The Village of Biscayne Park
640 NE 114th St., Biscayne Park, FL 33161
Telephone: 305 899 8000 Facsimile: 305 891 7241

MINUTES
REGULAR COMMISSION MEETING
Ed Burke Recreation Center - 11400 NE 9th Court
Biscayne Park, FL 33161
Tuesday, June 2, 2015 at 7:00pm

1 Call to Order

Village Clerk Maria Camara called the meeting to order at 7:02pm.

Clerk Camara introduced Commissioner Anderson as the Vice Mayor for the next six months, and thanked Commissioner Jonas for his service as Vice Mayor for the past six months.

2 Roll Call

Mayor David Coviello - absent
Vice Mayor Anderson - present
Commissioner Fred Jonas - present
Commissioner Roxanna Ross - present
Commissioner Barbara Watts - absent

Present from staff were:
Village Manager Heidi Siegel
Village Clerk Maria C. Camara
Village Attorney John Hearn
Public Services Manager Krishan Manners
Police Chief Cornelius McKenna
Parks & Recreation Manager Shelecia Bartley
Assistant Public Works Manager Cesar Hernandez

3 Pledge of Allegiance

4 Presentations

4.a Manager Siegel introduced Claude Charles, newly hired as the Finance Manager.

4.b Code Compliance Officer Reginald White was recognized as presented with a Proclamation for Code Enforcement Week.

5 Additions, Deletions or Withdrawals to the Agenda

Manager Siegel added item 7.b, a presentation from WastePro.

Vice Mayor Anderson defers item 11.a, Discussion on Chapter 5, to the July meeting, and there was consensus.

6 Public Comments Related to Agenda Items / Good & Welfare

Dan Keys: On Chapter 5, still not ready. Needs more work. Some items are still problematic. Has issues with retrofitting gravel borders; generally, structure of code needs work; amalgamation of years of stuff to make it work; would like to see a quality code section from start to finish; vet it against the real conditions and how it will affect people; recommend to do workshops instead of discussion at commission meetings and get public comment. On 12.d, do not agree with giving away municipal property - tread lightly on this.

Chester Morris: To the Manager, when will they come down 119th street to take away the utility poles.

Milton Hunter: Thank you to Krishan Manners and Public Works staff for removal of problematic tree at the log cabin. Thanks to the Manager for seeking efficiencies in regards to Finance. On 12.d, make sure we think it through fully.

Dan Samaria: Seeking permission to put his 9/11 collection at the Recreation Center for the month of September. Spoke with Golden Gates to have children do drawings regarding 9/11. On September 11th of this year, look to have an event with color guard at Griffing Park, then walk to the Recreation Center and have a proclamation, video, and readings of people's personal stories of 9/11. Will reach out to other cities. For the future, looks to have a sculpture honoring 9/11.

Chuck Ross: Welcome Claude Charles. After May 19th meeting, had a well attended Crime Watch meeting. In August, will have a National Night Out event and will coordinate with Police. The Manager and Chief attended a county meeting regarding our annexation application. Was very impressed by their representation.

Janey Anderson: Thank you Chuck for increased activity on Crime Watch. On 12.d, share concerns already mentioned. Not the time to take on additional expenses. No way to predict what revenue would generate, and what issues that can come up and the expenses to settle these issues.

David Young: Former judge and TV personality. Running in November 2016 for Miami Dade Circuit Judge.

7 Information / Updates

7.a Manager Siegel provided a recap on the monthly financials as of April 30, 2015.

7.b Russell Mackie, Regional Vice President for Waste Pro spoke on the increase of servicing issues on the collection of waste in the Village. Recognizes the service consistency issues and explained there have been issues with employees. Confident on their ability to provide the service promised and committed to performing at a higher standard.

8 Consent Agenda

On the consent agenda:

8.a Approval of Minutes
May 5, 2015 Regular Commission Meeting
May 12, 2015 Special Commission Meeting
May 19, 2015 Special Commission Meeting

8.b Acceptance of Board Minutes
Ecology Board - April 20, 2015
Planning & Zoning Board - May 4, 2015
Planning & Zoning Board - May 18, 2015
Code Compliance Board - May 11, 2015
Public Art Advisory Board - May 13, 2015

8.c **Resolution 2015-35**
A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; **AUTHORIZING THE VILLAGE MANAGER TO ENGAGE THE PROFESSIONAL SERVICES OF ESTRADA HINOJOSA & COMPANY, INC.**; PROVIDING FOR AN EFFECTIVE DATE

Commissioner Jonas makes a motion to approve the consent agenda and it is seconded by Commissioner Ross.

All in favor: Vice Mayor Anderson, Commissioner Jonas and Commissioner Ross.

Opposed: None
Motion carries: 3/0

Manager Siegel thanks the Commission for their approval of Resolution 2015-35, and introduces Lourdes Abadin from Estrada Hinojosa & Company, Inc.

