



MINUTES
REGULAR COMMISSION MEETING
Log Cabin - 640 NE 114th Street
Biscayne Park, FL 33161
Tuesday, July 11, 2017 at 7:00pm

1 Call to Order

Mayor Tracy Truppman called the meeting to order at 7:01pm.

2 Roll Call

Mayor Tracy Truppman - present
Vice Mayor Jenny Johnson-Sardella - present
Commissioner Harvey Bilt - present
Commissioner Roxanna Ross - present
Commissioner William Tudor - present

Present from staff were:

Village Manager Krishan Manners
Village Clerk Marlen D. Martell
Village Attorney John Hearn
Police Chief Nicholas Wollschlager

3 Pledge of Allegiance

Mayor requested a moment of silence, in memory of the Marines that lost their lives in Mississippi.

4 Presentations

- 4.a Chief Wollschlager continues to hire Police Officers. The number of tickets issued within the first six months of 2017 is above the total number of tickets issued for the entire year of 2016. The presentation included ticket breakdowns, arrests and concluded with proactive safety recommendations. Do not become victim of crimes of opportunity.
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5 Additions, Deletions or Withdrawals to the Agenda

At this time, any member of the Village Commission or the Village Manager may request to add, change, or delete items from the agenda.

Item 11.a Trash Issues will be included in the Village Manager's Report.

Commissioner Ross suggested for consideration to schedule a Special meeting to discuss goal settings to align with the budget.

4.b **Village Manager Manners Report:**

The 2014/2015 CAFR was completed and beginning on the 2015/2016 CAFR soon. The Commissioners approved the Manager's request to proceed with an RFP for auditor service. **The Villager Attorney will terminate the current contract with GLSC and draft and adopt a resolution terminating the contract as is now, proceed with the RFP and pay nothing going forward. Motion by Commission Bilt, seconded by Commissioner Ross. Motion passed 5-0.**

Considering changing banks due to a comparison of services between our current bank and Florida Community Bank. Their services would increase the annual interest revenue, provide a lower interest on our note and there would also be a saving in the total interest paid for that note. The Commission was asked to consider the proposal and further information or an RFP could be initiated.

The consensus of the Commission was to direct the Manager to reach out to other financial establishments and municipalities and provide a comparison of services, and communicate to the current bank to determine if the Village had entered into contractual services or pledges that would not be beneficial for the Village. Also, a resolution would need to be submitted to the Commission.

Departments such as: Public Works and Code Enforcement continue working diligently to enhance safety, maintenance and enforcement. Issa Thornell is rejoining the Village as the Parks and Recreation Manager. The Manager has reached out to professionals to assist with Code Enforcement process. Sal Annise, Building Official submitted his resignation and a RFP is being considered for his replacement.

Kenny Rivero, WastePro Representative discussed sanitation options. WastePro offers waste protection and the trucks have cameras constantly taping and identifying unusual situations in the community. This service compliments the surveillance in the community. Drivers have the telephone numbers of safety officers whom they can call to report an incident and the police can also reach out to WastePro and ask the driver to search the camera to view a specific date and time. This is a FREE service to the municipalities. The issue is the over sized piles (nonconforming pile) that are left out and it is difficult to pick them all up in one day, if we don't come back on Wednesday to do it.

The consensus of the Commission was for the Village Manager to meet with WastePro to find a resolution addressing the over sized piles. All regular sized trash piles need to be picked up by Monday and oversized piles by Tuesday, and the resident will be billed for oversized piles. The Ordinance will be reviewed to verify language of how to bill and if necessary draft a resolution to address these costs. In addition, WastePro will generate an educational component and monthly reports. WastePro will assist our Police Department when additional camera footage is available in helping to solve a criminal act.

6 **Public Comments Related to Agenda Items / Good & Welfare**

Comments from the public relating to topics that are on the agenda, or other general topics.

Mayor Truppman opened the meeting for **PUBLIC COMMENT**.

