



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** September 6, 2019  
**TO:** Mayor and Commissioners  
**FROM:** Krishan Manners, Village Manager  
**RE:** Village Update

Mayor and Commissioners:

Below are a few dates to note:

- **9/11 Memorial Event, Sunday, September 8<sup>th</sup>, 4-6PM, at the Rec. Center**
- **1<sup>st</sup> Budget Hearing, Tuesday, September 10<sup>th</sup>, 6:30 PM, at the Log Cabin**
- **Regular Commission Meeting, Tuesday, September 10<sup>th</sup>, 7:00PM at the Log Cabin**
- **2<sup>nd</sup> Budget Hearing, Friday, September 20<sup>th</sup>, 6:30PM at the Log Cabin**

- **FEMA:**

The Village received payment for the first of our three appeals. We await response from FEMA regarding the remaining two appeals.

- **FINANCE:**

Revised the initial 2020 Budget to include changes from the Second Budget Workshop. Preparing for the 1<sup>st</sup> Budget Hearing. Working with Auditors on preliminary

- **CODE:**

Code Department has been working cases to ascertain compliance. Assisted with preparations for Hurricane Dorian. Continued building relationships within the community to educate them about violations and how to achieve compliance. Responded to emails and calls. Assisted residents who came in to the Village office. Posted notices at properties. Scanned documents and upload to files. Took photographs and uploaded to case files. Mailed out notices for violations and pending fines. Entered new cases in the system. Organized files. Processed Lien searches and public records requests. Set appointments & performed landlord inspections. Created and updated forms as needed. Researched property owners & rental properties contact information.



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## **Enforcement procedural totals:**

Closed cases:	10
Total new violations opened:	9
Landlord Inspections:	1

## **New violation cases:**

Address:	1
Overgrown Property:	5
Permit Required (Double Fee):	2
Signs:	1

- **POLICE:**  
**Police Department's Statistics for the Period**

**Total Cases: 24**

## **Total Cases by Category**

Alarms:	3
Assists other Police Agencies:	2
Sick/Injured:	4
Suspicious Person/Vehicle:	1
Investigation:	0
Information/Non-Criminal Investigations:	13
Repossession:	1
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery/Dispute:	0
Hit and Run:	0
Traffic Crash:	0
Grand Theft:	0
Stolen Vehicle: (Recovery)	0
Petit Theft:	0
Missing Person:	0
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0



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Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest: (DUI)	0
Natural Deaths:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager helped put up and remove shutters and reset grounds. Manager met with vendor to discuss new programming. Continued work on Village website ADA compliance and clean up. Special Event planning and scheduling. Weekly grounds and building maintenance.

- **PUBLIC WORKS: (two weeks due to Hurricane Dorian)**

- Mowed Vacant Lot property at 11210/12 NE 10th Ave (Violation from Code Enforcement)
- Trimmed and removed fallen Australian pine limbs and branches at 118th Ave and 7th Ave
- Mowed large Medians
- Waste Pro worked this past weekend to pick up any bulk that was left behind in preparation for the storm
- Clean and inspected storm drainage in preparation for Hurricane Dorian
- Worked with Code Enforcement citywide to prevent tree cutting and placement on the Swales in preparation for Hurricane Dorian
- Sand bags were delivered to residents that called and requested for preparation for Hurricane Dorian
- Monitored and worked with Police and City Staff on logistics for preparation for Hurricane Dorian
- Placed Shutters on the Rec Center in preparation for Hurricane Dorian
- Performed maintenance to generators in preparation for Hurricane Dorian
- Worked with Waste Pro to have waste container at Public Works emptied in preparation for Hurricane Dorian
- Secured loose objects in Public Works Yard preparing for Hurricane Dorian
- Relocated with the help of the Police Department the speed trailer in preparation for Hurricane Dorian
- Met with Debris Monitoring Company in preparation for Hurricane Dorian
- Mowed Village Hall, Church Lot, Entrance Sign NE 113th St and 114th St (Log Cabin) 114th Butterfly Garden Village Lots and Alleyways as needed



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- Tree Trimmed and Mowed and Grubbed at NE 109 St and NE 10th Ave (Original Butterfly Garden)
- Repaired Potholes located at NE 118th St between 8th and 9th Ave
- Trimming all of the hedges along NE 8th Ave & NE 10th Ave, along with NE 113th Street & NE 11th Street.
- Removed the Marque from NE 113th Street & 6th Ave
- Checked the irrigation along NE 6th Ave for a potential water leak.
- Removed broken glass that in the street at NE 9th Ave & 116th Street, that had fallen from a street light.

### **AFTER ACTION TASKS - HURRICANE DORIAN**

- One Mahogany Tree fell and was removed due to Hurricane Dorian located (NE 113th St and 6th Ave). This task was done on Monday (Labor Day)
  - Surveyed the Village to make sure that all roads were clear of debris due to Hurricane Dorian impact
  - Removed the stump of the Mahogany Tree due to Hurricane Dorian (NE 113 St and 6th Ave)
  - Began to remove high branches and limbs at NE 118th St and NE 7th Avenue (Australian Pines) as needed
  - Trimmed trees for vision clearance for traffic speed signs as needed
  - Mowed and edged the Rec Center and the Medians along NE 10th Ave, NE 8th Ave, NE 6th Ave, NE 111th Street NE 113 St NE 115th St NE 117th St and NE 119th St
  - Mowed Griffing Park and edged NE 5th Ave
- **ADMINISTRATION:**  
Manager continues to work with the Village Attorney and FEMA regarding debris reimbursement. Attended Public Safety Advisory Board and Special Commission Meeting last week. Met with all staff preparing for Hurricane Dorian. Worked on agenda for next week's Commission meeting. Assisted residents as needed.

**Wishing everyone a great weekend!**