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3 **RESOLUTION NO. 2016-06**  
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5 **A RESOLUTION OF THE VILLAGE**  
6 **COMMISSION OF THE VILLAGE OF**  
7 **BISCAYNE PARK, FLORIDA PROVIDING**  
8 **POLICIES FOR VILLAGE BOARDS AND**  
9 **COMMITTEES; PROVIDING FOR AN**  
10 **EFFECTIVE DATE**  
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12  
13 WHEREAS, the Village has several volunteer boards and committees which generally  
14 meet once per month and provide valuable input to the Village Commission; and  
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16 WHEREAS, it has been brought to the Commission's attention that occasionally  
17 Village board and committee meetings cannot be called to order due to a lack of a quorum; and  
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19 WHEREAS, the meetings are generally usually cancelled and rescheduled without any  
20 discussion or progress being made; and  
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22 WHEREAS, the result of the cancellation is that Village volunteers have taken time out  
23 of their busy schedules without any useful discussion or progress having been made; and  
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25 WHEREAS, the Commission finds setting policies for boards and committees is in the  
26 best interests of the Village;  
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28 NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF  
29 THE VILLAGE OF BISCAYNE PARK, FLORIDA:  
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31 **Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as  
32 being true and correct and hereby made a specific part of this Resolution upon adoption hereof.  
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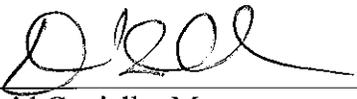
34 **Section 2.** The Village Commission of the Village of Biscayne Park hereby sets the  
35 following policies concerning Village board and committee meetings:  
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- In the event that a scheduled and noticed meeting cannot be called to order for lack of a quorum, the chair, or by consensus, a majority of the members may open a workshop to discuss the items on the agenda. However, no votes may be cast nor action taken;
  - All meeting agendas will clearly state that a workshop may be opened to discuss agenda items if a quorum is not present;
  - Minutes summarizing the items discussed shall be maintained and approved at a subsequent Board meeting.
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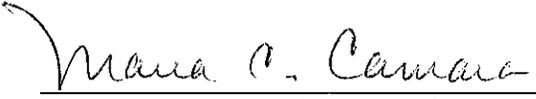
45 **Section 3.** This Resolution shall become effective upon adoption.  
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47 PASSED AND ADOPTED this 1<sup>st</sup> day of March, 2016.

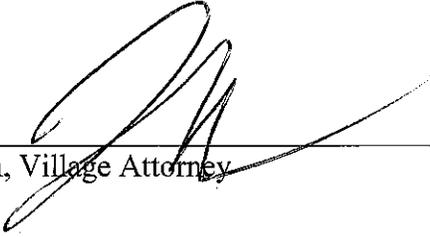
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David Coviello, Mayor

Attest:

  
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Maria C. Camara, Village Clerk

Approved as to form:

  
\_\_\_\_\_  
John J. Hearn, Village Attorney

**The foregoing resolution upon being  
put to a vote, the vote was as follows:**

Mayor Coviello: Yes  
Vice Mayor Watts: Yes  
Commissioner Anderson: Yes  
Commissioner Jonas: Yes  
Commissioner Ross: Yes