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PASSED AND ADOPTED this 5<sup>th</sup> day of April, 2016.



\_\_\_\_\_  
David Coviello, Mayor

Attest:



\_\_\_\_\_  
Maria C. Camara, Village Clerk

Approved as to form:



\_\_\_\_\_  
John J. Hearn, Village Attorney

**The foregoing resolution upon being  
put to a vote, the vote was as follows:**

- Mayor Coviello: Yes
- Vice Mayor Watts: Yes
- Commissioner Anderson: Yes
- Commissioner Jonas: Yes
- Commissioner Ross: Yes



**Village of Biscayne Park  
MASTER FEE SCHEDULE**

**AMENDED**  
April 5, 2016

<i>Description</i>	<i>Fee</i>
<b>ADMINISTRATIVE</b>	
Lien Search 48 hours	\$75.00
Lien Search 72 hours	\$60.00
Lien Search 5 days	\$40.00
Lien reduction request	\$50.00
Recording of Lien (page 1)	\$15.00
Recording of Lien (each subsequent page)	\$10.00
Satisfaction/Release of Lien	\$15.00
Landlord Permit Fee (per unit) (annual)	\$50.00
Rental inspection fee (Building Official)	\$95.00
Home Occupational License Application (annual)	\$50.00
Campaign Sign Bond	\$250.00
Request for Variance	\$150.00
Variance - Advertising / Notice / Recording <i>(Amount shown is the minimum cost. Actual cost to be covered by property owner.)</i>	\$225.00
Lobbyist registration	\$250.00
Film permit	\$250.00
Filming overflow parking (minimum)	\$100.00
Special Events Non Refundable Appl Fee	\$25.00
Special Events or Film Permit Deposit (Refundable)	\$250.00
Garage Sale (2 day)	\$15.00
Garage Sale (2 day) with website posting	\$35.00
Notary First Page (Non resident)	\$5.00
Notary Each Additional Page (Non resident)	\$2.00
Photocopies (black/white single per page)	\$0.15
Photocopies (black/white duplex per page)	\$0.30
Photocopies (color single per page)	\$0.50
Photocopies (color duplex per page)	\$1.00
DVD or CD	\$1.00
Certified Copies	\$1.00



**Village of Biscayne Park  
MASTER FEE SCHEDULE**

**AMENDED  
April 5, 2016**

<i>Description</i>	<i>Fee</i>
<b>LOG CABIN RENTAL</b>	
Rental weekday (Mon-Fri) Resident - Hourly (minimum 3 hours)	\$200.00
Rental weekday (Mon-Fri) Non-Resident - Hourly (minimum 3 hours)	\$350.00
Rental weekend (Sat-Sun) Resident - Hourly (minimum 3 hours)	\$350.00
Rental weekend (Sat-Sun) Non-Resident - Hourly (minimum 3 hours)	\$500.00
Police detail (if required) - Hourly	\$75.00
Refundable security deposit	\$500.00



Village of Biscayne Park  
MASTER FEE SCHEDULE

AMENDED  
April 5, 2016

<i>Description</i>	<i>Fee</i>
<b>PUBLIC WORKS / SANITATION</b>	
Unscheduled trash removal	\$30.00
Oversized trash pile per ea. cubic yard over	\$20.00
White goods pick up per item	\$25.00
Exceptional special trash removal - actual per outsourced contractor	Actual



**Village of Biscayne Park  
MASTER FEE SCHEDULE**

**AMENDED**  
 April 5, 2016

<i>Description</i>	<i>Fee</i>		
<b>CODE COMPLIANCE</b>			
<i>Citations issued by the Code Compliance Officer</i>			
Citation	\$25.00		
<i>Fines issued by the Code Compliance Board</i>			
Fine per day per violation for first violation	\$250.00		
Fine per day per violation for a repeat violation	\$500.00		
Fine per day maximum if the Board finds the violation to be irreparable or irreversible in nature	\$1,000.00		
Limit per violation unless the Board finds the violation to be irreparable or irreversible in nature	\$5,000.00		
<b><i>Administrative Citations</i></b>	<b><i>First Violation</i></b>	<b><i>Second Violation</i></b>	<b><i>Third + Violation</i></b>
Overgrown grass in violation of Section 8.4.1 of the Land Development Code	up to \$25.00	up to \$50.00	up to \$100.00
Parking not on an approved surface where there is an approved parking surface as required by Section 5.6.1 of the Land Development Code	up to \$25.00	up to \$50.00	up to \$100.00
Garbage cans and trash receptacles not placed behind face of building and screened from view, in violation of Section 6.3.2 of the Land Development Code	up to \$25.00	up to \$50.00	up to \$100.00
Domestic trash and recycling materials placed at the property line and/or not removed under the requirements of Section 6.3.3 of the Land Development Code	up to \$25.00	up to \$50.00	up to \$100.00
Trees and garden refuse placed at the property line and/or not removed under the requirements of Section 6.3.4 of the Land Development Code	up to \$25.00	up to \$50.00	up to \$100.00
Offensive noise, in violation of 10-1 of the Code	up to \$25.00	up to \$50.00	up to \$100.00
Excessive barking or howling of dogs, in violation of Section 3-21 of the Code	up to \$25.00	up to \$50.00	up to \$100.00



