



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161  
Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** January 26, 2018  
**TO:** Mayor and Commissioners  
**FROM:** Krishan Manners, Village Manager  
**RE:** Village Update

Mayor and Commissioners:

**Coming up on February 3<sup>rd</sup>, the Public Art Board will hold their 2<sup>nd</sup> Annual Art Show & Farmer's Market at the Log Cabin! The Art Show is from 2-6PM and the Farmer's Market is from 3-6PM. Also, please note the date of the next Commission Meeting has been changed to February 13<sup>th</sup> at 7PM to allow for the Mayor & Manager's trip to Tallahassee.**

- **Hurricane Irma Recovery:**  
Met this week with FEMA representative and H2O, our disaster recovery consultants, for additional clarification on specific requirements as we prepare our submission for reimbursement. We will be meeting with FEMA weekly until we submit. H2O are still receiving information and putting it into the required format for FEMA. We anticipate the first claim being submitted in the next two weeks.
- **Comprehensive Annual Financial Report (CAFR):**  
The Joint Legislative Auditing Committee granted the requested extension for the 2016 audit. We now have until May 2018, but anticipate an earlier delivery. GMS is working on the 2016 books to prepare them for audit. Spoke with auditor this week to get on their schedule for the 2016 audit.
- **FINANCE:**  
GMS continues to work recreating 2016 general ledger entries, preparing the books for audit. They anticipate this recreation completed by the end of February. All payroll and payables are current. Responded to FRS Compliance Audit. Assisted Manager and staff answering questions, providing information for H2O/FEMA.
- **CODE:**  
This week Code Officers Caserta and Pinero have been entering new code cases, re-inspecting open cases for compliance, closing complied cases, sending out Notice of Violations for cases not in compliance and assisting residents responding to notices they received. Pinero has been following up on various cases ie: closing them out, re-inspections, & communicating with owners.



Also, we have been working together to get the department up to speed as this will be ongoing.

**Enforcements by Category for this week:**

Since last Friday:

Admin Citations Issued: 10

New Violations Opened: 25

Notice of Violation: 12

Notices to Appear: 0

Orders of Enforcement: 0

Re-Inspections: Numerous but system doesn't allow us to run reports yet.

Closed Cases: Numerous but system doesn't allow us to run reports yet.

- **POLICE:**

**Police Department's Statistics for the Period**

**Total Cases: 34**

Total Cases by Category

Alarms: 3

Assists to Police Agencies: 11

Sick/Injured Person: 5

Suspicious Person/Vehicle: 3

Information/Non-Criminal Investigation: 8

Dog Call (Loose/Barking/Lost/Found): 2

Loud Music: 1

Vehicle Burglary: 1

**Significant Activity: 1**

A vehicle burglary occurred in the 11100 block of Griffing Blvd. Purse was taken from the front seat of the vehicle. Detective Bureau is currently investigating this event.

Off-duty Biscayne Park Officers are working with the FEC along the train tracks as an additional public safety measure at the FEC's expense.

- **PARKS & RECREATION:**

The Parks and Recreation Department followed up with Subway Regional Manager to discuss future events and possible sponsorships. Repaired entry gate to tot lot and painted square table and bench. Painted trash can holder in front of recreation center. Met with Village Manager to discuss improved workflow and protocol. Followed up with Miami Shores Recreation Department in regards to athletic programming. Weekly grounds and building maintenance.



## *The Village of Biscayne Park*

640 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

- **PUBLIC WORKS:**

In addition to their routine maintenance village-wide, Public Works staff installed a bus bench and garbage can at NE 6<sup>th</sup> Avenue and 114<sup>th</sup> St. Mowed Village lot at NE 110 St. & 10<sup>th</sup> Ave. and all alleyways. Mowed grass at Rec. Center & 114<sup>th</sup> Street log cabin. Repaired potholes at 520 NE 119<sup>th</sup> Street and 11020 NE 10<sup>th</sup> Avenue. Changed and painted the light fixtures at the Rec. Center under the pavilions. Painted the two bus benches at 114<sup>th</sup> street in front of the log cabin and mulched around benches. New light fixture for entrance sign will be installed next week. Began clean-up on median on 121<sup>st</sup> Street. All storm drains were cleaned last week. A lift was rented to remove holiday banners on the bridge and for additional tree trimming.

- **ADMINISTRATION:**

Administration continues to work with H2O Partners, our Disaster Recovery Consultant, to maximize reimbursements from FEMA. Met with Parks & Parkways board re: 114 Street median. Met with TPO (Transportation Planning Organization) regarding the forthcoming S.M.A.R.T. charrettes for the Tri-Rail Coastal. Met with Amy Raymond and staff regarding planning the Art Show logistics. Met with Village Attorney and Code Officers regarding Driveway Ordinance. Met with all Department Managers and Police Chief regarding specific issues to each department. Spoke with Dave Caserta (our Lobbyist) regarding appointments with Legislators in Tallahassee. Mayor Truppmann and I will be in Tallahassee several days the week of February 6<sup>th</sup> for meetings. We received approval from the State to proceed with adoption of our revised Floodplain Ordinance.

**Have a great weekend!**