



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: July 21, 2017
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Following is an update of items underway this week in the Village.

- There will be a quarterly bulk trash pickup on Saturday, July 29th. The 2 cubic yard limit will need to be followed, but this additional pickup followed by the regular pickup on Monday will allow residents to dispose of the extra yard waste they may have accumulated. Waste Pro will begin picking up on Saturday morning, but will make a second sweep through the Village early that afternoon to remove any leftover piles.
- Comprehensive Annual Financial Report (CAFR): A Request for Proposal (RFP) has been prepared and will be advertised and posted next week for a new audit firm to perform the 2016 CAFR. We continue to communicate with and have relayed projected timelines with the State.
- FINANCE: All known payables are up to date and all received funds deposited. Payroll is up to date as well. The Finance Director and I are working on the FY '18 budget. The Five Year CITT Audit is ongoing and we were informed this week that the Florida Retirement System (FRS) Audit is due. Meetings with department heads to review specific needs for each department are underway. We are reaching out to more banks for proposals regarding improving our banking service returns.
- PUBLIC WORKS: Public Works staff completed routine village maintenance this week, including mowing medians, Village Hall and the Rec Center. PW Staff also trimmed a few low hanging limbs throughout the Village. Repairs were made to some broken playground equipment at the Rec Center. In addition, staff reached out to Miami-Dade County regarding repainting the stop bars at stop signs and are awaiting a response. Following up on double power poles, staff is in regular touch with FP&L who informed us they and AT&T are waiting on Comcast to provide them with their plan of action. Once Comcast provides that information, we will move forward.



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- **PARKS & REC:** Meeting with Issa Thornell on Saturday to discuss programming and budget for the Rec Center. His official first day is July 31, 2017. Despite assurances that the repairs to the eaves of the rec center were to begin this week, the contractor has delayed again. I am reaching out to other contractors at this point to get this work completed. Painting will begin once the repairs are done.
- **POLICE:** Traffic enforcement efforts continue (speeding, rolling stops, etc.). The police department is also happy to announce that Reserve Officer Rowena Wewer accepted a fulltime position with the department.
- **CODE COMPLIANCE:** We continue to focus our efforts on: (1) cleaning up old code cases that have not been closed out or addressed, (2) organizing files, and (3) streamlining the administrative backend of the code processes. Skip Margerum, who has over 30 years' experience in code compliance and teaches several FACE certification classes, has agreed to speak to the Code Board, Code Enforcement Officer and Administration on Monday, 7/24 regarding best practices and processes.
- **BUILDING DEPT.:** Interim building official Richard Annese has been working closely with our building coordinator and code officer, and has issued several stop work orders this week on construction sites where work had commenced without a permit. We are reaching out to other municipalities as well as other service providers to evaluate the consolidation of our building official and inspectors. I am working expeditiously to prepare a detailed and appropriate RFP.
- **ADMINISTRATION:** We attended a workshop with the Commission on Monday evening to set priorities going forward in the Village. It was a very productive evening and a list of priorities will be forthcoming next week. I also attended the Parks and Parkways meeting Thursday evening, and heard their concerns and budget requests for projects for the coming year. Mayor Truppman and I met with LimeBike regarding their bicycle rentals. LimeBike was presenting to Miami Shores at the same time and we are evaluating if there is a benefit to our residents to permit them to provide their service. Also, I met with representatives of the Amazonia Vocal Ensemble to discuss their using our facilities for rehearsals.

Wishing you all a great weekend!