



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** August 18, 2017  
**TO:** Mayor and Commissioners  
**FROM:** Krishan Manners, Village Manager  
**RE:** Village Update

Mayor and Commissioners:

Following is an update of items underway this week in the Village.

- **Comprehensive Annual Financial Report (CAFR):** A Request for Proposal (RFP) has been prepared and submitted for advertising/posting for a new audit firm to perform the 2016 CAFR. We are receiving additional questions from interested auditors which we have addressed. All RFP responses are due by August 31. The Finance Director and I will review the responses and bring our recommendation to the Commission for approval at the next Commission meeting. We continue to communicate with and have relayed projected timelines with the State.
- **FINANCE:** The Finance Director and I have worked this week incorporating Commission changes from the first Budget Workshop into the proposed budget. The next Budget Workshop is scheduled for August 23<sup>rd</sup>, at 6:30pm in the Log Cabin. The Budget Hearings are scheduled for September 14<sup>th</sup> at 6:30pm and September 21<sup>st</sup>.
- **PUBLIC WORKS:** Public Works staff completed routine village maintenance this week, including mowing medians, Village Hall and the Rec Center. The posts are set for the trash enclosure behind Village Hall and the fencing should be installed next week. Repaired sprinkler heads at the Rec Center. Assisted with numerous projects at the Rec Center. Followed up with FPL regarding double poles in the Village; Comcast has completed their portion of line removal and now we are waiting on AT&T. Contacted AT&T also regarding the low hanging lines on 113<sup>th</sup> Street at 7<sup>th</sup> Avenue and have been informed those repairs should happen within the next week.
- **PARKS & REC:** Parks & Rec Manager pressure-cleaned all high traffic walkways and sitting areas as well as under shade structure and pavilion area. The first Zumba class was held on Wednesday and was very successful. Those will continue each Wednesday evening at 6:30 PM and Saturday mornings at 9:00AM. Working with Public Works staff, the ground was leveled around the concession area to eliminate a trip hazard. The lighting was replaced on each side of the racquetball court for



safety and security. The first phase of our building deep cleaning began Thursday night with the stripping and waxing of the meeting room and the pressure cleaning of the bathrooms. The second phase will continue tonight with the remaining floors being stripped and waxed and the rest of the building being deep cleaned.

- **POLICE:** Traffic enforcement efforts continue (speeding, rolling stops, etc.). Significant activity:

## **Police Department's Statistics for the Period**

### **Total Cases: 37**

#### Total Cases by Category

Alarms: 6  
Assists to Police Agencies: 5  
Sick/Injured Person: 6  
Suspicious Person/Vehicle: 5  
Identity Theft: 1  
Information/Non-Criminal Investigation: 5  
Dog Complaint(Loose/Lost/Found/Barking): 3  
Theft: 1 (Bicycle)  
Parking Complaint: 4  
Narcotics Arrest: 1

### **Tickets: 83**

Moving: 19  
Non-Moving: 44  
Speeding: 14  
Criminal (NVDL/DWLS): 6

### **Significant Activity: 1**

In the 11200 block of NE 8<sup>th</sup> Ave, a bicycle was taken from the property.

- **CODE COMPLIANCE:** The Code Board met on Monday, 8/14. Orders of Enforcement are being prepared and mailed to the affected residents. We continue to focus our efforts on: (1) cleaning up old code cases that have not been closed out or addressed, (2) organizing files, and (3) streamlining the administrative backend of the code processes.



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- **BUILDING DEPT.:** Provided the RFP to the Commissioners for review, then will send to Village Attorney and post. Originally, we anticipated the RFP being complete and sent out by Friday, August 18<sup>th</sup>, however that has been delayed by a week.
- **ADMINISTRATION:** Delivered quote to FDLE for the grant for security cameras at all Village Buildings. Awaiting the contract from the state before moving forward with installation. Met with Commissioner Bilt last Saturday to review Comcast and phone bills to look for ways to save money. Potential areas to cut have been found and will follow-up with Comcast, etc. Met with Commissioner Tudor regarding budget. Purchase of flatbed truck for Public Works is in process. Met with Mayor Truppmann regarding code, building, budget, etc. Meeting with Commissioner Johnson-Sardella on Saturday. Spoke with Commissioner Ross, who is attending the Florida League of Cities Conference, regarding several items.

Wishing you all a great weekend!