Village of Biscayne Park  
MASTER FEE SCHEDULE

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April 5, 2016

<i>Description</i>	<i>Fee</i>
<b>PARKS &amp; RECREATION</b>	
Multi purpose room resident per hour	\$40.00
Multi purpose room non-resident per hour	\$80.00
Meeting room resident per hour	\$50.00
Meeting room non-resident per hour	\$100.00
Pavillion per hour resident	\$40.00
Pavillion per hour non-resident	\$80.00
Picnic area per hour resident	\$20.00
Picnic area per hour non-resident	\$40.00
Bounce House Fee	\$30.00
Tot Lot area per hour resident	\$25.00
Tot Lot area per hour non-resident	\$50.00
Court rental resident per hour	\$20.00
Court rental non resident per hour	\$40.00
Athletic field rental resident per hour	\$20.00
Athletic field rental non resident per hour	\$40.00
Staff hourly rate (non-operating hours)	\$25.00
Security deposit all rentals	\$100.00



Village of Biscayne Park  
MASTER FEE SCHEDULE

AMENDED  
April 5, 2016

<i>Description</i>	<i>Fee</i>
<b>POLICE DEPARTMENT</b>	
Police personnel (hourly rate regular)	\$75.00
Alarm Registration (one time fee)	\$20.00
First false alarm (within a 6 mo. period)	No charge
Second false alarm (within a 6 mo. period)	\$25.00
Third false alarm (within a 6 mo. period)	\$50.00
Fourth false alarm (within a 6 mo. period)	\$100.00
Fifth and each additional false alarm (within a 6 mo. period)	\$150.00
<i>Impoundment / Transportation Fees (Vehicles used in the commission of a crime)</i>	
Impoundment fee	\$500.00



Village of Biscayne Park  
**MASTER FEE SCHEDULE**

AMENDED  
 April 5, 2016

<i>Description</i>	<i>Fee</i>
<b>BUILDING</b>	
<b><i>Building Permits - BUILDING</i></b>	
<i>All building permits (window, door, additions, alterations, roofing, fence, driveways, etc.)</i>	
Permit base fee	\$60.00
For every \$1,000 of estimated cot	\$17.00
<b><i>Building Permits - PLUMBING</i></b>	
New or repair septic	\$175.00
New or repair drain field	\$175.00
Pool piping	\$160.00
All other work 3.5% of estimated for new	
All other work 8.3% of estimated old	
<b><i>Building Permits - MECHANICAL</i></b>	
<i>Replacement and/or new installation of:</i>	
A/C (any size ton)	\$145.00
Duct work only minimum (if new install, add duct work)	\$80.00
<i>New construction:</i>	
Duct work for every \$1,000 of estimated construction cost	\$40.00
Relocate condensing unit	\$125.00
New generator	\$125.00
<b><i>Building Permits - ELECTRICAL</i></b>	
Rough wiring for each outlet (light receptacle, switch, sign and also telephone and other low voltage outlets)	\$3.00
<i>Services: The following fees shall be charged for each service</i>	
Temporary for construction	\$100.00
Permanent (per 100 amp or fraction thereof)	\$10.00
Switchboard per amp	\$10.00
<i>Equipment outlets or permanent connections:</i>	
Compactor	\$8.00
Deep freezer	\$8.00
Dishwasher	\$8.00
Dryer	\$8.00
Fan	\$8.00
Garbage disposal	\$8.00
Oven	\$8.00
Range	\$8.00
Range top	\$8.00
Refrigerator	\$8.00
Space heater	\$8.00
Time clock	\$8.00



