



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161
Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: February 7, 2020
TO: Mayor and Commissioners
FROM: David Hernandez, Acting Village Manager
RE: Village Update

Mayor and Commissioners:

Below are a few dates to note:

- **Commissioner Kennedy is happy to meet with residents at the Rec Center every Saturday from noon-1:00PM. Additionally, on Wednesdays at 7:00 AM he invites all to join him for a morning "Walk & Talk."**
- **Regular Commission Meeting was held, Tuesday, February 4, 2020 at 7:00 PM at the Log Cabin**
- **Special commission meeting shall be held at the log cabin on Tuesday February 11 at 6:00 PM**

VILLAGE MANAGER:

- The commission has assigned a new acting city manager who is working diligently with Miami Dade election division for the upcoming special election that shall be held on April 14 2020
- Working closely with Chief Cabrera in the police department for accreditation.
- Working with Interim Attorney John Herin on identifying past and present issues that impact Village.

ADMINISTRATION:

- Manager continues to work with the Village Attorney and FEMA regarding debris reimbursement. Attended Swearing In of two new Reserve Officers. Began researching options for new Attorney/firm. Assisted staff and residents as needed.

VILLAGE CLERK:

- Regular personnel issues – payroll, insurance, FMLA with several employees.
- Preparing Regular Commission meeting of February 4, 2020.
- Answer several public records requests.



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- Work on FMIT insurance re: police vehicle, workers compensation, claims.
- Working with Synovous Bank to update signature cards.
- Working with Miami-Dade SOE to secure a date to upcoming Special Election.
- Preparing Special Commission meeting:
 - Working with Interim Attorney with items of the agenda.
 - Proposed Special Election Resolution and Calendar.
 - Draft and final agenda.

FEMA:

The Village received payment for the first of our three appeals. We await response from FEMA regarding the remaining two appeals.

FINANCE:

Working with auditors on preliminary requests for information for the 2019 audit.

CODE:

Enforcement procedural totals:

Closed cases:	29
New Cases opened:	27

New violation cases:

Address:	1
Animals & Open Feeding	1
Driveway/Apron Maintenance	1
Hurricane Shutters/Awnings:	4
Inoperable/Abandoned Vehicle	1
Landlord Tenant Permit:	6
Minimum Housing:	1
Overgrown Property:	1
Painting Exterior Required:	1
Parking on Grass:	4
Roof Cleaning:	5
Signs Prohibited:	1



POLICE:

Police Department's Statistics for the Period

Total Cases: 28

Total Cases by Category

Alarms:	7
Assists to Police Agencies:	6
Sick/Injured/Vehicle:	1
Suspicious Person/Vehicle:	0
Information/Non-Criminal Investigations:	12
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	1 (Vehicle left unlocked)
Domestic Battery/Dispute:	0
Hit and Run:	0
Traffic Crash:	1
Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	0
Missing Person:	0
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Traffic Arrest	0

PARKS & RECREATION:

- Manager attended the Florida Recreation and Parks Association South Eastern Vendor Expo.
- Manager performed tree trimming within playground area.
- Movie Night in the Park coordination and rescheduling.
- Manager met with Shores Soccer Club to discuss programming.
- Staff coordinated and prepared for Osher course .
- Manager continued discussions with Osher Director about programming and future events.
- Weekly grounds and building maintenance.



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PUBLIC WORKS:

- Daily and weekly maintenance
- Setup and teardown from Regular Commission Meeting
- Did some touch paint work inside the Police Department
- Assisted the Recreation Manager with the setup for The Crucifixion of Colored town: Mass Incarceration In Miami- Osher Course
- Street repairs such as pot holes throughout the Village.
- Trimming tree limbs that were blocking street signs throughout the Village, and removed shooters from the base of the trees throughout the Village.
- Trimmed a Live Oak away from a street light located on NE 119th St between 11th Place and 12th Ave
- Public works met with F.D.O.T continuing coordination for NE 6 AVE street improvements.
- Removed dead and falling tree in front of the Public Works Administration Building
- Repaired broken sprinkler in front of the Rec Center.
- Watered all newly planted trees and plants throughout the Village.
- Sprayed for weeds on along NE 6th avenue.

Wishing everyone a great weekend!