



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: August 24, 2018
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Below is the weekly update for the Village. Some of it is more visible, other parts internal, so an update is helpful.

- **FINANCE:**

All payroll and payables are current. GMS and Caballero are working on the 2017 Audit. Audit fieldwork began this week. GMS provided information for all of the requests from the Auditors. Updated 2019 budget to include Commission requests from the August 21 Budget Workshop.

- **CODE:**

Code Officer Caserta has been in the field entering new code cases, re-inspecting open cases for compliance, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Reviewing old board cases to ascertain if fines have been paid, if they've come into compliance, and ensuring they are filed in their designated locations. Sending out notices of violation and notices to appear for cases not in compliance. Assisted residents in person, out in the field, and on the phone with respect to the notices they receive or questions they have and also performing lien searches.

Since Code Officer Pinero tendered her resignation, Caserta has been going through extensive paperwork lingering to continue proper case status and follow-up. Have also been trying to resolve an extensive lien file dealing with substantial fines.

Enforcements by Category for this week:

Admin Citations Issued: 4
Closed Cases: 1
Notices to Appear: 0
Orders of Enforcement: 8
Total New Cases Opened: 9



Report Totals for this week:

Admin citation: 4
Can Storage Out of Public View: 1
Fences/walls: 0
Holiday Lights: 0
Junk/Dilapidated Materials: 0
Objects in right-of-way: 0
Overgrown grass / weeds: 1
Trash/Garbage out Early: 2
Work without Permit: 1

- **POLICE:**
Police Department's Statistics for the Period
Total Cases: 23

Total Cases by Category

Alarms: 3
Assists to Police Agencies: 8
Sick/Injured Person: 3
Suspicious Person/Vehicle: 1
Information/Non-Criminal Investigation: 5
Repossession: 1
Residential Burglary: 0
Vehicle Burglary: 0
Domestic Battery: 1
Hit and Run: 0
Traffic Crash: 0
Grand Theft: 0
Stolen Vehicle: 0
Petit Theft: 0
Missing Person: 0
Criminal Mischief: 0
Narcotics Arrest: 1

Significant Activities:

- On Saturday, August 18, 2018, a report was written in reference of a Narcotics/Stolen tag arrest located at 11150 Griffing Boulevard while the officer was conducting a traffic stop.



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- On Sunday, August 19, 2018, a report was written in reference of a Domestic Aggravated Battery arrest located at 630 NE 121 Street involving injuries.
- On Thursday, August 23, 2018, Officer Llanos and Officer Lopez were able to reunite an elderly female back with her family that was lost and distraught for three hours prior to arriving at the station for help.
- On Thursday, August 23, 2018 we had a meeting with FIU reference training for Cultural Diversity & De-Escalation.
- We continue to assist the FBI with public records requests and the review of police files.
- **PARKS & RECREATION:**
Parks and Rec. Manager met with multiple contractors to get quotes for Recreation Center upgrades. Maintenance and repairs on picnic tables throughout park grounds. Election preparation. New school year prep with Golden Gates. Budget review for 2018-2019. Manager met with multiple instructors to discuss new programming. Weekly grounds and building maintenance.
- **PUBLIC WORKS:**
Public Works performed their daily and weekly tasks. We met with Dan Keys to mark where new trees and plants will be planted at the Log Cabin, Village Hall enclosure and the wall barrier between Village Hall and the adjacent property. We will begin planting next week. Mowed Village hall, church lot, Entrance sign (NE 6th Ave and 113th St.), Griffing Park, Rec Center and all medians. Started the process of edging the medians.
Removed a Florida Holly, Ficus and Mahogany tree from the Sabal Palm trees at NE 6th Ave and 113th St. Replaced "Keep off Medians" signs with new "No Parking" signs. Also, posted "No Thru Trucks" signs in select entrances to the Village.
- **ADMINISTRATION:**
Manager attended Budget Workshop and Public Safety Advisory Board. Public Works Assistant Manager attended Parks & Parkways. Worked with Chief and Clerk on numerous Public Information Requests. Met with FIU regarding Cultural Diversity and De-Escalation Training. Worked with auditors on 2017 Audit. Worked on budget. Met with Enterprise regarding Fleet Maintenance. Conference call with Code Red regarding their emergency communication services. Reviewed debris removal RFP's with the committee

Wishing everyone a great weekend!