



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: July 12, 2019
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Below are a couple of items to note:

- **First Budget Workshop, July 16th, 7PM at the Recreation Center**
- **Second Budget Workshop, July 30th, 7PM, location TBD**
- **Regular Commission Meeting, Tuesday, August 6th, 7PM at the Log Cabin**

- **FEMA:**

The Village received notice that the first of our three appeals has been obligated. We await response from FEMA regarding the remaining two appeals.

- **FINANCE:**

Discussions and preparations for the FY 2020 budget continue. Preparations for the First Budget Workshop are moving forward.

- **CODE:**

Code Officer inspected cases to ascertain compliance. Worked with residents in the field. Answered emails and responded to calls. Posted various notices at properties. Scanned documents, sent out certified mailings. Sent out reminder notices for pending fines. Assisted residents who came in to the Village office with and without appointments. Entered new cases in the system for Officer's citing and complaints from residents. Daily organization of files to assure case files are up to date. Processed Lien searches. Continued to build a relationship with the community to educate them about violations and how to resolve them accordingly.

Public works continues to assist with trash being placed out too early. Creating and updating forms as needed. Taking photographs and uploading to case files. In addition, they researched property owners for contact information. Researched rental properties. Set appointments and performed landlord inspections. Preparing cases to present to the code board meeting.



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Enforcement procedural totals:

Closed cases:	32
Total new violations opened:	62
Administrative Citations:	16
Notices to Appear Issued:	7

New violation cases:

Administrative Citations:	16
Cans Storage:	1
Clear Visibility Triangle:	2
Hurricane Shutters:	2
Junk/Dilapidated Materials:	2
Landlord Tenant Permit:	7
Overgrown Property:	6
Painting Exterior:	1
Parking on Unapproved Surface:	2
Permit Required (Double Fee):	1
Property Maintenance:	1
Signs Prohibited:	3
Trash/Cans/Yard Waste Swale:	16
Watercraft/Trailer:	2

- **POLICE:**
Police Department's Statistics for the Period

Total Cases: 26

Total Cases by Category

Alarms:	3
Assists other Police Agencies:	7
Sick/Injured:	3
Suspicious Person/Vehicle:	1
Investigation:	0
Information/Non-Criminal Investigations:	6
Repossession:	0
Residential Burglary:	0
Vehicle Larceny/Burglary:	3
Domestic Battery:	0



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Hit and Run:	1
Traffic Crash:	0
Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	0
Missing Person:	1
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Misdemeanor Arrest (Simple Battery)	0
Felony Arrest:	1
Traffic Arrest:	0
Natural Deaths:	0

- **Note: On Wednesday, July 3, 2019, our office received a tip in reference to an alleged scheme to defraud the postal service using the home of a village resident as well as identities. A surveillance was conducted by our department and the suspect was apprehended. A joint investigation is being conducted with US Postal Police, Department of Law Enforcement and the Village of Biscayne Park Police**

- **PARKS & RECREATION:**
The Parks and Recreation Manager is working on Budget workshop preparation and review. Conducted seasonal employee search and interviews. Had air conditioning serviced and inspected. Worked on Special Event planning and preparation. Purchased new stage, thanks to a donation from the Biscayne Park Foundation. Coordinated Miami Dade County Internship program. Summer Art Project planning and preparation. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**
Public Works put two mowers in for repair and have now returned them to operation. Set up Regular Commission Meeting for recording and viewing. Mowed medians, Village Hall and Church Lot. Mowed entrance to Sign at NE 6th Ave and 113rd St, Rec Center, Griffing Park and NE 6th Ave Median. Repaired three broken sprinkler heads at Park and placed sod and watered as needed. Met with Parks and Parkways to discuss how to move forward in landscaping NE 6th Ave Bridge. Repaired pot holes at 741 NE 115th St as needed. Worked on Public Works agenda items for the July 9 Commission meeting.



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- **ADMINISTRATION:**

Manager continues to work with the Village Attorney and FEMA regarding debris reimbursement. Attended the Biscayne Park Foundation meeting. Attended the Regular Commission meeting. Followed up with Waste Pro regarding their contract. Assisted residents and staff as needed.

Wishing everyone a great weekend!