



MINUTES
REGULAR COMMISSION MEETING
Ed Burke Recreation Center - 11400 NE 9th Court
Biscayne Park, FL 33161
Tuesday, November 10, 2015 at 7:00pm

1 Call to Order

Mayor David Coviello called the meeting to order at 7:01pm.

2 Roll Call

Mayor David Coviello - present
Vice Mayor Bob Anderson - present
Commissioner Fred Jonas - present
Commissioner Roxanna Ross - present
Commissioner Barbara Watts - present

Present from staff were:

Village Manager Heidi Siegel
Village Clerk Maria C. Camara
Attorney Andrew Dunkiel
Chief Cornelius McKenna
Detective Lieutenant Hector Pineda
Finance Manager Claude Charles
Assistant Public Works Manager Cesar Hernandez

3 Pledge of Allegiance

4 Presentations

Veteran's Day - Honoring veterans in the Village of Biscayne Park: Aaron Spector,

4.a Chester Morris, Juan Manteiga, Dan Samaria, Bob Anderson, Hector Pineda, and Alfred Munoz.

4.b Proclamation honoring Phil Peterson presented to Jo Robbin.

4.c Certificate of appreciation for Biscayne Park Crime Watch presented to Chuck Ross.

Manager Siegel and craftsmen from Intensified Wood Restoration located in

4.d Munising, Michigan, provided details and pictures of the restoration work being done at the log cabin.

Mayor Coviello called for a recess at 7:30pm.

Meeting resumed at 7:42pm.

4.e Manager Siegel announced that the Village was being awarded a \$20,000 grant from "The Villager's Inc." to be used for the flooring in the Log Cabin restoration project.

4.f Mayor Coviello announced that the Village was taking part in the Tri-Village Bike Ride on Saturday, January 9th, along with the Village of El Portal and the Miami Shores Village.

4.g Dan Samaria and Rosemary Wais of the Recreation Advisory Board provided a presentation on two of their initiatives, a Welcome Packet for new residents and a Holiday House Decorating contest.

Mayor Coviello moved up item 7.a from Information/Updates

7 Information / Updates

- 7.a 2016 Legislative priorities were discussed with David Caserta:
- Vice Mayor Anderson: Lighting at the recreation center and throughout the Village.
 - Commissioner Ross: On vacation rentals, to give municipalities back the authority to regulate; Law enforcement assessment.
 - Commissioner Watts: Sea level rise and water quality.
 - Manager Siegel: Communication Services Tax, to advocate for and maintain the CST rates.

5 Additions, Deletions or Withdrawals to the Agenda

Commissioner Ross adds a discussion on fencing at the basketball courts, and a discussion on the Police Department under the Manager Report

6 Public Comments Related to Agenda Items / Good & Welfare

Barbara Kuhl: Regarding the work to replicate and restore the log cabin, it is a dis-service to put up flat screen tv's. We have logs - there are other ways to project the video. Use pull down screens. How will it look? An abomination. Richard Heisenbottle is a professional with an opinion. There is no other place like ours. Not a place to have it. Please reconsider it. It will be a disappointment to see that. Don't let it get pushed along.

Janey Anderson: Halloween was fantastic. Police and entire staff did a great job. Recreation Advisory Board Welcome Packet is great. Should also consider giving it to local realtors.

Dan Samaria: On Halloween, always a success. Congratulations to the Chief and Police. Many came up, both residents and non-residents, to thank them for their work that night.

Colby Lewis: Thanks the Chief for the police presence on their block. Asks if their block can get a pet waste station. Thanks entire police department - doing an excellent job.

Jorge Marinoni: On behalf of the Biscayne Park Foundation, working on getting a Vita Course for the park. Set a goal to get funds for a first area, and the continue on. Have reviewed information from North Miami for the course they are doing. Have set aside \$650 from their last event to go towards this project. Need one more member for the Foundation Board. Would welcome the help. Thanks the Pettis family, Erica and Walter, for their help at the last event.

Marie Smith: Concerned with lighting at the park. So important to get this done for the safety of seniors and those that come to these meetings.

