



**PARKS & PARKWAY  
ADVISORY BOARD**

Dan Keys  
Lynn Fischer  
Barbara Kuhl  
Yessenia Gonzalez  
Randy Wagoner

**NOTICE**

Two or more members of the Village of Biscayne Park Commission and other Village Board members may be in attendance.

In the event a quorum is not met, a workshop may be opened to discuss agenda items.

**MEETING MINUTES  
PARKS & PARKWAY ADVISORY BOARD  
640 NE 114<sup>th</sup> Street, Biscayne Park, FL  
Thursday, August 23, 2018, at 7:00PM**

**A. CALL TO ORDER AND ROLL CALL**

In attendance - Barbara Kuhl, Dan Keys, Lynn Fischer, Yessenia Gonzalez and Randy Wagoner  
Staff – Cesar Hernandez

- B. AGENDA ADDITIONS AND DELETIONS –** Added a discussion of the budget workshop. Discussed the fact that it was disclosed during the budget meeting that there had not been any Field Maintenance funds in the FY, 2017/18 budget, which explained why no remedial weed control was performed on the field as had been discussed with the Manager at several meetings. It was discussed that this had caused another year of lost opportunity towards conversion of the field back to Bermuda grass turf, which may result in the expenditure of funds to re-sod the field. The Board wondered why we had not been informed of the lack of specific funding as had been assumed.

Mr. Keys reported that the proposed budget included \$10,000 for trees, \$20,000 for tree trimming, \$30,000 for Australian pine removal, \$20,000 for athletic field maintenance, \$30,000 for re-sodding the Athletic field and \$11,000 for installation of the 4 new entrance signs including lights and landscaping. There were also funds for other landscaping; a Public Works Director as recommended by the Board and an additional Maintenance Worker Position.

- C. PUBLIC COMMENT –** Milton Hunter participated in the discussion regarding the screening landscaping adjacent to his property.

**D. APPROVAL OF MINUTES:**

- a. Minutes – The minutes of July 19, 2018, were approved unanimously.

**E. OLD BUSINESS –**

1. Cesar reported that edging of the large medians had been accomplished and that the crews would progress to the linear medians.



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2. No progress was reported reference installation of 4 new entrance signs other than the fact that the funds for this were provided in the FY118/19 budget.
3. Cesar reported that permits for the removal of 12 previously identified trees had been applied for. Some had already been removed.
4. No discussion took place reference the development of a policy for or against the deposition of post hurricane debris in the medians.
5. Re - Athletic field turf maintenance and restoration issues. See discussion of budget workshop above.
6. Re - Six Ave. Bridge Landscaping – maintenance and restoration. Dan made note that some weeds had been removed.
7. RE - Resolution of “Conflicting Tree Location” issues. Some trees had been removed as reported by Cesar.
8. Re - Restoration of 6<sup>th</sup> Ave irrigation and landscaping. Cesar reported that the necessary solenoids for the valves in the irrigation system had to be reordered as the initial purchase was incorrect. The Board members questioned why long identified weed issues were taking so long to be resolved as there had been many, many maintenance cycles performed since they were first pointed out . Cesar advised that he would pass on our comments.
9. Re - Landscaping around the log cabin. Dan advised that many of the plants for this project had been located ordered and picked up.
10. Re - Landscape Development of Village Hall Grounds: Dan advised that many of the plants for this project (trash enclosure screening and Eastern border screening planting) had been located, ordered and picked up.
11. Re - Report regarding 114th Street median planting. The Board discussed and advised Cesar that it would like to see the irrigation system design for the median. It expressed skepticism that what was explained as being planned, would work.
12. Re -Discussion of the restoration of the Recreation Center entrance landscape. Dan advised that many of the plants for this project had been located ordered and picked up. This planting also includes screening for the Trash enclosure fence.
13. There was no discussion of the original landscape design intent of the landscapes installed in the Village as related to their ongoing maintenance.
14. Re - Landscape development for 121 Street median. No report of progress was made.



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### F. NEW BUSINESS -

1. A motion was made and subsequently passed, unanimously recommending to the Commission that the following studies be undertaken by the Administration in support of forward planning for new landscape development in the medians.
  - a) Irrigation system feasibility study.
  - b) Curbing feasibility study.
  - c) Ongoing maintenance feasibility study
  
2. Mr. Keys relayed the Board discussed the Commissions orders to the Board made at the budget workshop meeting to work on a landscape design for a "skinny median" of the Boards choosing. He advised that he had expressed to the Commission the opinion held by the Board that this was not yet advisable as the Board and the Village had a backlog of projects yet to be completed. Additionally, there were many practical issues to be explored that would affect any design, which the Village had not yet committed to studying or to date acknowledged as important to the process.

The Board went forward with a discussion as to how to proceed and did not make appreciable progress. The issue will be placed on future agendas.

### G. NEXT MEETING AND ADJOURNMENT –

Thursday, September 20, 2018 at 7 P.M. was the scheduled date of the next meeting – at Village Hall. A special meeting to do the layout for the Log Cabin plantings was scheduled for 8:30 AM on August 29 at the Log Cabin.

The meeting adjourned at 8:43 P.M.

Minutes approved on \_\_\_\_\_

By: \_\_\_\_\_  
Dan Keys, Chair