VILLAGE OF BISCAYNE PARK
Regular Commission Meeting
Log Cabin – 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, January 9, 2018
7:00 PM

Mayor Tracy Truppman
Vice Mayor Roxanna Ross
Commissioner Harvey Bilt
Commissioner Jenny Johnson-Sardella
Commissioner William Tudor

Village Manager Krishan Manners
Village Attorney John Hearn
Village Clerk Marlen D. Martell
Chief Nicholas Wollschlager

REGULAR COMMISSION MEETING MINUTES

ROLL CALL OF THE CITY OFFICIALS:
The meeting was called to order at 7:01pm by Mayor Tracy Truppman. Present at the meeting were Mayor Tracy Truppman, Vice Mayor Roxanna Ross, Commissioner Harvey Bilt and Commissioner Jenny Johnson-Sardella. Commissioner William Tudor was absent. The staffs in attendance were: Village Manager Krishan Manners; Village Attorney John Hearn; Village Clerk Marlen D. Martell; Police Chief Nicholas Wollschlager and Corporal Rego.

PLEDGE OF ALLEGIANCE: led by Mayor and Commissioners.
The Mayor thanked the companies for providing vehicles for the Commissioners to ride in the Winter Fest parade.

4. ADDITIONS, DELETIONS OR WITHDRAWLS TO THE AGENDA:
Vice Mayor Ross requested to discuss setting a date for Hurricane Irma debriefing. Commissioner Bilt motioned to adopt the agenda as amended, seconded by Commissioner Johnson-Sardella. **Motion passed 4-0.**

5. PRESENTATIONS:
5.a The Mayor read the Proclamation dedicated to Dr. Martin Luther King Jr. Monday, January 15th as a day of service honoring his inspirational role as a civil rights activist.

5.b Village Manager Report – Manager Manners continues working with H2O to expedite the recovery process to obtain FEMA reimbursement. The deadline for the 2016 CAFR is in May and GMS continues working on adjustments to the accruals. David Raymond did a wonderful job organizing the cat spay and neuter event in the Village. The Building Department contractual service employee RFP is still in the works. The new Code Compliance officer is working on catching up the paperwork before hitting the streets. Congratulations to the Parks and

Recreation Department for a successful Winter Fest. The next upcoming event is Movie Night featuring Jumanji. February is getting started with an Art Show and Farmer's Market.

The Manager was asked to follow up on: the RFP for the Building Department, changing the address of Village Hall to 600 NE 114 Street, submit in Manager's weekly report # of courtesy notices, citations and what type of violation issued by Code Compliance Department, the entrance sign needs to be fixed, shade structure at the recreation centers needs to be fixed or replaced and obtain an estimate for the repairs to the parking area at the recreation center.

Chief Wollschlager provided a PowerPoint presentation measuring productivity and standard operating procedures implemented in 2017. The department is currently at full staff with an excellent support team providing fielding training to officers, a strong detective bureau and implementation of standard operating procedures. The Chief provided statistical data such as the number of: arrests, burglaries, breakdown of traffic tickets, etc… The department is also taking inventory on a number of items such as: vehicles, equipment, supplies, etc... The team continues to ticket speeders which improves the safety of the Village. A method that shows progress is by installing cable speed readers which will identify locations and times of increased speeding patterns. Still the most effective is police presence or "boots on the ground". The team will continue to work endlessly to regain the community reputation of "Do not even think of speeding in Biscayne Park", but it will take time. The continued efforts by our officers, having a well-trained team and being at full staff will reestablish the community's respect for the department.

Paul Varner from H2O has approximately 90% of the data collection from the contractor and will be meeting with FEMA the following day. The consultant cannot provide a timeline until documents are submitted and reviewed by FEMA.

Paul Winkeljohn a representative from GMS was also present to update the Commission on the financials of the Village. The 2018 accounts have been setup based on property appraisal estimate. Entries from FY2015/2016 have been recreated before handing the data over to the auditors.

At this time the Commissioners had not established a date for the debriefing of Hurricane Irma. The workshop is scheduled for Saturday, March 10th, from 10am to noon at the Log Cabin.

