



# Village of Biscayne Park

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## Board Members

Chair  
Dan Samaria

Vice Chair  
Caitlin Spurr Ameglio

Michael Huber  
James Murphy  
Moses Shumow

Alternate  
Ellianna Gibson

## Minutes RECREATION ADVISORY BOARD Ed Burke Recreation Center 11400 NE 9 ct. Biscayne Park, Fl Thursday April 4, 2013 – 7:00 pm

1. **Call to Order:** 7:15 p.m.
2. **Roll Call:** Dan Samaria, James Murphy, Caitlin Spurr Ameglio, Michael Huber
3. **Additions, deletions and withdrawals:** Move 5a. To the workshop, 6a, 6b to May, add 5d to welcome new member, add 5e message from James Murphy.
4. **Approval of Minutes:** The minutes for March 21, 2013 approved by committee 4-0
5. **New Business**
  5. a. Caitlin working on letter to Foundation in reference to money they are holding for the board. She will present to the board the letter at our May meeting for board to approve before sending to the Foundation. .
  5. b. Caitlin brought up in our work shop which was held tonight and we plan to present to the Commission at their next meeting in May. This is just a short list we are putting together mission statement, activates, etc of what the Rec. Board stands for.

The following items:

1. We need to do a better job on what the board is trying to accomplish to serve the public better.
2. We need to provide a list of activities for the year
3. We need to notify the public better on what the board is all about
4. We also need to reach out better to the community on activities and mission of the board

Caitlin also read discussed the Commission aspects for the board

1. a Executive-Communication with Issa, submitting calendar, agendas early on
  - b. agendas need not continuously to roll over old items
  - c. updates need to be focused and not revision old discussions
  - d. Need to submit better financial reports on money raised to the commission

Caitlin also read the email from the commission on the board's responsibility and we discussed it.

Dan discussed with the board his heated debate with the Commission on the board be able to fundraising. Where the commission said that we have to come in front of them and let them know for the whole year at what events we are doing. If we did this they see no reason why we can not do so.

Caitlin continued the work shop....

## 2. **Community Relations Director**

- a. We should have a survey that we do at each event from the public on how the event is going or what we need to improve on.
- b. Keep an eye on sponsorships
- c. Advertisings opportunity for events
- d. Send out emails

## 3. **Accountability**

- a. submit financial reports
- b. Plans for fundraising

We also talked about that we request that Joe Chou attend a board meeting to address our concern about the funds that we raised from the car shows in the past.

Caitlin moved to address an issue of movie night being taken away from the board and how last movie night did not get a lot of people attending and the board was not asked to participate.

The board also needs Better Corporation from the Foundation, on the handling of the money raised from the car shows that was sponsored by the Rec. Board in two different events.

**5c.** Dan presented to the board money that was raised by **Creepy Critters Pest Control** and the **Rec. Board**, at the Business Expo. 2013 \$57.00, Movie night 2013 \$42.00, Easter Hunt 2013 \$74.00 for a total of \$173.00. Which Issa is holding till the board decides where to use it.

**5. d** The board welcomed Michael Huber and read the email from the City Manger Ana Garcia welcoming him to the board. Mr. Huber responded that he intent to take an active role and give back to the community.

**5. e.** Board member James Murphy resigned from the Rec. Board as of this date. The reason is for personal reasons and he appreciates the community involvement and that he will help the board and the community in the future when he can. The board voted 4-0 that he will be messed and wished him well in what ever he does in life.

## 6. **Old Business**

**6. c.** Depends on if the Foundation is willing to work with the board on future fundraising, on whether they will hold the board's money raised so far or will we turn over to the City Manager who has already agreed to work with the board. To be sure that the money is used for the Rec. Center at the board's direction.

**6. d.** discussed in 5.c. and also had a discussion on funds need to be spend and how, depending on how board is allowed to do so. Caitlin made a motion it to put in July's meeting how to determine where the money was to be spent from the past and future events. And the board will vote in August. Dan seconds it and it passed 4-0.

## **7. Public Comments: NONE**

## **8. Future Calendar of Events**

Board discussed the **Easter Hunt 2013**; we had comments from two board members that were there.

**James** felt that this was the best one ever! Issa making up 4 different age groups made it easy for everyone especially the kids. It was great to see most of the commissioners attend and meet the parents and kids. It was especially wonderful to see the community support the Rec. Board's table, where we were giving away free coffee and donates. And we only asked for donation and we received \$74.00 in total. Issa needs a better bull hole to help with the acoustics which was really bad to make announcements. We need to have better support from the other boards.

**Dan** Issa did a great job as usually! There was a lot more kids and parents there this year than last year. It was great to see so much more support from the parents. The kids were haven't a great time, I heard no complaints from parents as I did last year.

## **Business Expo 2013**

**James gave the following responds:**

- a. lack of promotion for the business
- b. Tents were under utilized'
- c. Needed to put tables on the street not in grass area, to get more visibility for the public.

**Dan** I thought this was to promote residents that owned business not to promote outside business. We need to help residents that have business next year to better promote their business to the residents in Biscayne Park. I know that it will get better next year after all this was the first time. I want to thank Ana for this ideal.

Caitlin made a motion to move 8a to May, 8d to June and 8 e to August James second and board approved 4-0.

## **9. Future Fund Raising**

**Moved** 9a to 9d to July when all ideals for use of funds, and our discussion on when fiscal reports are submitted to the commission. Caitlin made a motion that the board fiscal reports are presented quarterly based on the need of disclosure by Mar., June, Sept and Dec. as reporting months. It was second by Dan and approved 4-0.

The board decided that we will pick two fundraising activities for the year, o be done with the help of the **foundation** and the **commission**, Benches and tables Rec. center

(Dan), Computer stations (Dan), Vita course exercise equipment (Dan) cameras/video for Rec. Center (dan) along with items that can help the Rec. center now.

Dan makes a motion that the money \$173.00 that Issa is holding for the board be turned over to the village and earmarked for our August meeting, when the board will decide where to spend the funds raised throughout the year. Caitlin seconds and the board approves 4-0.

Michael makes a motion to close meeting and it was second by Dan and passed 4-0.

## **10. Announcements**

The next regular meeting is scheduled for May 2, 2013