VILLAGE OF BISCAYNE PARK
Regular Commission Meeting
Log Cabin – 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, November 7, 2017
7:00 PM

Mayor Tracy Truppman
Vice Mayor Roxanna Ross
Commissioner Harvey Bilt
Commissioner Jenny Johnson-Sardella
Commissioner William Tudor

Village Manager Krishan Manners
Village Attorney John Hearn
Village Clerk Marlen D. Martell
Chief Nicholas Wollschlager

REGULAR COMMISSION MEETING MINUTES

ROLL CALL OF THE CITY OFFICIALS:
The meeting was called to order at 7:00pm by Mayor Tracy Truppman. Present at the meeting were Mayor Tracy Truppman, Vice Mayor Jenny Johnson-Sardella, Commissioner Harvey Bilt, Commissioner Roxanna Ross and Commissioner William Tudor. Additional staff in attendance were: Village Manager Krishan Manners; Village Attorney John Hearn; Maria Camara (filling in for Village Clerk Marlen D. Martell) and Police Chief Nicholas Wollschlager.

PLEDGE OF ALLEGIANCE: led by Mayor and Commissioners.

Mayor Truppman requested for everyone to stand for a moment of silence in memory of the victims and their families of the October 31st rampage in New York City, and the November 5th shooting in Sutherland Springs, Texas.

Mayor Truppman formally announced the changing of Vice Mayor from Commissioner Johnson-Sardella to Commissioner Ross.

PRESENTATIONS:

Proclamation – Veteran's Day on November 11th.

Manager Manners reported on the progress of debris removal throughout the Village; meeting with FEMA representatives; researching a TNR (trap-neuter-release) program in the Village; new part-time Code Compliance officer has started; successful Halloween event; upcoming Movie Night on November 18th.

Chief Wollschlager announced that at the January meeting, he will provide a detailed report/presentation on the Police Department.

Vice Mayor Ross asked Manager Manners for a status report detailing all expenditures for the disaster recovery to date; scheduling for the mid-year budget amendment, either in March or April of 2018.

A presentation titled "A Vision for the Future of our Village Home" was provided by a group of residents (Brad Piper, Janey Anderson, MacDonald Kennedy, Linda Dillon, Nicole Susi, Dan Schneiger, and Brian McNoldy). A power point presentation was provided along with handouts for the audience. The group requests the use of the Recreation center to hold two meetings to invite residents to further discuss this project, and for the Commission to waive the rental fees.

ADDITIONS, DELETIONS OR WITHDRAWLS TO THE AGENDA:

None

PUBLIC COMMENT

Mayor Truppman opened the meeting for **Public Comment.**
The following person(s) made comments on the record:

Jorge Marinoni: Representing the Biscayne Park Foundation, a request was made to waive the rental fees for the Recreation Center on December 10th for the Amazonia Ensemble.

Vice Mayor Ross made a motion to waive the fees for the Recreation Center for the Amazonia Ensemble on December 10th, motion seconded by Commissioner Johnson-Sardella. **MOTION PASSED 5-0.**

Charlie Easton
Dan Samaria
David Raymond
Judi Hamelburg
Chester Morris
Christine McKenzie
Janey Anderson
Dale Blanton
Chuck Ross
Olivia Almagro
Bob Anderson
Mac Kennedy
Luis Cuevas
Pam Garman

PUBLIC COMMENT CLOSED

After Commission discussion on the presentation and request of the resident group, Vice Mayor Ross makes a motion to provide the use of the Recreation Center on November 15th and December 2nd, if not already booked, to continue the conversation of the Biscayne Park Vision Project, and to waive the rental fees; motion seconded by Commissioner Tudor. Mayor Truppman calls for a roll call vote:

Vice Mayor Ross – Yes
Commissioner Tudor – Yes
Commissioner Bilt – No
Commissioner Johnson-Sardella – Yes
Mayor Truppman – No

MOTION PASSED 3-2

Attorney Hearn asks that the meetings are advertised and that the resident group take minutes.

INFORMATION UPDATES/FINANCIALS:

Manager Manners provided the background on RFP 2017-02 Grant Management and Insurance Advisory Services, and a recommendation to award the bid to H20 Partners.

Commissioner Johnson-Sardella makes a motion to award the bid to H20 Partners to manage the FEMA Reimbursement process for Hurricane Irma cost recovery; and to draft and adopt the resolution and agreement; motion seconded by Commissioner Bilt. **MOTION PASSED 5-0.**

Additionally, the Commission requires that H20 Partners are a verified agent to work in Florida; verification that these services are reimbursed by FEMA and indemnification be included.

Manager Manners provided the background on the change of financial services to Government Management Services of South Florida, LLC. Darin Mossey spoke on behalf of Government Management Services.

Commissioner Bilt makes a motion approve the contract with Government Management Services for financial services; motion seconded by Commissioner Tudor. **MOTION PASSED 5-0.**

Manager Manners provided the background on the change banking services to Florida Community Bank (FCB).

Commissioner Bilt makes a motion approve the contract with Florida Community Bank for banking services; motion seconded by Commissioner Tudor. **MOTION PASSED 5-0.**

CONSENT AGENDA:

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Vice Mayor Ross requested to pull the minutes of the October 3, 2017 Regular Commission Meeting. Left on the Consent Agenda:

Approval of Minutes:
1st Budget Hearing of September 21, 2017
2nd Budget Hearing of September 28, 2017

Acceptance of Board Minutes:
Code Compliance Board, August 14, 2017
Planning & Zoning, September 18, 2017
Planning & Zoning, October 2, 2017
Planning & Zoning, October 17, 2017

Ms. Lynn Fischer was approved as a member of the Park and Parkways Advisory Board.