8 Consent Agenda

8.a Approval of Minutes

October 6, 2015 Regular Commission Meeting

October 26, 2015 Special Commission Meeting

8.b Acceptance of Board Minutes

Parks & Parkway Advisory Board - July 15, 2015 (Amended Draft)

Recreation Advisory Board - January 27, 2015

Recreation Advisory Board - September 29, 2015

Recreation Advisory Board - October 27, 2015

Planning & Zoning Board - October 5, 2015

Planning & Zoning Board - October 19, 2015

Planning & Zoning Board - November 2, 2015

Code Compliance Board - October 14, 2015

Public Art Advisory Board - October 21, 2015

Stormwater Master Plan Project Kickoff Meeting - September 19, 2015

8.c Resolution 2015-50

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE APPROPRIATE VILLAGE OFFICIALS TO EXECUTE THE AGREEMENT FOR AUDITING SERVICES BETWEEN THE VILLAGE AND GLSC & COMPANY, PLLC**; PROVIDING FOR AN EFFECTIVE DATE

8.d Resolution 2015-51

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE APPROPRIATE VILLAGE OFFICIALS TO EXECUTE THE GRANT AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION IN THE AMOUNT OF \$150,000**; PROVIDING FOR AN EFFECTIVE DATE

8.e **Resolution 2015-52**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **AUTHORIZING THE APPROPRIATE VILLAGE OFFICIALS TO EXECUTE THE AMENDMENT TO THE PROFESSIONAL CONSULTANT SERVICES AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND CRAIG A. SMITH & ASSOCIATES** FOR THE DEVELOPMENT OF A STORMWATER MASTER PLAN; PROVIDING FOR AN EFFECTIVE DATE

8.f **Resolution 2015-53**

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA **SUPPORTING ADEQUATE FUNDING OF THE LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP);** PROVIDING FOR AN EFFECTIVE DATE

Commissioner Ross makes a motion to approve the consent agenda and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Vice Mayor Anderson, Commissioner Jonas, Commissioner Ross and Commissioner Watts.

Opposed: None

Motion carries: 5/0

9 Public Hearing

- 9.a Variance Request - Lawrence & Chandra Peña, 831 NE 109th Street
Installation of an accessory structure (shed 20' x 10')

At the November 2nd meeting of the Planning & Zoning Board, the applicants wanted to consider other options before moving forward with the variance.

Motion made by Commissioner Jonas to defer the hearing of the variance request to date certain February 2, 2016, at 7:00pm. The motion is seconded by Vice Mayor Anderson.

All in favor: Mayor Coviello, Vice Mayor Anderson, Commissioner Jonas, Commissioner Ross and Commissioner Watts.

Opposed: None

Motion carries: 5/0

10 Ordinances

First Reading

10.a **Ordinance 2015-08**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, PURSUANT TO SECTION 166.041, FLORIDA STATUTES, TO AMEND ORDINANCE 2014-10 ADOPTED ON SEPTEMBER 23, 2014, **FINALIZING AND ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2014-2015, BY AMENDING VARIOUS PARTS OF THE BUDGET** CONSISTENT WITH EXHIBIT "A", ATTACHED HERETO; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

Attorney Dunkiel read the title.

Mayor Coviello opened the meeting to public comment and there were none.

Commissioner Jonas makes a motion to approve Ordinance 2015-08 at first reading and it is seconded by Vice Mayor Anderson.

Commissioner Ross: Concerned that estimated revenues are \$72,000 below what was budgeted, and that we budgeted the same for the current fiscal year; police overtime is over, and the same amount was budgeted for the current fiscal year; on vehicle purchases that were delayed, could explain the impact on the vehicle repair & maintenance line item in the police budget. Looks to get this same level of details throughout the year for the current fiscal year budget on a quarterly basis.

The motion was called to a vote:

Commissioner Ross: Yes

Commissioner Jonas: Yes

Vice Mayor Anderson: Yes

Commissioner Watts: Yes

Mayor Coviello: Yes

Motion carries: 5/0

The second reading of this ordinance will be on Monday, November 23rd, at a special commission meeting at 6:30pm.

