



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** August 3, 2018  
**TO:** Mayor and Commissioners  
**FROM:** Krishan Manners, Village Manager  
**RE:** Village Update

Mayor and Commissioners:

Below is the weekly update for the Village. Some of it is more visible, other parts internal, so an update is helpful.

- **FINANCE:**

All payroll and payables are current. GMS is ready to move forward with the 2017 Audit and have contacted the auditors. GMS has prepared an initial budget as a starting point for Monday's workshop.

- **CODE:**

Officers have been entering new code cases, re-inspecting open cases for compliance, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Reviewing old board cases to ascertain if fines have been paid, if they've come into compliance, and ensuring they are filed in their designated locations. Sending out notices of violation and notices to appear for cases not in compliance. Code Officers assist residents in person, out in the field, and on the phone with respect to the notices they receive or questions they have and also performing lien searches.

Additional Tasks: This week Officer Caserta has been going through extensive paperwork lingering to continue proper case status and follow-up. She has also been entering and addressing new cases as well this week.

**Enforcements by Category for this week:**

Admin Citations Issued: 3  
Closed Cases: 17  
Notices to Appear: 0  
Orders of Enforcement: 0  
Total New Cases Opened: 36



**Report Totals for this week:**

Address display: 5  
Admin citation: 3  
Animals/open feeding: 1  
Clear visibility: 2  
Commercial vehicles: 1  
Fences/walls: 2  
Objects in right-of-way: 1  
Overgrown grass / weeds: 1  
Painting exterior: 1  
Parking on unapproved surface: 1  
Permit required: 3  
Roof cleaning: 12  
RV / trailers: 1  
Unused/unsightly objects: 1  
Watercraft storage: 1

- **POLICE:**  
**Police Department's Statistics for the Period**  
**Total Cases: 31**

**Total Cases by Category**

Alarms: 6  
Assists to Police Agencies: 9  
Sick/Injured Person: 1  
Suspicious Person/Vehicle: 0  
Information/Non-Criminal Investigation: 15

**Significant Activities:**

This week we swore in two new reserve officers with experience and one will be our new Village Park Officer.

Also, we recovered "Nacho" the missing dog of a six-year-old. The missing dog story made the local paper and news.

- **PARKS & RECREATION:**  
Parks and Rec. Manager Coordinated Mural Repair. A huge thank you to resident Jorge Marinoni for his amazing job! Facility Rental Evaluation, Back 2 School/Children Safety Day Preparations. Weekly grounds and building maintenance.



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- **PUBLIC WORKS:**

Public Works performed their daily and weekly tasks. Mowed Village hall and church lot. Delivered supplies to Village hall, Police station and Rec Center. Coordinated with Rec Manager about trimming/lifting the tree canopies before next weekend's Children's Safety Day event. Placed poles between NE 5th, 6th Avenue on 119th Street to prevent motorists from driving over median. Repaired broken stop sign and straightened leaning stop sign located at NE 7th Avenue and 113th Street and NE 9th Court and 113th Street.

- **ADMINISTRATION:**

Manager attended Special Commission Meeting. Had conference call with H2O and FloridaPA representatives (KPMG) this week regarding Hurricane Irma/FEMA claims. Agreed that in order to expedite payment, H2O will upload all claims to FloridaPA site for evaluation by KPMG. Final version of the agreement with Calvin Giordano was received with Commission changes. Received the Federally-Funded Sub-Award and Grant Agreement and have placed this on the Commission agenda. The three remaining claims are being finalized at the CRC Review level. Spoke with FDOT regarding their proposed changes to calm traffic on 6<sup>th</sup> Avenue. They have a tentative idea of putting in sidewalks and crosswalks, as well as examining drainage. The Design stage for this will begin in 2019, with work commencing in 2020.

**Wishing everyone a great weekend!**