



The Village of Biscayne Park

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DATE: July 6, 2018
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Just a reminder that there will be an opportunity to Meet & Greet Police Chief Cabrera on Tuesday, July 10th at 6pm at the Log Cabin. Light refreshments will be served and hope everyone can join us!

Also, please mark your calendars to join us for MangoFest on July 14th, from 2-4PM at the Ed Burke Recreation Center! This is a fun opportunity to meet your neighbors, share your mango harvest or share in your neighbor's bounty. Bring a food or dessert made with mangoes or come enjoy treats made by others. All donations will fund The Art Board's Mosaic Bench Project.

- **FINANCE:**

All payroll and payables are current. Working on reconciliations for 2017, which should be complete by 7/31. Auditors have already presented the Village with a list of items they will need to produce the 2017 Audit.

- **CODE:**

Officers have been entering new code cases, re-inspecting open cases for compliance, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Reviewing old board cases to ascertain if fines have been paid, if they've come into compliance, and ensuring they are filed in their designated locations. Sending out notices of violation for cases not in compliance. Assisting residents in person and on the phone with respect to the notices they receive or questions they have. Performing lien searches. Also, we have been working together to get the department up to speed as this will be ongoing.

Additional Tasks: Completed Door Hangers (awaiting receiving the new hangers). We have been dealing with an exhaustive issue re: 810 NE 117 Street; numerous violations and owner coming in daily consuming much of our time each day. Driveway Ordinance Reviews and incorporating same into existing data. Preparing cases going to the board.



Enforcements by Category for this week:

Admin Citations Issued: 5
Closed Cases: 2
Notices to Appear: 14
Orders of Enforcement: 0
Total New Cases Opened: 23

Report Totals for this week:

Administrative Citations: 5
Animals / open feeding: 1
Commercial vehicles: 1
Driveway / apron /swale: 1
Inoperable / abandoned vehicle: 1
Overgrown grass / weeds: 6
Permit expired: 1
Permit required: 1
Pool water maintenance: 5
Property maintenance: 1
Storm Shutters: 1

- **POLICE:**
Police Department's Statistics for the Period
Total Cases: 28

Total Cases by Category

Alarms: 1
Assists to Police Agencies: 5
Sick/Injured Person: 2
Suspicious Person/Vehicle: 2
Information/Non-Criminal Investigation: 14
Repossession: 1
Residential Burglary: 1
Vehicle Burglary: 0
Domestic Battery: 1
Hit and Run: 0
Traffic Crash: 0
Grand Theft: 0
Stolen Vehicle: 0
Petit Theft: 1



Significant Activity:

One residential burglary-A report was made on June 30, 2018 reference a possible civil matter between landlord and tenant. Tenant stated that landlord entered the Airbnb efficiency apartment unauthorized and allegedly \$500.00 US currency was missing. This case is under investigation with the Detective Bureau if it's a criminal act or civil matter only. Complainant advised that he does not want to press any charges.

One Petit Theft: A report was not issued on this incident. Victim stated he did not want a police report.

- **PARKS & RECREATION:**

Unfortunately, our submission into the Public Space Challenge did not make the final cut. What we did receive were a ton of wonderful comments from residents who love the idea and share our passion for bringing this idea to life. We will continue to search for funding sources, through competitions, grants, etc., and use this as a stepping stone to check ideas like this off of our wish list of improvements and additions. We thank everyone who took the time to like and or comment and we are dedicated to continue our mission to offer our residents and park visitor's new and improved ways to stay healthy and active.

Removal of trip hazards throughout park grounds. Proposal for Tennis Instruction Program submitted. Follow up with potential vendors. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works staff completed their routine daily and weekly tasks. The Village has been mowed, including the Rec. Center. Began trimming a few trees where some of the branches were starting to grown too close to the ground. Did some minor landscaping at one of the entry signs at 107th Street. Installed new post by the railroad tracks near 118th Street to prevent individuals from parking in the area. We also performed some landscape maintenance. Worked on identifying where we have double poles throughout the Village to create a final list to go to all utilities.

- **ADMINISTRATION:**

Manager worked with CITT auditor to provide additional information for the audit. Worked on several legal matters this week. Continuing to work with H2O and FEMA regarding our FEMA reimbursement. One of our five claims has been approved and one other is currently at the State. The three remaining claims are being finalized at the CRC Review level. Worked on Commission Agenda.

Wishing everyone a great weekend!