



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** August 16, 2019  
**TO:** Mayor and Commissioners  
**FROM:** Krishan Manners, Village Manager  
**RE:** Village Update

Mayor and Commissioners:

Below are a few dates to note:

- **1<sup>st</sup> Budget Hearing, Tuesday, September 10<sup>th</sup>, 6:30 PM, at the Log Cabin**
- **Regular Commission Meeting, Tuesday, September 10<sup>th</sup>, 7:00PM at the Log Cabin**
- **2<sup>nd</sup> Budget Hearing, Friday, September 20<sup>th</sup>, 6:30PM at the Log Cabin**

- **FEMA:**

The Village received notice that the first of our three appeals has been obligated. We await response from FEMA regarding the remaining two appeals.

- **FINANCE:**

Revised the initial 2020 Budget to include changes from the Second Budget Workshop. Preparing for the 1<sup>st</sup> Budget Hearing. Meeting with all department heads next week to review.

- **CODE:**

Code Department has been working cases to ascertain compliance. Continued building relationships within the community to educate them about violations and how to achieve compliance. Responded to emails and calls. Assisted residents who came in to the Village office. Posted notices at properties. Scanned documents and upload to files. Took photographs and uploaded to case files. Mailed out notices for violations and pending fines. Entered new cases in the system. Organized files. Processed Lien searches and public records requests. Set appointments & performed landlord inspections. Created and updated forms as needed. Researched property owners & rental properties contact information.



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### **Enforcement procedural totals:**

Closed cases:	24
Total new violations opened:	40
Landlord Inspections:	8
Admin Citations:	1

### **New violation cases:**

Address:	1
Admin Citations:	1
Hurricane Shutters:	1
Junk/Dilapidated Materials:	3
Landlord:	8
Overgrown Property:	16
Permit Required (Double Fee):	2
Property Maintenance:	1
Roof Cleaning:	6
Swale Maintenance:	1

- **POLICE:**  
**Police Department's Statistics for the Period**

**Total Cases: 22**

### **Total Cases by Category**

Alarms:	6
Assists other Police Agencies:	4
Sick/Injured:	3
Suspicious Person/Vehicle:	1
Investigation:	0
Information/Non-Criminal Investigations:	5
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	0
Grand Theft:	0
Stolen Vehicle: (Recovery)	0



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Petit Theft:	0
Missing Person:	0
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	2
Identity Theft:	0
Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest: (DUI)	1
Natural Deaths:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager continued pressure cleaning of walkways and common areas. Seasonal cleaning and transition for schoolyear programing. Scheduled recreation center floor stripping and waxing. Manger worked on Village website ADA compliance. Manager continued annual departmental budget review. Special Event planning and scheduling. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works mowed 6<sup>th</sup> Ave/ Griffing Park. Repaired potholes at NE 10 Ave and 110<sup>th</sup> St, NE 7<sup>th</sup> Ave and 112<sup>th</sup> St, NE 7<sup>th</sup> Ave and 113rd St and NE 119 ST between 7<sup>th</sup> Ave and 8<sup>th</sup> Ave. Retrieve the equipment that was in shop for repairs Installed reflectors along at NE 112<sup>th</sup> and NE 11<sup>th</sup> Place. Set up recording for 2<sup>nd</sup> Budget Hearing Workshop and loaded video on YouTube.

Assisted the Rec Manager with moving the new stage in preparation for the floor waxing at the Rec Center. Removed an Australian pine (worked not completed due to weather) at NE 115<sup>th</sup> and between 7<sup>th</sup> and 8<sup>th</sup> Aves. Removed bee hive at 117<sup>th</sup> St between NE 6<sup>th</sup> and 7<sup>th</sup> Ave on the median. Cleared limbs for visibility at stop signs city wide as needed. County Trimmed and Pruned Trees along Griffing Blvd between NE 118<sup>th</sup> St to 121 St.

- **ADMINISTRATION:**

Manager continues to work with the Village Attorney and FEMA regarding debris reimbursement. Attended Second Budget Workshop and Biscayne Park Foundation meeting. Assisted residents and staff as needed.

**Wishing everyone a great weekend!**