Village of Biscayne Park  
**MASTER FEE SCHEDULE**

AMENDED  
 April 5, 2016

<i>Description</i>	<i>Fee</i>
Washing machine	\$8.00
Water heater-boiler	\$8.00
Window wall air conditioner units	\$8.00
Air conditioners, per ton, central	\$9.00
Fire damage listed on permit (minimum)	\$100.00
Clear violations inspection (minimum)	\$100.00
<i>Motors</i>	
Each up to 1 HP	\$8.00
Each over 1 HP to 5 HP	\$10.00
Each over 5 HP to 10 HP	\$14.00
Each over 10 HP to 25 HP	\$28.00
Each over 25 HP to 100 HP	\$50.00
Each over 100 HP (for each HP)	\$1.50
<i>Generators and transformers</i>	
Each up to and including 5 KVA/KW	\$8.00
Each over 5 KVA/KW through 10 KVA/KW	\$14.00
Each over 10 KVA/KW through 15 KVA/KW	\$18.00
Each over 15 KVA/KW through 20 KVA/KW	\$20.00
Each over 20 KVA/KW through 25 KVA/KW	\$30.00
Each over 25 KVA/KW through 50 KVA/KW	\$50.00
Each over 50 KVA/KW	\$50.00
Plus for each KVA/KW (over 50)	\$0.50
<i>Welding machine outlets:</i>	
Up to 25 amperes	\$10.00
For each additional 25 amperes or fractional part thereof	\$8.00
<i>Fixtures</i>	
Per fixture, track light, head	\$3.00
Per light pole (fixtures not included)	\$10.00
Plugmold, lighting tracks, feed rail (per foot)	\$3.00
<i>Burglar alarm, fire detection system, life safety systems, intercom</i>	
Installation, central system, control panel (up to 15 devices)	\$100.00
Each additional device after 15 (each device)	\$3.00
<i>Master television and radio receiving antennae:</i>	
Cable TV outlets (each)	\$3.00
Phone outlets (each)	\$3.00
Sound data outlets (each)	\$3.00
Speakers (each)	\$3.00
<i>Swimming pool, electrical (does not include exterior lighting of deck areas)</i>	
Residential pool/spa combination	\$160.00
Each residential pool	\$120.00



Village of Biscayne Park  
**MASTER FEE SCHEDULE**

AMENDED  
 April 5, 2016

<i>Description</i>	<i>Fee</i>
Each multi-family or commercial pool	\$190.00
Each sauna/spa/hydro massage	\$100.00
<i>General Electrical</i>	
Satellite dishes (each)	\$100.00
Temporary for test:	\$100.00
Re-connection inspection	\$100.00
<b><i>Building Permits - ADDITIONAL FEES</i></b>	
Dade County Surcharge per \$1,000 of construction	\$0.60
Training and Education per \$1,000 of construction	\$0.20
Dept of Community Affairs (Radon Gas) per square foot	\$0.01
Dept of Business and Professional Regulations per square foot	\$0.01
Technology fee - 2.5% of permit fee	
<b><i>Building Permits - General Fee Schedule</i></b>	
Renewal of expired permit	100% of Original Fee
Extend permit before expiration (one time only)	\$75.00
Re-inspection fees	\$50.00
Administrative fee	\$20.00
Portable Storage Container (1 to 14 days maximum)	\$50.00
Construction Dumpster	\$100.00
Contractor registration (annual)	\$35.00
Change of contractor after permit has been issued	\$75.00
<b><i>Certificate of Re-Occupancy</i></b>	
Within 30 days	\$50.00
Within 10 days	\$100.00
Re-inspection fees	\$25.00
One-time extension after initial sixty (60) days, for an additional sixty (60) days	\$10.00
Certificate of Occupancy	\$250.00
Certificate of Completion	\$250.00
Re-inspection fees	\$50.00
Paint permit	\$25.00
Insurance verification forms	\$50.00
Work commenced without a permit	Double fee + \$100 fine



Village of Biscayne Park  
**MASTER FEE SCHEDULE**

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 April 5, 2016

<i>Description</i>	<i>Fee</i>
Permit card replacement	\$20.00
<b><i>Building Permits - Structural Fee Schedule</i></b>	
Truss plans or product approval review submitted after permit issued	\$75.00
Structural engineer review (100% of engineer's fee to the Village. Standard fee shown.)	\$75.00
<b><i>Building Permits - Refunds</i></b>	
a. Refund request shall be submitted in writing by permit applicant for a canceled permit	
b. No refunds for:	
- Permit fees \$100 and under	
- Plan review fee	
- Permit administrative fee	
- Permits, if any inspection scheduled or logged	
- Permit on jobs that expired prior to request	
- Fees collected for State or County	
Planning Board review (for applications not specified in the Zoning Fee Schedule; and excluding paint permits)	\$25.00