Resolution 2017-52
A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, APPROVING THE EMPLOYMENT AGREEMENT BETWEEN THE VILLAGE OF BISCAYNE PARK AND GLENN STOLZENBERG FOR THE PROVISION OF INVESTIGATIVE SERVICES RETROACTIVE TO OCTOBER 1, 2017; PROVIDING FOR AN EFFECTIVE DATE.

Resolution 2017-50
A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE CONTRACT RENEWAL FOR THE TURF AND LANDSCAPE MAINTENANCE JOINT PARTICIPATION AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF BISCAYNE PARK; PROVIDING FOR AN EFFECTIVE DATE.

Vice Mayor Ross motioned to approve the consent agenda as amended, seconded by Commissioner Bilt. **MOTION PASSED 5-0.**

On the minutes for October 3, 2017, Vice Mayor asks for a clarification on the motion for acceptance of the contract with David Caserta as follows:

Motion revised as follows: Commissioner Bilt motioned to draft and adopt David Caserta's contract with the amended amount of $20,000.00 plus $2,500.00 yearly, seconded by Commissioner Tudor. ***MOTION PASSED 4-0.*** *Commissioner Ross was not present.*

Vice Mayor Ross motioned to approve the amended minutes of the October 3, 2017 Regular Commission meeting, as amended; seconded by Commissioner Johnson-Sardella. **MOTION PASSED 5-0**

OLD BUSINESS:
These items are generally discussion items that have been previously discussed by the Commission and new information or updates are available by either a member of the Commission or the Administration.

Continued discussion on Driveway Ordinance – The Commission, through consensus, gave direction to the Village Attorney to draft additional approved language and submit at the next Commission meeting.

- 3' off the roadway for parallel parking
- Remove the use of a Special Magistrate and have appeals done by the Commission
- Get a landscape professional to differentiate landscape rock and parking surfaces
- The term 'parking surface' is consistently utilized instead of 'driveway'
- On 5.3.4(c), change "Pervious pavers hall be allowed but any impervious paving shall…" to "Parking surfaces shall…"
- Look at combining 5.3.4(h) and (i)
- On 5.6.3(1)(d), change "impractical" to "a hardship"
- On 5.6.2(2), Administration to clarify what the impact would be for limiting parking on side and front swale for corner properties.
- On 5.6.2(4)(e), correct not to include approaches
- On 5.6.2(5), remove "right of way"
- On 5.6.2(1)(b), look at adding "off-street" between "approach" and "parking"
- 5.6.5, add fines and towing for parking in the median
- Verify that this section makes it clear that "ribbon driveways" are allowed with properly maintained approach

NEW BUSINESS - These items are generally discussion items that have been requested by members of the Commission or the Administration.

The Commission discussed Manager Manners' six-month evaluation.

After discussion, Commissioner Johnson-Sardella makes a motion to formally state that Manager Manners has passed his six-month probationary period; and to add to the calendar an annual review in 2018; seconded by Commissioner Bilt. **MOTION PASSED 5-0**

Vice Mayor Ross provided a brief summary of the Florida League of Cities annual conference that she attended. Recommends that the Commission regularly visit the League's website, and take advantage of their education programs and information provided. Also requests a partial reimbursement of the fees to attend the conference.

Commissioner Bilt makes a motion to reimburse Vice Mayor Ross half of the $525 registration fee for the FLOC annual conference; seconded by Commissioner Johnson-Sardella. **MOTION PASSED 5-0**

Vice Mayor Ross provided a brief background and draft resolution supporting the State legislation regarding animal hoarding.

Vice Mayor Ross makes a motion to approve the resolution as drafted and to transmit accordingly; seconded by Commissioner Bilt. **MOTION PASSED 5-0**

REQUEST FOR PLACEMENT OF ITEMS ON NEXT MEETING AGENDA

Through general consensus a member of the Commission may request an item be placed on the next agenda for discussion (New Business) or as a Resolution/Ordinance.

Mayor Truppman: Discussion of construction ordinance; completion of parking surface ordinance.

Vice Mayor Ross: Discussion on waiving fees for solar installation; discussion on the protection of minors on conversion therapy.

REPORTS:

Village Attorney provided the status of properties with possible foreclosure action. Will bring back at the December meeting for Commission direction. Meeting scheduled with the City of North Miami to continue conversation on water services.

Vice Mayor Ross congratulates the Biscayne Park's Foundation joining with Give Miami Day 2017 and encourages all to donate; attended the Miami Dade County League of Cities' Best Practices event and commends Commissioner Bilt for also attending the useful meeting.

Commissioner Bilt made contacts with FP&L to discuss replacing street lights with LED and other improvements. Also made contacts to discuss fiber options at Village Hall to prevent communication failures and WIFI improvements.

Commissioner Tudor spoke with FP&L on issues with wooden poles.

ANNOUCEMENTS:

Wednesday, November 8th – Public Art Advisory Board meeting
Friday, November 10th – Village departments closed for Veteran's Day
Monday, November 13th – Code Compliance Board meeting
Monday, November 13th – Biscayne Park Foundation meeting
Thursday, November 16th – Parks & Parkway Advisory Board meeting
Monday, November 20th – Planning & Zoning Board meeting
Thursday and Friday, November 23rd & 24th – Village departments are closed for Thanksgiving
Monday, December 4th – Planning & Zoning Board meeting

NEXT REGULAR VILLAGE COMMISSION MEETING is scheduled for Tuesday, December 5th, 2017.

ADJOURNMENT

With no further items for discussion, meeting adjourned at 10:46 PM.

Commission approved on: 12-5-17

ATTEST:

(SEAL)

Tracy Truppman, Mayor

Marlen D. Martell, Village Clerk