



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: September 13, 2019
TO: Mayor and Commissioners
FROM: Krishan Manners, Village Manager
RE: Village Update

Mayor and Commissioners:

Below are a few dates to note:

- **2nd Budget Hearing, Friday, September 20th, 6:30PM at the Log Cabin**
- **Special Commission Meeting, Friday September 20th, 7:00PM at the Log Cabin**

- **FEMA:**

The Village received payment for the first of our three appeals. We await response from FEMA regarding the remaining two appeals.

- **FINANCE:**

Prepared budget and attended 1st Budget Hearing. Working with auditors on preliminary requests for information for the 2019 audit.

- **CODE:**

Code Department has been working cases to ascertain compliance. Assisted with preparations for Hurricane Dorian. Continued building relationships within the community to educate them about violations and how to achieve compliance. Responded to emails and calls. Assisted residents who came in to the Village office. Posted notices at properties. Scanned documents and upload to files. Took photographs and uploaded to case files. Mailed out notices for violations and pending fines. Entered new cases in the system. Organized files. Processed Lien searches and public records requests. Set appointments & performed landlord inspections. Created and updated forms as needed. Researched property owners & rental properties contact information.



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

Enforcement procedural totals:

Closed cases:	22
Total new violations opened:	41
Landlord Inspections:	1

New violation cases:

Address:	3
Hurricane Shutters:	4
Inoperable Vehicle:	4
Junk/Dilapidated Materials:	3
Landlord Tenant:	2
Minimum Housing:	3
Overgrown Property:	8
Painting Exterior:	2
Permit Required (Double Fee):	1
Property Maintenance:	3
Roof Cleaning:	4
Signs:	3
Watercraft:	1

- **POLICE:**
Police Department's Statistics for the Period

Total Cases: 27

Total Cases by Category

Alarms:	6
Assists other Police Agencies:	2
Sick/Injured:	2
Suspicious Person/Vehicle:	0
Investigation:	0
Information/Non-Criminal Investigations:	11
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery/Dispute:	1
Hit and Run:	0
Traffic Crash:	2
Grand Theft:	0
Stolen Vehicle: (Recovery)	0



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

Petit Theft:	0
Missing Person:	0
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	1
Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest: (DUI)	2
Natural Deaths:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager worked on playground maintenance, building interior aesthetic clean up, program planning and calendar construction. Manager coordinated the reinstallation of shade canopies throughout the park. Manger continued work on Village website ADA compliance. Special Event planning and scheduling. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

- Trimmed a large Live Oak that was growing into the neighboring property
- Trimmed a few Royal Poinciana that were growing into the street
- Mowed and weed-eat the Recreation Center
- Mowed and weed-eat the large Medians including Village Hall and the median at the Log Cabin
- Assisted the Police Department after coming across an accident at the intersection of 119th & 9th Ave
- Pulled weeds at Village Hall
- Setup and recorded the Regular Commission Meeting
- Worked with Waste Pro to clear any and all trash piles that were not picked up throughout their normal route.

- **ADMINISTRATION:**

Manager continues to work with the Village Attorney and FEMA regarding debris reimbursement. Attended Biscayne Park Foundation meeting, First Budget Hearing, Regular Commission Meeting and Public Art Board. Held weekly Staff Meeting. Assisted residents as needed.

Wishing everyone a great weekend!