed.

Wishing everyone a great weekend!