



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** July 26, 2019  
**TO:** Mayor and Commissioners  
**FROM:** Krishan Manners, Village Manager  
**RE:** Village Update

Mayor and Commissioners:

Below are a couple of items to note:

- **Regular Commission Meeting, Tuesday, August 6<sup>th</sup>, 7PM at the Log Cabin**
- **2<sup>nd</sup> Budget Workshop, Wednesday, August 14<sup>th</sup>, 6:30 PM at the Log Cabin**
- **1<sup>st</sup> Budget Hearing, Tuesday, September 10<sup>th</sup>, 6:30 PM, at the Log Cabin**
- **Regular Commission Meeting, Tuesday, September 10<sup>th</sup>, 7:00PM at the Log Cabin**
- **2<sup>nd</sup> Budget Hearing, Friday, September 20<sup>th</sup>, 6:30PM at the Log Cabin**

- **FEMA:**

The Village received notice that the first of our three appeals has been obligated. We await response from FEMA regarding the remaining two appeals.

- **FINANCE:**

Revised the initial 2020 Budget to include changes from the First Budget Workshop. Preparing for the 2<sup>nd</sup> Budget Workshop.

- **CODE:**

Code Officer inspected cases to ascertain compliance. Worked with residents in the field. Answered emails and responded to calls. Posted various notices at properties. Scanned documents, sent out certified mailings. Sent out reminder notices for pending fines. Assisted residents who came in to the Village office with and without appointments. Entered new cases in the system for Officer's citing and complaints from residents. Daily organization of files to assure case files are up to date. Processed Lien searches. Continued to build a relationship with the community to educate them about violations and how to resolve them accordingly.

Creating and updating forms as needed. Taking photographs and uploading to case files.



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In addition, they researched property owners for contact information. Researched rental properties. Set appointments and performed landlord inspections.

### **Enforcement procedural totals:**

Closed cases:	18
Total new violations opened:	17
Administrative Citations:	2

### **New violation cases:**

Address:	1
Administrative Citations:	2
Cans Storage:	1
Fences/Walls:	1
Hurricane Shutters:	3
Inoperable Vehicles:	1
Landlord Tenant Permit:	1
Overgrown Property:	2
Permit Required (Double Fee):	1
Property Maintenance:	2
Trash/Cans/Yard Waste Swale:	2

- **POLICE:**  
**Police Department's Statistics for the Period**

**Total Cases: 30**

### **Total Cases by Category**

Alarms:	6
Assists other Police Agencies:	9
Sick/Injured:	0
Suspicious Person/Vehicle:	1
Investigation:	1
Information/Non-Criminal Investigations:	10
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	1



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Grand Theft:	0
Stolen Vehicle: (Recovery)	1
Petit Theft:	0
Missing Person:	0
Criminal Mischief:	1
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest:	0
Natural Deaths:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager connected with numerous organizations regarding donations for future events. Manger worked on Village website ADA compliance. Worked on Summer Art Project planning and preparation. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works resumed project of cleaning the Public Works Yard. Placed signs as needed along NE 7<sup>th</sup> Ave and 114<sup>th</sup> St. Removed weeds from the NE 6<sup>th</sup> Ave as needed. Mowed the Rec Center and the ball field. Replaced broken sprinkler heads at the Rec Center in Zone #11. Trimmed hedges in the median in varies location city wide. Watered the Cocoplum trees along NE 121 St, along the Log Cabin and adjacent to Village Hall. Public Works Manager met with FDOT representation. Attended Parks & Parkways meeting.

- **ADMINISTRATION:**

Manager continues to work with the Village Attorney and FEMA regarding debris reimbursement. Met with all department heads for weekly staff meeting. Worked on budget. Worked with IT regarding additional security for all Village computer systems and networks. Attended Special Commission Meeting. Assisted residents and staff as needed.

**Wishing everyone a great weekend!**