The following person(s) made comments on the record which can be viewed on Videos on Demand from 1:19:08 to 1:43:28:

Dan Samaria

Janey Anderson

Chuck Ross

Bob Anderson

Dan Keys

Barbara Kuhl

Gary Kuhl

Fred Jones

Britt Angela Williams

Barbara Watts

Public Comment Closed.

7 **Information / Updates**

- 7.a Beatrice Galeano reported that on June 30th the property appraisal certified the taxable value of the Village increasing by 19 million from prior fiscal years. This is \$168,000 dollars of revenue to the Village. The last time the Village received this high of an increase was ten years ago. Currently, the Village Manager and Department Heads are reviewing operational costs and going over the numbers. Looking forward to budget workshops and determining capital projects and needs for the community. In addition, due to staff change there is a decrease of \$300,000 from administrative changes without including operational cost decrease. The Village has \$785,000 in reserves and next month she will provide the year to date accruals. We will also forecast and plan for the increase in homestead exceptions taking place.

8 Consent Agenda

8.a Approval of Minutes

Regular Commission Meeting - June 6, 2017

8.b Acceptance of Board Minutes

Planning & Zoning - June 5, 2017

Code Compliance Board - June 12, 2017

Biscayne Park Foundation - June 12, 2017

Planning & Zoning - June 19, 2017

8.c Resolution 2017-34

A RESOLUTION OF THE MAYOR AND VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE APPROPRIATE VILLAGE OFFICIALS TO EXECUTE AN AGREEMENT FOR THE PROVISION OF A ZUMBA PROGRAM BETWEEN THE VILLAGE OF BISCAYNE PARK AND GUIPXY MARTINEZ;** PROVIDING FOR AN EFFECTIVE DATE

8.d Resolution 2017-35

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **SUPPORTING THE MIAMI-DADE TRANSPORTATION PLANNING ORGANIZATION'S ("TPO") TRANSIT EXPANSION THROUGH THE STRATEGIC MIAMI AREA RAPID TRANSIT ("SMART") PLAN, PRIORITIZING THE NORTHEAST CORRIDOR AND URGING THE TPO AND MIAMI-DADE COUNTY TO PURSUE CREATIVE FUNDING SOLUTIONS TO IMPLEMENT THE SMART PLAN,** PROVIDING FOR AN EFFECTIVE DATE.

8.e Resolution 2017-36

A RESOLUTION OF THE MAYOR AND VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE APPROPRIATE VILLAGE OFFICIALS TO EXECUTE AN AGREEMENT FOR INSTALLATION AND MONITORING OF ALARM SYSTEM BETWEEN THE VILLAGE OF BISCAYNE PARK AND EMPIRE FIRE SAFETY, LLC;** PROVIDING FOR AN EFFECTIVE DATE

Commissioner Ross motioned to approve the consent agenda, seconded by Commissioner Tudor. Motion passed 5-0.

9 Ordinances

NONE

10 Resolution

10.a Resolution 2017-37

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA; ESTABLISHING A TENTATIVE MILLAGE RATE OF 9.7000 FOR FISCAL YEAR 2017-18, ESTABLISHING THE CURRENT YEAR ROLLED-BACK RATE TO BE 8.8095 AND ESTABLISHING THE FIRST AND THE SECOND PUBLIC BUDGET HEARINGS AS REQUIRED BY LAW; DIRECTING THE VILLAGE CLERK AND FINANCE MANAGER TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MIAMI-DADE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE OF THE STATE OF FLORIDA; ESTABLISHING THE TIME AND LOCATION OF THE FIRST AND SECOND PUBLIC HEARINGS; PROVIDING FOR AN EFFECTIVE DATE

Commissioner Ross motioned to approve the Tentative Millage Rate Resolution, seconded by Commissioner Bilt. Motion passed 5-0.

