



**PARKS & PARKWAY
ADVISORY BOARD**

Tom Ferstle
Mac Kennedy
Dan Keys
Barbara Kuhl
Randy Wagoner

NOTICE

Two or more members of the Village of Biscayne Park Commission and other Village Board members may be in attendance.

In the event a quorum is not met, a workshop may be opened to discuss agenda items.

**MEETING MINUTES
PARKS & PARKWAY ADVISORY BOARD
VILLAGE HALL
640 NE 114th Street, Biscayne Park, FL
Wednesday, November 16, 2016 at 7:00PM**

1. CALL TO ORDER AND ROLL CALL
In attendance: Ferstle, Kennedy, Keys, Kuhl, Wagoner
Missing: none
Public: none
2. AGENDA ADDITIONS AND DELETIONS
 - a. Mac Kennedy: proposal to meet twice monthly; board decided to discuss again after meeting with the Village Manager (I)
 - b. Mac Kennedy: proposal for P&P to approve landscaping permits for new construction and major renovations; brief discussion to continue
3. PUBLIC COMMENT: none
4. APPROVAL OF MINUTES:
 - a. Oct 19: item (f) amended to read Kuhl gave tree list to Shelecia
 - b. Minutes unanimously approved for: 10/19/16; 08/25/16; 09/07/16
 - c. No minutes from June 15 at the meeting, but Dan Keys will reconstruct for the next meeting
5. OLD BUSINESS
 - A. Discussion about endcaps on 6th Ave.; recommendation to repair irrigation first and remove existing Shefflera and mulch only; then determine options for annuals twice a year afterward
 - B. BP to use eucalyptus mulch only; no cypress mulch to be used
 - C. Athletic field turf maintenance: mole cricket treatments have been conducted, per Village Manager; board would like update on action plan for the field for 2017
 - D. 6th Ave. Bridge Landscaping: Beach Creeper was added; board would like an update if coverage by Creeper is adequate or if additional plants should be added
 - E. Tree removal issue: board requests that the Village create a plan of action for removing dead and conflicting trees, using proper permits
 - F. Restoration of 6th Ave irrigation: board requests a progress report from the Village



The Village of Biscayne Park

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- G. Discussion of landscaping around the log cabin (north side): Dan to work on plan for board consideration
 - H. Discussion of landscape development of Village Hall grounds: board requests Village to provide direction about Hall grounds; is it a priority?
 - I. Board requests special meeting with Village Manager on December 14 to discuss current projects and to develop a priority list for 2017
6. NEW BUSINESS –
- A. Discussion regarding “Little Free Libraries” – Mac Kennedy
 - a. Board approved the idea of creating two libraries (Village Hall and Rec Center) with a plan for maintenance; Mac to develop a plan for the next meeting
 - B. Request from Village Manager for a matching tree planting grant: the board unanimously approves the Village applying for the grant and requests the Village Manager to execute the application; if we get the grant, the board will work with the manager to identify locations for the trees; the board is willing to meet separately with the Manager prior to the application deadline if she requests
 - C. December meeting moved to December 14, 2016
7. DISCUSSION OF NEXT AGENDA
8. NEXT MEETING DATE – To be discussed.
9. ADJOURNMENT

Laura Ky
January 17, 2017