



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** August 17, 2018  
**TO:** Mayor and Commissioners  
**FROM:** Krishan Manners, Village Manager  
**RE:** Village Update

Mayor and Commissioners:

Below is the weekly update for the Village. Some of it is more visible, other parts internal, so an update is helpful.

- **FINANCE:**

All payroll and payables are current. GMS and Caballero are working on the 2017 Audit. We have received a list of requirements from the auditors and are filling those as quickly as possible. Working with GMS to include Department Heads' and Manager's requests into the budget for next year.

- **CODE:**

Code Officer Caserta has been in the field entering new code cases, re-inspecting open cases for compliance, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Reviewing old board cases to ascertain if fines have been paid, if they've come into compliance, and ensuring they are filed in their designated locations. Sending out notices of violation and notices to appear for cases not in compliance. Assisted residents in person, out in the field, and on the phone with respect to the notices they receive or questions they have and also performing lien searches.

Since Code Officer Pinero tendered her resignation, Caserta has been going through extensive paperwork lingering to continue proper case status and follow-up. She also attended the Code Board Meeting and presented Officer Pinero's cases.

**Enforcements by Category for this week:**

Admin Citations Issued: 2  
Closed Cases: 4  
Notices to Appear: 0  
Orders of Enforcement: 8  
Total New Cases Opened: 46



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

### **Report Totals for this week:**

Admin citation: 2  
Can Storage Out of Public View: 4  
Fences/walls: 4  
Holiday Lights: 1  
Junk/Dilapidated Materials: 1  
Objects in right-of-way: 2  
Overgrown grass / weeds: 10  
Painting exterior: 1  
Parking on unapproved surface: 2  
Permit required: 4  
Property Maintenance: 2  
Roof cleaning: 7  
RV / trailers: 1  
Signs: 2  
Trash/Garbage out Early: 2  
Work without Permit: 1  
Unused/unsightly objects: 1

- **POLICE:**  
**Police Department's Statistics for the Period**  
**Total Cases: 26**

#### Total Cases by Category

Alarms: 6  
Assists to Police Agencies: 7  
Sick/Injured Person: 4  
Suspicious Person/Vehicle: 0  
Information/Non-Criminal Investigation: 8  
Repossession: 0  
Residential Burglary: 0  
Vehicle Burglary: 0  
Domestic Battery: 0  
Hit and Run: 0  
Traffic Crash: 1  
Grand Theft: 0  
Stolen Vehicle: 0  
Petit Theft: 0



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

### **Significant Activities:**

- On Saturday, August 11, 2018, we had a successful Children's Safety Back to School Event. We were able to give away a significant amount of back to school supplies for the children in need, as well as teaching all the children bullying is not acceptable and what they should do if that occurs.
- On Sunday, August 12, 2018, a traffic crash report was written reference a motorized bicycle that lost control at the intersection of 113 Street NE 6 Avenue. There was no other vehicle involved. Driver was transported to North Shore hospital with non-life-threatening injuries.
- We have been assisting the FBI with public records request and the review of police files. We continue to fully cooperate with Federal State and local agencies involved in the investigation.

### **Additional Police News:**

- A multifaceted plan will be implemented in the near future that entails restructuring the existing patrols by utilizing Reserve and Part-time Officers that will enable the department to increase the number of Patrol Officers in the Village for both the day and night shifts, signage in the streets that will warn drivers to be aware that the streets are shared with pedestrians and bicycles, at least initially 20 "NO PARKING" in the medians that cite FS 316.1945, and by engaging resident participation with a "Citizens on Patrol" program.
- Two additional reserves were sworn in earlier in the month, one of which will be assigned to be the Village Recreation Center Park Officer
- **PARKS & RECREATION:**  
Parks and Rec. Manager coordinated with Police Department to make the Annual Back to School/Children's Safety Day event one of the best ever. Weekly grounds and building maintenance.
- **PUBLIC WORKS:**  
Public Works performed their daily and weekly tasks. Trimmed an Oak tree that was growing into the power lines at 555 NE 118th Street. There are two other locations that also need to be trimmed away from the power lines. Public Works Supervisor has been dealing with FPL to ensure that we can trim around the lines safely. A date has been scheduled for us to meet with FPL. Went to Homestead to pick up close to 400 different types of plants and trees which were requested by Parks & Parkway. Have been speaking with a company that specializes in Drainage. They have been informed with or drainage issue on 115th & 9th Ave.



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

They are looking into solution for us. Coordinated with the county who has removed all dead trees along Griffing and planted 12 new Oak trees.

- **ADMINISTRATION:**

Manager attended Code Board meeting. Had conference call with H2O and FloridaPA representatives (KPMG) this week regarding Hurricane Irma/FEMA claims. Calvin Giordano contract was signed and they will begin work on Oct. 1. Provided information to auditors for 2017 Audit. Fieldwork for the auditors begins next week. Working on budget in preparation of first Budget Workshop.

**Wishing everyone a great weekend!**