10.b **Ordinance 2015-09**

AN ORDINANCE OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA AMENDING CHAPTER 2, SECTION 2-30 OF THE CODE OF ORDINANCES, CHAPTER 13, SECTION 13.2.2 OF THE LAND DEVELOPMENT CODE AND CHAPTER 14, SECTION 14.1.4 OF THE LAND DEVELOPMENT CODE **TO PROVIDE REGULATIONS CONCERNING BOARD AND COMMITTEE MEMBER ABSENCES; PROVIDING FOR PLANNING AND ZONING BOARD MEMBERS TO BE PROPERTY OWNERS AS WELL AS RESIDENTS OF THE VILLAGE;** PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION; PROVIDING FOR AN EFFECTIVE DATE

Attorney Dunkiel read the title.

Mayor Coviello opened the meeting to public comment and there were none.

Vice Mayor Anderson makes a motion to approve Ordinance 2015-09 at first reading and it is seconded by Commissioner Jonas.

The motion was called to a vote:

Commissioner Watts: Yes

Vice Mayor Anderson: Yes

Commissioner Jonas: Yes

Commissioner Ross: Yes

Mayor Coviello: Yes

Motion carries: 5/0

The second reading of this ordinance will be on Tuesday, December 1st, at the regular commission meeting at 7:00pm.

11 Resolutions

< None >

12 Old Business

< None >

13 New Business

13.a Discussion of Village Boards

In regards to the Ecology Board, Attorney Dunkiel confirms in our Code that the Commissioners can remove the current board members, and the Board itself will remain. This allows the Commission to appoint members in the future for a specific project.

Commissioner Ross makes a motion to remove the current board members of the Ecology Board and it is seconded by Commissioner Jonas.

All in favor: Mayor Coviello, Vice Mayor Anderson, Commissioner Jonas and Commissioner Ross.

Opposed: Commissioner Watts

Motion carries: 4/1

Commissioner Ross asks the Village Clerk to thank the Board members for their service.

In regards to the Parks & Parkway Board, the Commission will task the Board with specific projects in the future.

Vice Mayor Anderson: Task the Parks & Parkway Board to give suggestions for the landscaping at the log cabin and get their suggestion on how to minimize the appearance of the large electrical panel. Would like to have the Board involved and to come back with their suggestions.

Manager Siegel: Recommends that the Parks & Parkway Board work directly with the Commission on this project and to have them make a presentation at the next regular meeting on December 1st. Also advised that there won't be another formal meeting after that until February, and that the building is scheduled to complete and open in January. Address the electrical panel before the building opens. Also recommend setting a budget. Funds for landscaping will come from the landscaping budget in the general fund. Also suggests that a liaison from the Commission is appointed and that they attend the November 24th meeting of the Parks & Parkway Advisory Board. This will provide for direct communication between the Board and Commission.

Commissioner Ross volunteers to be the liaison and will attend the November 24th meeting.

13.b Chapter 8 proposed changes - Vice Mayor Anderson

Vice Mayor Anderson asks to move forward with the proposed changes to Chapter 8 provided by the Code Review Board.

There is consensus to direct the Village Attorney to provide draft language of the proposed changes for review and discussion at the December meeting.

13.c Discussion on the roles of the Mayor, Commission and Village Manager - As requested by Commissioner Ross.

Commissioner Ross provided background citing what is outlined in Village Code. Looking for what the understanding is of the other commissioners of their roles and how they fill the obligation to the Village. What is vital is to instill confidence in local government. Have attempted to set policies for commission in the past, but was not successful. Have concerns with recent actions by certain commissioners that goes against instilling confidence. Looks to again explore setting up rules and guidelines for the Commission.

After discussion, Mayor Coviello suggests having Commissioner Ross bring back some samples from other municipalities for further discussion.

Commissioner Ross requests that if the Mayor attends an event or meeting, that the Commission is made aware ahead of time.

13.d Commission in the Community Open Forum - Manager Siegel

Manager Siegel provided background and information from the City of Hollywood where the open forum is conducted. Allows residents to speak with the Commission and staff in a more open, non-meeting setting.

