



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: July 27, 2018
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Below is the weekly update for the Village. Some of it is more visible, other parts internal, so an update is helpful.

- **FINANCE:**

All payroll and payables are current. GMS is ready to move forward with the 2017 Audit and have contacted the auditors. GMS has prepared an initial budget as a starting point for Monday's workshop.

- **CODE:**

Officers have been entering new code cases, re-inspecting open cases for compliance, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Reviewing old board cases to ascertain if fines have been paid, if they've come into compliance, and ensuring they are filed in their designated locations. Sending out notices of violation and notices to appear for cases not in compliance. We assist residents in person, out in the field, and on the phone with respect to the notices they receive or questions they have and also performing lien searches.

Additional Tasks: We have been doing a lot of research concerning properties without permits that are being found as a result of lien searches being requested. Elizabeth has been out all week. Finally completed the draft of the driveway ordinance.

Enforcements by Category for this week:

Admin Citations Issued: 1
Closed Cases: 4
Notices to Appear: 0
Orders of Enforcement: 0
Total New Cases Opened: 11



Report Totals for this week:

Admin citation: 1
Animals/open feeding: 1
Cans stored in public view: 2
Fences/walls: 1
Overgrown grass / weeds: 3
Parking on unapproved surface: 1
Permit required: 1
Property maintenance: 1

- **POLICE:**
Police Department's Statistics for the Period
Total Cases: 34

Total Cases by Category

Alarms: 5
Assists to Police Agencies: 11
Sick/Injured Person: 2
Suspicious Person/Vehicle: 4
Information/Non-Criminal Investigation: 9
Residential Burglary: 1
Vehicle Burglary: 1
Criminal Mischief: 1

Significant Activities:

A report was made on July 25, 2018 reference a vehicle burglary that occurred at 950 NE 117 Street. Victim stated that they left the vehicle unlocked and upon entry the vehicle he noticed footprints on the rug. No items were taken.

A report was made on July 26, 2018 reference a stolen bicycle from the rear of the residence at 461 NE 119 Street. The yard is not fenced or secured.

A report was made on July 23, 2018 reference a criminal mischief to a motor vehicle. The vehicle window was shattered but no items were taken.

- **PARKS & RECREATION:**
Parks and Rec. Manager Met with Shores Soccer Director to discuss youth soccer program. Two walk-throughs with companies for renovations. Back 2 School/Children Safety Day Preparations. Camera System inspection and maintenance. Playground and tot lot inspection. Weekly grounds and building maintenance.



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- **PUBLIC WORKS:**

Public Works performed their daily and weekly tasks. Patched/repared road located at 11121NE 9th Court. Cut tree limbs blocking the view of road signs and lifting the lower tree canopies over the roadways located at NE 9th Avenue and 119th Street, NE 120th Street and 9th Avenue, NE 121st Street and 5th Avenue, NE 121st Street and 6th Avenue, NE 121st Street and 11th Place, NE 11th Court between 119th and 121st Streets, NE 116th Street and 10th Avenue, NE 10th Avenue and 115th Street. Began pulling weeds at NE 6th Avenue Bridge on the East side. Mowed and edged Village Hall, church lot, Rec Center and alleyways. Removed a tree branch and leaves from the roof of Village hall.

Installed eight (8) Delineator Posts at 121st Street & 6th Ave, to ensure everyone is making a right turn. Installed two (2) Delineator Post at the Rec. Center near the Flag. This is replacing the existing ones as they were starting to look faded. Painted the pull-up bars at the Rec. Center. Submitted the Tree Permit for the removal of twelve (12) trees throughout the Village as advised by Parks & Parkway. Ordered a pallet of sod to be used in various locations within the Village. Contacted FPL for their assistance with disconnecting power to a few locations that need to be trimmed as our trees are touching the FPL lines and the homeowners are concerned since we are in Hurricane season. Making preparations for the rental of a high-lift to tackle the upcoming tree trimming and removal that we have scheduled in the next few weeks.

- **ADMINISTRATION:**

Manager attended Public Safety Advisory Board. Final version of the agreement with Calvin Giordano was received with Commission changes. RFP's for both Debris Removal and Monitoring went live on Monday, 7/23. Received letter of engagement from Gray/Robinson for John Herin to begin as Village Attorney. Meeting with John Hearn and John Herin this afternoon to facilitate handover of open items. Provided CITT Auditor with copies of bank statements from 2015 as requested for audit. Worked on several legal matters this week. Continuing to work with H2O and FEMA regarding our FEMA reimbursement. One of our five claims has been approved and one other is currently at the State. Received the Federally-Funded Sub-Award and Grant Agreement on Friday for review. Have placed this on the Commission agenda. The three remaining claims are being finalized at the CRC Review level.

Wishing everyone a great weekend!