Village of Biscayne Park  
**MASTER FEE SCHEDULE**

**AMENDED**  
 April 5, 2016

<i>Description</i>	<i>Fee</i>
<b>Zoning Fee Schedule</b>	

I. Comprehensive Plan

A. Written interpretation of comprehensive plan provisions relative to a specific location:

Size of Parcel of Proposed Development (gross acres)	Fee
Under 1.0 acre	\$114
1.0 acre - 5.0 acres	\$228
5.1 acres - 20.0 acres	\$342
20.1 acres and over	\$570

B. Written interpretation of adopted components' goals, objectives and other text not related to a specific location:

Description	Fee
Each issue/question not related to Level of Service Standards	\$114
Each issue/question related to Level of Service Standards	\$171

C. Applications to amend the Comprehensive Plan:

1. Land use map (LUM)

Size of Area (gross acres)	Fee
Up to 5.0	\$11,400
6.1 to 10.0	\$21,660
10.1 to 20.0	\$42,750
20.1 and up	\$64,410

2. All elements fees

Description	Fee
Each LOS standard addressing a goal, objective, policy or map	\$51,300
Each non-LOS standard addressing a goal, objective, policy or map	\$17,100
Each monitoring measures items c.	\$10,260
Each capital improvement project line item d.	\$17,100
Each text or map change e.	\$17,100

II. Zoning applications

A. Public Hearings and administrative modifications

Application	Fee
Zone change or text amendment by applicant	\$1,710
Change in Use text amendment	\$1,710
Non-use variance or site development agreement or site plan	\$1,710
Residential/one lot	\$400
Special exception	\$2,280
Modifications/deletions	\$1,140



**Village of Biscayne Park  
MASTER FEE SCHEDULE**

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April 5, 2016**

<i>Description</i>	<i>Fee</i>
Unusual use	\$2,280
If applicable, in addition for:	
Residential:	\$1,140
Size of property: (per 10 acres or portion thereof)	\$570
Number of units: (per 15 units or portion thereof)	\$285
B. Public hearing for day cares, religious facilities, ACLF's, nursing convalescent homes:	\$2,280
C. Public hearing for governmental facilities	\$1,425
D. Revisions to public hearing plans	\$684

III. Administrative adjustment applications

<b>Application</b>	<b>Fee</b>
Carport (max 200 sq ft)	\$314
Utility shed (max 100 sq ft)	\$314
Fence/wall	\$314
Interior/exterior integration area	\$314
Setback adjustments for attached/detached structure(s)	\$598
Any administrative adjustment for any recreational use	\$741
Any adjustments for the construction of a new residence	\$963
Other adjustments such as, not limited to, lot area, lot frontage	\$741

IV. Administrative site plan reviews (when no public hearing is required)

<b>Description</b>	<b>Fee</b>
Individual single family, two family or live/work unit	\$50
<i>ALL OTHER USES:</i>	
Minimum fee	\$1,500
Per acre	\$500
Per 10 units or portion thereof	\$200
Per 5,000 sq ft or portion thereof	\$200
Submittal of revised plans	\$250
Entrance feature applications	\$570
First plan revision	\$250

V. General Information

A. Application Fees	Rate
B. Mailing Fees (per notice)	\$0.57



Village of Biscayne Park  
**MASTER FEE SCHEDULE**

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 April 5, 2016

<i>Description</i>	<i>Fee</i>
C. Processing costs	\$85
D. Preparation of special studies or reports	Rate
E. Copies of records	
Plan preparation from document larger than 8.5 x 14	\$5.70
Reproduced records per page	\$0.15
Double sided copy per page	\$0.20
Certified copies per page	\$1.00
Official copies of certification of use	\$10.00
Verification of legal description on documents	\$10.00
Digital maps, scanned images per map or image	\$5.70
Special map requests	\$60.00
Notary public service/per document	\$10.00
Ordering plans	\$5.70
Hearing tape	\$3.00
F. Re-advertisement	Rate
G. Late payment charges	Rate
H. Substantial compliance determination	
For residential	\$1,140
For commercial / non-residential	\$1,710
I. Concurrency review	
Minor	\$100
Major	\$200