



Village of Biscayne Park

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Board Members

Dan Keys
Chair

Kristen Montuori
Robert Silverman
Randy Wagoner
John Zoeller
Alternate

Barbara Kuhl

PARKS AND PARKWAYS ADVISORY BOARD MINUTES

**August 21, 2013 at 6:00 PM
Ed Burke Recreation Center
11400 NE 9th Court**

1. CALL TO ORDER AND ROLL CALL – Dan Keys, Barbara Kuhl, Randy Wagoner present. Candido Sosa-Cruz staff member. Robert Silverman, Kristin Montuori, and John Zoeller absent.
2. AGENDA ADDITIONS AND DELETIONS – none.
3. PUBLIC COMMENT (PERMITTED FOR EACH AGENDA ITEM) – none.
4. APPROVAL OF MINUTES – May 16, 2012 July 18, 2012, August 29, 2012 and September 19, 2012 were not available for approval. The minutes for July 17, 2013 were approved unanimously as presented.
5. OLD BUSINESS

A. **Village staff status report**

Candido Sosa-Cruz attended the meeting and gave various reports:

Regarding the tree trimming work in the Village he advised that work for this year is complete, but should resume next fiscal year when additional funding is expected to be available. Discussion took place as to some improvements that could be made next year in the quality of the pruning specifically designed to improve the structure of tree branching and to avoid over thinning of the interior of the tree canopies.

Regarding the Recreation field, Candido reported that efforts to control both weeds and mole crickets were in the works. The Board mentioned the need for close inspection of the field for signs of issues needing timely treatment (mole crickets). The usage of the field through rental agreements was discussed and the Board wondered if the revenue taken in outweighed the wear and tear on the field. Candido mentioned that one of the issues regarding control of usage was how to deal with any one resident who might wish to use the field as part of an organized or large informal group. Was there an obligation to permit this regardless of the impact on the field? The Board discussed that the methods used by other communities faced with this issue should be studied and there was a sentiment that the community should be able to restrict usage to those activities sanctioned by the community.

B. **Entrance projects**

Sixth Avenue Bridge Landscaping Grant – Candido reported that a 50/50 State of Florida grant for tree planting at the intersection of N.E. 6th Avenue and 113 Street has been received. A landscape architects design is required as part of the work and the Board recommended that the Landscape Architect that has been pre-approved for work in the Village be consulted regarding the design concept. The Board would like to review and comment on any plan that is produced and hopefully also give input during the process. The Board discussed the concept that the design need not necessarily match the current landscaping along 6th Avenue and at the entrance sign, but that it should all work together aesthetically. Candido advised that he would proceed in this manner.

Northern Border - NE 10 Ave, NE 8th Ave. etc. – Candido sought the Boards comments on appropriate landscaping for the ground area around the new signs that were purchased and installed without prior comment from the Board. The Board had previously commented on the signage not being sufficient for the secondary entrances and had felt that the money spent on them could have gone towards beginning to plan and install higher quality entrance features. As such, the Board recommended that no landscaping be installed at the new sign locations, but that alternately the on call Landscape Architect should be tasked with designing one or more signage and landscape concept(s) that could define the entrances to the Village along 121 Street and at 107 street. The landscape design could stand on its own but also be designed in a manner that would accommodate the proposed signage type, positioning and size. With a plan in hand the Village could develop the costs associated with these installations, thus facilitating the process of funding through all available sources including fund raising in the community. Candido advised that he would explore the issue with the landscape architect as to the required fees.

C. **Plant identification markers for the Rec. Center**

The previously agreed upon subcommittee meeting at the Rec Center garden and Butterfly Park locations for the purpose of solidifying the list of plants will take place soon.

D. **Tree removal list for medians** – Candido and the Board discussed the ongoing need to relocate some plant material in conflict with newly planted trees. The cost of doing this seems to be the issue. The Board mentioned that as time progresses, the issue will only get more expensive. It was also mentioned that possibly some of the transplanted material might be useful in other areas of the Village where there may be intentions for planned landscaping.

6. NE W BUSINESS

A. Appearance of Candido Sosa-Cruz to discuss, Village signage, and landscaping around signage for the new fiscal year. Additionally, we can discuss the Florida Highway Beautification Grant that we were awarded from FDOT. See Old Business items above.

6. NEXT MEETING DATE – September 25, 2013

7. ADJOURNMENT