6. PUBLIC COMMENT

Mayor Truppman opened the meeting for **Public Comment.**
The following person(s) made comments on the record:

Dan Samaria
David Raymond
Barbara Kuhl
Janie Anderson
Gary Kuhl
Bob Anderson
Fred Jones
Chuck Ross

MacDonald Kennedy
Jeffrey Jones

PUBLIC COMMENT CLOSED
6.a Response to prior public comments and inquiries

After the Commission replied to public comment concerns, a second topic brought forth by Vice Mayor Ross developed. Concerned with the direction given to the lobbyist requesting funding and would like to rectify the situation.

The conversation continued. A motion was made by Commissioner Bilt for Mr. Caserta to continue requesting 1.25 million, 70% State funding/matched by 30% CITT funds, seconded by Commissioner Johnson-Sardella. All in favor, 3 Commissioners responded, Vice Mayor Ross did not vote either way. **MOTION PASSED BY 3.**

Vice Mayor Ross asked for the Manager to provide the documents.

The Commission called for a 5 minute recess at 9:33pm. During the recess the Commissioners were supplied with the legislative priorities. Commission meeting resumed at 9:57pm.

The Mayor asked if the creators of the motion would rescind their motion in order to continue the discussion. The makers of the motion did not retract the original motion. **MOTION CARRIED 3-1.** Vice Mayor Ross opposed.

7. INFORMATION UPDATES/FINANCIALS: *NONE*

8. CONSENT AGENDA:
8.a Approval of Minutes
- *AMENDED* Regular Commission Meeting of December 5, 2017

8.b Acceptance of Board Minutes
- Biscayne Park Foundation, November 6, 2017
- Park & Parkways, November 16, 2017
- Planning & Zoning, November 20, 2017
- Planning & Zoning, December 4, 2017
- Planning & Zoning, December 18, 2017

Vice Mayor Ross motioned to approve the amended consent agenda, seconded by Commissioner Johnson-Sardella. **MOTION PASSED 4-0.**

ORDINANCES – NONE

RESOLUTIONS - NONE

OLD BUSINESS:

These items are generally discussion items that have been previously discussed by the Commission and new information or updates are available by either a member of the Commission or the Administration.

11.a Continuation of Driveway Ordinance – The Mayor read changes supported by most of the Commissioners. At the next Commission meeting Attorney Hearn will bring forth an Ordinance with the recommended changes.

11.b Discussion on Revision of Floodplain Ordinance – Village Manager and Village Clerk – were contacted by FEMA stating the current ordinance needs to be amended in order to be in compliance with the Florida Building Code 6th Edition 2017, effective January 1, 2018. The Commissioners extended the meeting for 5 minutes to allow the Village Clerk to state her credentials as a Certified Floodplain Manager since 2008. In addition, the Village was not out of compliance as the NFIP is a voluntary program, but it is recommended all municipalities join to be eligible to receive benefits such as; FEMA funds, loans, FHA loans, etc… The Village Clerk asked for direction from the Commission regarding moving forth with the revision of the Floodplain Ordinance. **The Commission supported the request of the Village Clerk to proceed with the adoption process of the Floodplain Ordinance.**

NEW BUSINESS - These items are generally discussion items that have been requested by members of the Commission or the Administration.

NONE

REQUEST FOR PLACEMENT OF ITEMS ON NEXT MEETING AGENDA
Through general consensus a member of the Commission may request an item be placed on the next agenda for discussion (New Business) or as a Resolution/Ordinance.

REPORTS: *NONE*

ANNOUCEMENTS:

Wednesday, January 10th - Public Art Advisory Board
Monday, January 15th - Village Depts. Closed – Dr. Martin Luther King Day
Tuesday, January 16th – Planning & Zoning Board Meeting
Thursday, January 18th – Park & Parkways Advisory Board Meeting
Saturday, February 3rd – 2nd Annual Art Show and Farmer's Market
Monday, February 5th – Planning & Zoning Board Meeting

NEXT REGULAR VILLAGE COMMISSION MEETING is scheduled for Tuesday, February 6, 2018.

ADJOURNMENT

With no further items for discussion, motion to adjourn by Vice Mayor Ross, seconded by Commissioner Johnson-Sardella, meeting adjourned at 11:08PM.

Commission approved on: 2/13/18

ATTEST:

(SEAL)

Tracy Truppman, Mayor

Marlen D. Martell, Village Clerk