

Signed



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

**PARKS &
PARKWAY
ADVISORY BOARD**

**Dan Keys
Chairman**

**Barbara Kuhl
Vice-Chair**

Randy Wagoner

Mac Kennedy

**Tom Ferstle
Secretary**

**MINUTES
PARKS & PARKWAY ADVISORY BOARD
NEW VILLAGE HALL
640 NE 114 Street
Wednesday, October 19th, 2016 at 7:00PM**

1. CALL TO ORDER AND ROLL CALL – Dan Keys, Barbara Kuhl, Randy Wagoner and Mac Kennedy were present. Tom Ferstle was absent. Also present were, Parks and Recreation Manager, Shelecia Bartley. Village Manager Sharon Ragoonan arrived after the meeting had begun.
2. AGENDA ADDITIONS AND DELETIONS - None
3. PUBLIC COMMENT - (Permitted for Each Agenda Item).
4. APPROVAL OF MINUTES – None
5. OLD BUSINESS
 - A. General median maintenance- Mac Kennedy mentioned that it appeared that a median cross over had recently been paved over and he questioned whether the Village had approved that. Shelecia Bartley advised that she would investigate and advise.

Mac asked if the Village required that damage to medians caused by construction activity or permitted film activities be repaired. Shelecia advised that repair was required, but in particular she would check the property on 8th Ave between 115 St and 116 St.
 - B. Tree removal and tree trimming issues – Dan Keys advised the Board that he had spoken to the Manager and had gone through the agenda for the last meeting to fill her in on what the issues were about. The tree removal and trimming issue was a point of discussion during that conversation.
 - C. Athletic field turf maintenance –
Dan Keys reported that critical short-term treatments for mole crickets and weeds had been recently applied. Staff was pursuing a long-term contract for an annually anticipated treatment program as well as for generally unanticipated but possibly necessary treatments throughout the year, based on problems that might arise.



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- D. Sixth Ave. Bridge Landscaping – Dan Keys reported that a number of replacement beach creepers had been purchased and should soon be installed.
 - E. Discussion of progress of landscaping for new Village signs. Dan Keys reported that three signs had been landscaped earlier in the day and that the last would be planted on Thursday. The new budget was discussed and it was mentioned that there was a \$12,500. line item in the contingency budget for installation and landscaping of the four additional signs. Release of those funds was to be subject to a future evaluation of Village finances based on the completion of a Village audit.
 - F. Resolution of “Conflicting Tree Location” issues - Dan Keys advised the Board that he had spoken to the Manager and had gone through the agenda for the last meeting to fill her in on what the issues were about. The “Conflicting Tree Location” issue was a point of discussion during that conversation. Barbara Kuhl gave ~~the Manager~~ a copy of the list of trees that needed to be removed. *Shelicia*
 - G. Restoration of 6th Ave irrigation – General discussion – Board was not sure if funding had been maintained in the budget for this.
 - H. Discussion of landscaping around the log cabin – Dan Keys mentioned that plants for phase one landscaping had been purchased and would be installed after the entrance signs were finished.
 - I. Report regarding donated Cassia bakeriana trees – Dan Keys advised that seven trees had been planted. They are small but will grow fast.
 - J. Discussion of landscape development of Village Hall grounds – General discussion regarding the issue of future planning for the Village Hall and surrounding grounds.
 - K. Report regarding tree planting on the West end of the median of 116 Street between NE 8th and 9th Ave. – One Cassia bakeriana tree has been planted instead of the three previously intended as there was going to be a conflict with power lines if three had been planted. The Boards intent to finish landscaping the Log Cabin before moving on to the new Village Hall was reiterated.
 - L. Discussion regarding swale planting – standards, community outreach, coaching, education, etc. – General discussion took place regarding this issue and would be revisited during future meetings.
5. NEW BUSINESS –
- A. Village Manager Ragoonan asked the Board if it had any preference



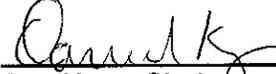
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for the lighting proposed for the entrance walk at the recreation Center. The Board discussed and generally did not want to see a row of tall (3') bollards along the walkway. The general idea was to light the walkway. There was some sentiment that there was considerably less need for any lighting since most evening meetings were now being held at the Log Cabin. Some other comments were related to ensuring consideration of the electrical needs of future lighting when providing any necessary electrical equipment upgrades.

6. NEXT MEETING DATE – November 16, 2016 at 7 PM at 640 NE 114 Street, new Village Hall.
7. ADJOURNMENT at approximately 8:30 P.M.

Minutes of October 19, 2016, were approved on Nov 16, 2016.

By: 
Dan Keys, Chair