Consensus to poll the Commission on a date in February 2016, a Saturday, to conduct a community open forum in the Village to give it a try.

13.e Selection of next year's Miami Dade County League of Cities (MDCLC) designate for the Village of Biscayne Park - As requested by Mayor Coviello

Vice Mayor Anderson is selected as the designee, with the alternate being Mayor Coviello.

13.f Recreation Center Lighting - as requested by Vice Mayor Anderson

Vice Mayor Anderson suggests that instead of doing the lighting improvements at the recreation center only for the front entrance, for the Staff to instead contact the companies providing quotes and provide their recommendations and cost for the entire facility. Then we can proceed with making the improvements in phases.

There is consensus to have the Manager contact those companies we are currently working with to get pricing.

14 Request for Placement of Items on Next Meeting Agenda

Commissioner Ross: 2016 MLK Day of Service

Commissioner Watts: Address the progress on open Worker's Compensation Claims when the Village was self-insured.

Commissioner Watts: Discussion of the flat screen tv's in the log cabin.

Commissioner Watts: Discussion of zoning for new construction in the Village.

15 Reports

15.a Village Manager

- Annexation: Ready to schedule on the agenda for the Board of County Commissioners

- Log cabin restoration: Logs, chinking and roof work on schedule. Next is the A/C, then the flooring and porch railings. Media specialist will attend the next commission meeting to provide information on the TV's.

- Community signage: Starting installation on November 12. Solar lighting currently on backorder.

- 5th Avenue & 121st Street median: Dt. Lt. Pineda and Manager met with Miami Dade County Fire chief regarding access if the median were closed. Needs time to review and to discuss with the City of North Miami. Continue to keep residents in the area informed.

- Per the employment agreement, Commission has option to perform a review of the Village Manager and to meet individually.

- Basketball Courts: Have spent time with the Parks & Recreation Manager, the users of the facility, and those that have expressed concern. Signage with rules has been improved, "fun" rules were added, observing what other local parks are doing. In passive recreation areas, the courts are not cut off from the rest of the facility, but instead integrated. Have removed three sides of the fencing which has opened the courts to the rest of the park. Has been well received and the users like it. Helps staff have better control of the area. Will continue repair of the remaining fence.

Commissioner Ross suggests that the Commission invite the Parks & Parkway Advisory Board to bring their ideas for landscaping of the basketball court surrounding area. Will be added to the agenda of the Board's next meeting.

- Staff working on communicating to residents that are affected by the recent code changes regarding driveways and parking surfaces.

- Crime Watch meeting: Residents expressed concerns about not feeling secure as they had in the past. Crime statistics were provided by Crime Watch coordinator that shows there has not been an escalation. Commissioner Ross looks to have this information communicated to residents, and to remind all residents to safeguard their property. Since the Crime Watch meeting, the staff looked at patrol activities, increasing visibility, addressing perception of crime, and improving communication. Continue to look for improvements.

Commissioner Ross suggests having the person who oversees the 911 operation attend the next Crime Watch meeting.

15.b Village Attorney

< None >

15.c Boards

< None >

16 Announcements

Wednesday, November 11th - All Village Departments are closed in observance of Veteran's Day

Thursday, November 12th - Public Art Advisory Board at 6:00pm

Monday, November 16th - Planning & Zoning Board at 6:30pm

Tuesday, November 17th - Recreation Advisory Board at 7:00pm

Monday, November 23rd - Special Commission Meeting at 6:30pm

Monday, November 23rd - Code Compliance Board Workshop at 7:00pm

Tuesday, November 24th - Parks & Parkway Advisory Board at 7:00pm

Thursday and Friday, November 26th & 27th - All Village Departments are closed for the Thanksgiving holiday.

Our next regular Commission meeting is Tuesday, December 1, 2015, at 7:00pm

Adjournment

The meeting was adjourned at 10:10pm.

Commission approved on December 1, 2015.

Attest:



David Coviello, Mayor



Maria Camara, Village Clerk