Commissioner Ross encouraged to have a workshop to discuss priorities of the Commission. **Commissioner Tudor made the motion, seconded by Commissioner Ross. The Workshop was scheduled for Monday, July 17 at 6:30pm at the Ed Burke Recreation Center.**

11 Old Business

These items are generally discussion items that have been previously discussed by the Commission and new information or updates are available by either a member of the Commission or the Administration.

11.a Trash Issues - Village Manager Manners (*Item addressed in Village Manager's Report*)

11.b Driveway Ordinance Guidelines - Commissioner Ross

11.b.1 Driveway Ordinance - Mayor Truppman

The Commissioners discussed suggestions, recommendations and alternatives related to pervious and impervious areas, materials, swale parking and percentage of development and the consensus was as follows:

1. New construction or increasing in square footage by 25% or more, the property owner must install a driveway.
2. If you have an existing structure that deteriorates, you must first develop off-street parking.
3. If you show a need based on the configuration of your home to have off-street parking and additional parking on swale you will be allowed to do it.
4. Develop 40% of swale for parking including the approach using pervious materials on the approved list. Design such that it maximized drainage and matches or complements the existing driveway.

Attorney Hearn was asked to check with County regarding 6th Avenue and Griffin to determine if the swale can be regulated by Ordinance. Attorney Hearn stated the Village does not have right to control the swale belonging to another agency.

5. Must have sufficient parking on your property for the # of vehicles that normally reside prior to swale development. Also include (1) space on the swale where the approach is included.

A number of surface materials were also mentioned:

Brick – impervious, Turf/Block – pervious, Concrete- pervious/impervious
Asphalt mostly impervious, Pavers with sand - for the most part pervious.

11.c Landscape Ordinance - Commissioner Ross

11.c1 Landscape Ordinance - Mayor Truppman

11.d Southeast Florida Climate Compact - Commissioner Ross

Commissioner Ross motioned to continue 11.c, 11.c.1 and 11.d to the August Commission meeting, seconded by Commissioner Bilt. Motion passed 5-0.

12 New Business

12.a Methods of improving communications and transparency with residents - Mayor Truppman

12.b Discussion on Construction Policy - Mayor Truppman

Mayor Truppman forwarded her items 12.a and 12.b to the Commission meeting in August due to lack of time.

12.c Board Member Application submitted by Martin Ekechukwu. He was interested in serving on the Planning and Zoning Board or Public Art Advisory Board

Clerk Martell related Board vacancies to the Commission: 2 members on Park/Parkways Advisory Board and 1 on Public Art Advisory Board which Mr. Ekechukwu was interested in serving.

Commissioner Ross motioned to appoint Mr. Ekechukwu to the Public Art Advisory Board, seconded by Vice Mayor Johnson-Sardella. Motion passed 5-0.

13 Request for placement of items on next meeting agenda

Through general consensus a member of the Commission may request an item be placed on the next agenda for discussion (New Business) or as a Resolution/Ordinance.

14 Reports

14.a Village Attorney: An executive session will be scheduled the last week of July to discuss PBA and Public Work Contracts. Also, the property located at 826 NE 121 Street is an eyesore and the Commission would like to take foreclosure action.

14.c Board / Committee Reports: *No committee reports*

14.d Commissioner Comments: *No Commission reports*

15 Announcements

Monday, July 17th - Planning and Zoning Board Meeting at 6:30pm

Thursday, July 20th - Parks & Parkway Advisory Board Meeting at 7:00pm

Monday, July 17th - Priorities Workshop at 6:30pm

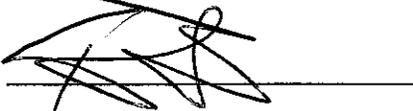
16 Adjournment:

Motion for adjournment made by Vice Mayor Johnson-Sadella, seconded by Commissioner Bilt. All in favor. Motion carries: 5-0

The meeting was adjourned at 10:55pm

Commission approved on : 8/1/17

Attest:



Tracy Truppmann, Mayor



Marlen Martell, Village Clerk