9 Ordinances

< None >

10 Resolutions

< None >

11 Old Business

< None >

12 New Business

12.a FY 2015-16 Budget Goals - Discussion: Manager Siegel informed the Commission that the estimated 2015 assessment roll estimate came in at $159,000,000, an increase of 10% over last year. For the upcoming budget, looks to increase municipal services and reduce the millage rate.

Vice Mayor Anderson concurs with looking to reduce the millage rate.

Commissioner Ross will be looking for the Village to continue to meet its contractual obligations; to complete the log cabin restoration project including landscaping; continued tree trimming and improved medians; commit to reserves and lower the millage; continue to engage the services of legislative consultant in Tallahassee; find funding for planning for street improvements and drainage mitigation; improved lighting at the recreation center; improved security and cameras at the recreation center; master plan to repurpose certain areas of the recreation center.

Commissioner Jonas looks to continue to improve the general conditions of the Village in every way we can.

Vice Mayor Anderson asks to continue the discussion at the July meeting. Also asks that a certain amount of days is provided between the budget workshops and to schedule accordingly.

12.b Board Appointments - Public Art Advisory Board

Commissioner Ross makes a motion to accept the applications of Amy Raymond and Larry Newberry and are selected as board members of the Public Art Advisory Board. The motion is seconded by Commissioner Jonas.

All in favor: Vice Mayor Anderson, Commissioner Jonas and Commissioner Ross.

Opposed: None
Motion carries: 3/0

12.c Board Appointments - Planning & Zoning Board

Commissioner Ross makes a motion to accept the application of Jacqueline Pallango and is selected as a board member of the Planning & Zoning Board. The motion is seconded by Commissioner Jonas.

All in favor: Vice Mayor Anderson, Commissioner Jonas and Commissioner Ross.

Opposed: None
Motion carries: 3/0

12.d Giving land to property owners - Discussion: Commissioner Jonas explains that the Village owns three types of tracks of land, pathways that connect streets; excessively large swales; and alleys behind properties, approximately four blocks. What is the need for the Village to own? Better to be used by the property owner. Will increase their property value. They will take pride and take better care and improve. Added revenue to the Village.

Attorney Hearn briefly explained that per state law, would need to determine there is no value; determine the size of swale to be maintained; obtain legal surveys and determine who would pay for the survey. Recommends working with a planning company.

Recommendation to continue the conversation, possible workshop, and discussion during budget.

13 Request for Placement of Items on Next Meeting Agenda

No additional items are added to the next agenda except for item 11.a, Discussion on Chapter 5.

14 Reports

14.a Village Manager:

Manager Siegel, Chief McKenna and Public Services Manager Manners attended the County's regional hurricane meeting. Working with staff to develop a hurricane/emergency preparedness plan.

On annexation, Manager Siegel and Chief McKenna attended the County's Planning Advisory Board meeting where both the Village's and North Miami's applications were heard. After discussion and hearing all testimonies, the PAB recommended approval by the Board of Commissioners of the Village's application and to deny North Miami's application. Still cannot be finalized as long as the conflict exists. Best solution is for North Miami to withdraw and will continue to work with them.

Commissioner Ross commends the Manager, the Chief, and representatives of Becker & Poliakoff for their representation of the Village at the PAB meeting.

Restoration on the log cabin has started and most of the perimeter landscaping has been removed to allow for demolition. Some asbestos remediation. Construction fence to be added and will start work on careful removal of wood floors.

On Public Safety & Administration Annex, windows are in and the mechanical, electric and plumbing to be finished this week. Next is sheet rock. Septic and drainage is on-going. Completion of roof by next week. Will schedule a walk-through with staff in the coming week.

The CAFR for year ending September 30, 2014 has been completed and provided to the Commission. Auditors will attend July 7th meeting to present. Village financial condition has improved. Our reserve balance was increased by approximately $120,000.

14.b Village Attorney:

Continue to monitor Florida Legislature which is currently in session.

14.c Board / Committee Reports:

Dan Samaria, Recreation Advisory Board: Provided update on 1st Annual Bike Race in August at the Back to School/Children's Safety Day event.

Dan Keys, Parks & Parkway Advisory Board: Board is concerned with the proposed takeover of the athletic fields for other purposes, i.e., exercise path.

15 Announcements

Monday, June 8th - Code Compliance Board at 7:00pm
Wednesday, June 10th, Public Art Advisory Board at 6:00pm
Saturday, June 13th - Quarterly Trash Pick-Up
Monday, June 15th - Ecology Board at 6:30pm
Monday, June 15th - Planning & Zoning Board at 6:30pm
Wednesday, June 17th - Parks & Parkway Advisory Board at 6:00pm
Tuesday, June 23rd - Recreation Advisory Board at 7:00pm
Friday, July 3rd - All Village Departments are closed for Independence Day
Sunday, July 5th - Bark of July/Dogs in the Park Day
Monday, July 6th - Planning & Zoning Board at 6:30pm

The next regular commission meeting is Tuesday, July 7, 2015, at 7:00pm.

16 Adjournment

The meeting was adjourned at 8:34pm.

Commission approved on July 7, 2015

Attest:

David Coviello, Mayor

Maria Camara, Village Clerk