



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: July 28, 2017
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Following is an update of items underway this week in the Village.

- There will be a quarterly bulk trash pickup tomorrow, Saturday, July 29th. The 2 cubic yard limit will need to be followed, but this additional pickup followed by the regular pickup on Monday will allow residents to dispose of the extra yard waste they may have accumulated. Waste Pro will begin picking up on Saturday morning, but will make a second sweep through the Village early that afternoon to remove any leftover piles.
- Comprehensive Annual Financial Report (CAFR): A Request for Proposal (RFP) has been prepared and submitted for advertising/posting for a new audit firm to perform the 2016 CAFR. We continue to communicate with and have relayed projected timelines with the State.
- FINANCE: All known payables are up to date and all received funds deposited. Payroll is up to date as well. The Five Year CITT Audit is ongoing and we are preparing for the requested Florida Retirement System (FRS) Audit. The Finance Director and I are working on the FY '18 budget. Meetings with department heads to review specific needs for each department continue. We are reaching out to more banks for proposals regarding improving our banking service returns.
- PUBLIC WORKS: Public Works staff completed routine village maintenance this week, including mowing medians, Village Hall and the Rec Center. Trimmed a few low hanging limbs throughout the Village. Repaired pot holes along NE 111th Street between 8th Ave & Griffing Blvd. Reached out to Miami-Dade County regarding the repainting of the Stop Bars at stop signs on each street. They will be sending someone in the next few weeks to conduct a survey and address the issues. We are also putting together a list of faded stop signs throughout the Village to send to the county for replacement.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

- **PARKS & REC:** Met with Issa Thornell last Saturday to discuss programming and budget for the Rec Center. His official first day is July 31, 2017 and we look forward to his starting. Public Works met with the playground equipment company to determine the cause of why it is constant need of repairs. They were able to identify and address the issue. We will continue to monitor the equipment to make certain it remains in working order.
- **POLICE:** Traffic enforcement efforts continue (speeding, rolling stops, etc.). Significant activity:
 - A vehicle burglary occurred in the 1200 block of NE 119th Street. The vehicle had been left unlocked and multiple items were taken from the vehicle. The case is under investigation and video surveillance has been retrieved.
 - A report of three concrete stumps being smashed or possibly run over in the 11500 block of NE 8th Ave was filed. The incident is being investigated as an act of criminal mischief at this time.
 - A vehicle was stolen from the 1100 block of NE 115th St. The keys were used by the subject as they had taken the vehicle previously. Crime scene units processed the vehicle for evidence. The vehicle was found abandoned prior to the homeowner discovering the vehicle missing.
- **CODE COMPLIANCE:** We continue to focus our efforts on: (1) cleaning up old code cases that have not been closed out or addressed, (2) organizing files, and (3) streamlining the administrative backend of the code processes. Skip Margerum, who has over 30 years' experience in code compliance and teaches several FACE certification classes, met with the Code Board, Code Officer and Administration in a public meeting on Monday to review the process for Code Compliance.
- **BUILDING DEPT.:** We are preparing a detailed RFP to search for other service providers for a building official and inspectors. In addition, we are reaching out to other municipalities as well to evaluate the consolidation of our building official and inspectors. I am working expeditiously to prepare a detailed and appropriate RFP.



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

- ADMINISTRATION: PW met with two security camera companies this week and both of them have submitted quotes. Will meet with the third one on Monday. Contacted FDLE in response to the \$20,000 grant award for the new camera systems and will submit all bids as soon as we receive the third bid. Worked on preparing the agenda for the August 1 Commission meeting. A resident has generously donated a Little Free Library that was delivered last week. It will be installed as soon as possible at Village Hall so that all residents may swap books with each other from a central location.

Wishing you all a great weekend!